

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
December 8, 2014

The Mechanicsville City Council met in regular session on Monday, December 8, 2014 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Rob Davis, Pam Cavey, Dee Cook, and Pam Logue. Dee Taylor arrived at 7:30. Others present included Tim Horihan, Lonni Koch, and Doug Wolf.

Receive visitors/public comment: None.

CONSENT AGENDA: Rob Davis motioned, Dee Cook seconded to approve the consent agenda including the agenda, minutes from 11/10/14, finance reports, and claims. Roll call vote: Ayes: Cavey, Davis, Cook, and Logue. Nays: None. Taylor absent. Motion carried.

The claims approved were as follows:

COLLECTION SERVICES CENTER	PAYROLL	\$686.44
IRS	PAYROLL	\$2,602.13
IPERS	PAYROLL	\$3,065.04
BRIDGE COMMUNITY BANK	OTHER CONTRACTUAL SERVICE	\$23.10
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$355.00
BRIDGE COMMUNITY BANK	INTEREST PAYMENTS	\$11,068.72
MCKILLIP, MARYSUE	ASSOCIATION DUES	\$30.00
MCKILLIP, MARYSUE	TRAINING	\$220.00
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$1,827.11
AIRGAS NORTH CENTRAL	OTHER CONTRACTUAL SERVICE	\$46.35
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$5,954.42
BARNES & NOBLE	LIBRARY MATERIALS	\$416.00
BRIDGE COMMUNITY BANK	OPERATING SUPPLIES	\$2.45
US POST OFFICE	POSTAGE/SHIPPING	\$11.55
ECICA	TRAINING	\$12.00
BRIDGE COMMUNITY BANK	VEHICLE REPAIR	\$3.00
CAR QUEST AUTO PARTS	BLDG MAINT & REPAIR	\$84.59
CAR QUEST AUTO PARTS	VEHICLE OPERATIONS	\$33.10
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$883.45
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,080.00
AMAZON.COM	OFFICE EQUIPMENT	\$1,851.04
US POST OFFICE	POSTAGE/SHIPPING	\$189.99
CHASE CARD SERVICES	HOTEL	\$218.12
CJ COOPER & ASSOCIATES INC	TRAINING	\$70.00
COPPESS, LINDA	MILEAGE	\$320.99

FIRE SERVICE TRAINING BUREAU	TRAINING	\$195.00
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$1,020.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$49.50
IOWA PRISON INDUSTRIES	POSTS/SIGNS	\$1,055.20
IOWA RURAL WATER	OTHER CONTRACTUAL SERVICE	\$250.00
JJJ ENTERPRISES, INC	OTHER PROF SERV EXP	\$1,698.42
THIESENS	ALLOWANCES - UNIFORMS	\$62.99
JOHN DEERE FINANCIAL	MINOR EQUIPMENT	\$67.49
JOHNSON COUNTY AMBULANCE	OTHER PROF SERV EXP	\$200.00
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,052.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$296.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$75.00
KOCHS SERVICE & SUPPLY LLC	ALLOWANCES - UNIFORMS	\$12.99
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$120.00
KOCHS SERVICE & SUPPLY LLC	OPERATING SUPPLIES	\$5.39
KOCHS SERVICE & SUPPLY LLC	POSTS/SIGNS	\$72.36
KOCHS SERVICE & SUPPLY LLC	UTILITY SYSTEMS & STRUCTURES	\$44.68
KOCHS SERVICE & SUPPLY LLC	VEHICLE REPAIR	\$25.62
MATT PARROTT & SONS CO	OFFICE SUPPLIES	\$770.25
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$318.95
NAPA AUTO PARTS	VEHICLE REPAIR	\$31.05
RICKARD SIGN & DESIGN	VEHICLE REPAIR	\$90.00
SHEPLEY PHARMACY	OPERATING SUPPLIES	\$7.06
SNO-GO INC	OPERATING SUPPLIES	\$290.00
TARGET	OPERATING SUPPLIES	\$464.69
US CELLULAR	TELECOMMUNICATIONS	\$115.50
US POST OFFICE	POSTAGE/SHIPPING	\$220.00
USA BLUEBOOK	MINOR EQUIPMENT	\$129.30
WENDLING QUARRIES INC	STREET MAINT EXP	\$306.38
ENTWISLE, ANGIE	BLDG MAINT & REPAIR	\$315.00
PAYROLL	WAGES	13,515.07

Total Receipts and Disbursements for month of November by fund

Fund	Receipts	Disbursements
General	34,112.76	26,423.37
Road Use Tax	9,824.71	11,425.98
Employee Benefit	4,193.49	1,999.09
Local Option Sales Tax	15,570.71	
Library Expendable Trust	4.52	
Ball Park Fund	15.75	121.85

Ambulance Trust	11,599.37	3,131.73
Debt Service	3,799.39	11,068.72
Capital Project	10.80	
Water Utility	8,500.36	55,307.42
Sewer Utility	6,722.31	5,322.71
Solid Waste	8,378.39	5,035.98
Storm Water Utility	980.52	
Water Deposit	98.62	

Public Hearing on 2015 Budget Amendment:

Mayor Butler opening the public hearing on the proposed Budget amendment as published. No written comments were filed. Coppess recapped a summary of the changes as published. Dee Cook motioned, Pam Logue seconded to close the public hearing. Ayes all. Motion carried.

