

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
January 10, 2022

The Mechanicsville City Council met in regular session on Monday, January 10, 2022 at 6:30 p.m. at 102 N John Street, Mechanicsville. Mayor Andrew Oberbreckling called the meeting to order at 6:30 p.m. Council members present for roll call were Amy Bishop, Denice Dochterman, Adam Paidar, and Doug Weber. Jennifer Lester was absent. Others present included Meredith Dehmer, Josh Miller, Will Wagner, Lonni Koch, Jake Koch, and several others from the community.

**CONSENT AGENDA:**

Adam Paidar motioned, Amy Bishop seconded to approve the consent agenda including the agenda, the minutes from 12/21/21 with the correspondence from the city attorney reflecting that once the elections results were finalized by the Board of Supervisors, the newly elected persons should be the persons to complete the terms of any appointed council person, so the 3-2 vote on the salary resolution would be void and need to be re-voted on at the next meeting; the finance reports, and claims including pay application #7 for \$337,410.55. Roll call vote: Ayes: Bishop, Dochterman, Paidar, and Weber. Nays: None. Absent: Lester. Motion carried.

The following claims were approved:

STATE OF IOWA		\$1,899.20
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$8,643.84
ALTORFER INC.	VEHICLE REPAIR	\$106.69
AMAZON.COM	LIBRARY MATERIALS	\$512.89
BADGER METER	OTHER CONTRACTUAL SERVICE	\$7.80
BANKERS BANK	OPERATING SUPPLIES	\$22.33
BILL BRUCE BUILDERS INC	OTHER CAPITAL EQUIP	\$337,410.55
BOUND TREE MEDICAL	MINOR EQUIPMENT	\$39.99
CAR QUEST AUTO PARTS	OPERATIONAL EQUIP REPAIR	\$10.76
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$1,116.00
CEDAR COUNTY SHERIFFS RESERVES	OTHER PROF SERV EXP	\$480.00
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,224.00
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$248.80
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
CUSTOM HOSE	VEHICLE REPAIR	\$33.60
DALCO	OPERATING SUPPLIES	\$219.51
DEMCO	FURNITURE/FIXTURES	\$147.67
ECIA	OTHER PROF SERV EXP	\$1,488.90
ELLIOTT EQUIPMENT	OPERATIONAL EQUIP REPAIR	\$1,237.86
FELD FIRE CO INC_	MINOR EQUIPMENT	\$60.00
GRAINGER	MINOR EQUIPMENT	\$209.11
HI LINE INC	OPERATING SUPPLIES	\$83.01
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$40.92
KOCH OFFICE GROUP	OTHER CONTRACTUAL SERVICE	\$277.64
LUKE OBERBRECKLING & SONS	UTILITY SYSTEMS & STRUCTURES	\$12,426.00
MECHANICSVILLE TELEPHONE CO	TECHNOLOGY SERVICES EXP	\$439.00
MISSISSIPPI VALLEY PUMP	OTHER CAPITAL EQUIP	\$5,870.00
ODD JOBS INC	OTHER PROF SERV EXP	\$250.00

OVESON REFUSE & RECYCLING LLC	OTHER PROF SERV EXP	\$3,150.00
PEOPLE	SUBSCRIPTION & ED MATERIAL	\$167.40
QUILL	OPERATING SUPPLIES	\$269.16
RADIO COMMUNICATIONS	MINOR EQUIPMENT	\$326.00
ROTO-ROOTER	OTHER PROF SERV EXP	\$1,765.00
SCOTT, RICKY	TRAINING	\$181.20
STATE HYGIENIC LABORATORY	OTHER PROF SERV EXP	\$627.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$108.97
UNITY POINT HEALTH	OPERATING SUPPLIES	\$54.59
US CELLULAR	TELECOMMUNICATIONS	\$106.36
USA BLUEBOOK	POSTAGE/SHIPPING	\$52.40
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$4,081.76
WELLMARK BC BS	GROUP INSURANCE	\$7,393.57
PAYROLL	WAGES	\$46,035.62

Total Receipts and Disbursements for month of December by fund

Fund	Receipts	Disbursements
General	45,565.50	47,687.24
Road Use Tax	10,156.91	15,521.48
Employee Benefit	3,639.24	3,703.58
Local Option Sales Tax	10,063.86	
Library Trust Fund	51.95	
Ballpark Fund		2,218.41
Ambulance Trust	9,747.96	3,775.01
Tree Trust	10.03	
Debt Service	2,743.71	5,574.59
Perpetual Care	250.00	
Water Utility	9,137.82	4,007.69
Sewer Utility	27,608.59	520,791.14
Sewer Sinking Fund		2,753.58
Solid Waste	10,797.18	14,033.76
Storm Water Utility	1,059.65	
Water Deposits	100.00	50.00

**Receive visitors/public comment:** None.

**REPORTS:**

**Library Annual report & budget requests:** Library Director, Meredith Dehmer provided council with a summary of activity for the year with highlights being the Summer Kick-Off at the park, Summer Library program with the grab-n-go bags for the youth readers, Story walks at the school, Trunk or Treat on Main Street, and participating with Santa at the Fire station. There are current card holders of 908, with the door count this year down 52% due to Covid. Budget items include requests for replacing the awning, painting façade, copy machine/printer, sidewalk replacement and complete digitizing of the yearbook collection. The library is also conducting a survey of the community to gather a better understanding of community values in the library, in order to strategically plan what direction to take the library to best fill the needs of the users. Survey is at [www.mechanicsville.lib.va.us](http://www.mechanicsville.lib.va.us).

**Ambulance Report:** Ambulance had 18 calls for the month putting the annual total at 187; Covid calls are a concern with dispatch notifying when possible during the page out.

**Fire Report:** Fire had 7 calls for the month and 83 for the year. Department will be doing CPR training in January, annual meeting with trustees, and Linn County Hazmat will be doing Hazmat Refresher course 8-4p.m. The department is requesting 6 MSA G2 Airpacks be included in the budget. Updated council on the Racom Radio project pushed back to Fall 2023, pond training will be done in February with the new Ice Rescue Suits that arrived and the Gear Extractor has been installed and is working. New Officers for 2022 are Josh Miller, Vice President and Chino Cardenas Training Officer.

**Police Report:** Police reported 2 agency assists, 2 animal, 21 business checks; 2 domestic disturbances; 4 extra patrol; 1 fireworks, 6 follow up, 1 juvenile, 1 miscellaneous, 1 motor vehicle accident; 5 parking; 7 speak with officer; 2 suspicious activity; 1 traffic complaint; 6 traffic stops, 7 warnings; 6 citation, 3 vehicle unlock, 4 school dismissals, and 3 arrests.

**Public Works Report:** Public Works reported snow blower works well, continue to install meters and plowing snow. Budget requests included consideration for mower for skid steer, replace pickup with 450 w/dump box/plow, snow bucket for skid loader, a paint sprayer, refurbishing the street sweeper, and replacing garbage truck.

**Administration Report:** Reported working on completing 1099s, 941, W-2's and contacting Alliant Energy to begin the process for replacing the pole and service connection at the WWTF. Correspondence from ECIA was shared regarding the comprehensive plan. Amy Bishop motioned, Adam Paidar seconded to have the Planning and Zoning Commission take the lead on the completion of the comprehensive plan, so that when it is completed, they will then