REPORTS:

Ambulance Report: Lonni Koch reported 15 ambulance calls and indicated that notice from the State of Iowa regarding the renewal for the ambulance certification has been delayed by a couple weeks due to Evelyn Wolf being out of the office. The annual ambulance incentive pay amounts were reviewed and approved with a motion by Dee Cook and Pam Cavey. The motion also included approval of Ben Litscher as a temporary volunteer driver for the ambulance. Ayes all. Motion carried. Council also reviewed the updated standard operating procedures from Cedar County dispatch.

Fire Report: Lonni Koch reported 3 calls for the month which included a vehicle on side 11/27; 11/29 grain dryer fire; 12/6 mutual aid house fire at Stanwood. Koch reported that 164 is due for service, 160 has a defective seatbelt light, and 162 throttle that allows the truck to be on high idle in the winter is broken. Pam Cavey motioned, Rob Davis seconded to approve getting these items repaired, accepted the resignation of Nate Baker, and approved the 2015 officers being: Chief Lonni Koch, 1st Assistant Matt Shields, 2nd Assistant Matt Moravek, 3rd Assistant Dan Baker, President Doug Wolf, VP Dan Paidar, Secretary Tera Baker, Treasurer Ron Baker, FD Training Austin Knake. Ayes all. Motion carried. Santa will be arriving at the Fire Station on 12/20 at 1p.m. and there was some discussion about reprogramming emergency responder radios to include adding the law channel. Koch reported that some of the Christmas lights have not been hung due to the poles being changed out and the electrical boxes not being changed out.

Police report: Chief Tim Horihan presented a summary of activity from 11/10/14-12/8/14 which included 33 business checks; 2 suspicious vehicle reports, 2 harassment, 1 criminal trespass, 3 agency assists, 1 background check, 4 thefts, 8 citizen assists, 1 juvenile call, 1 vehicle accident, 1 medical assist, 1 excessive use of auto test drive; 10 animal cases, 4 parking violations, 2 handicap placard checks, 10 traffic stops, 12 warnings for 6 stop sign violations,

1 improper plate mount, 2 no insurance cards, 1 driving after curfew, 2 equipment violations for a total of 90 calls. A request to attend Defensive Tactics instructor school May 18-22 at a cost of \$275 was approved with a motion by Pam Cavey, second Rob Davis. Ayes all. Motion carried. Dee Taylor joined the meeting. Action on the request for Community Foundation Grant matching for a total of \$13,000 in portable radios for 6 reserve officers was delayed until budget meeting as well as the request for the city attorney to be the legal instructor for the reserve program at regular hourly rate for approximately 14 hours.

Public Works Report: Lange was absent however the proposal from LL Pelling for the next year's rate for seal coat was reviewed.

Administration Report: Coppess provided some photos from the various rooms at the medical center as the area will be vacated after the end of the year, distributed paper copies and electronic copies of the updated code, shared information from Martha Kane expressing the desire to sell the 1.3 acres previously owned by her late husbands family; announced that one of the articles in this month's cityscape on energy savings featured a photo of Mechanicsville's Fire and Ambulance Station and our recent update to the heating/cooling system, reminded council that in order for the city to be eligible to apply for a CFCC grant in February there is still some work that needs to be done regarding the utility installations at the ball park so that the final report may be written; the last part of the Hazard Mitigation plan needs to be completed by Dec. 31, attended ALICE training in Dubuque and the OSHA compliance workshop in Ankeny.

New business discussion and possible action on:

Cemetery mowing job posted: Coppess updated council on position being posted and a couple inquiries being received so far.

Resolution 2014-28 to adopt 2015 Budget Amendment: Dee Cook motioned, Pam Logue seconded to adopt the resolution amending the 2015 FY budget as published. Roll call vote: Ayes: Davis, Cavey, Logue, Cook and Taylor. Nays: None. Resolution 2014-28 adopted.

IDOT Warning Light System: Council reviewed the information provided by the IDOT pilot study of warning light systems and the proposed change to Iowa Code that would allow a pilot program using amber, white and blue lights on equipment for snow and ice treatment or removal. The proposed change is an attempt to reduce the number of crashes into snow removal equipment.

Committee Reports: Dee Taylor reported that she has received a request for a ball tournament reservation for next April. Inquiring whether sewer, water, electric will be ready to go. Mayor Butler will follow up on the status of the volunteer work being done.

Correspondence was received from the DOT reminding the city of the permit process for advertising signs along primary highways.

Set next regular meeting date: 1-12-15 and 1/26/15 for a budget work session.

Mayor Comments: Mayor Butler extended his appreciation to the council and the employees and wished all a Merry Christmas.

ADJOURN: There being no further business to come before the Council at this time, council member Pam Cavey motioned, Rob Davis seconded, to adjourn the meeting at 8:20 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor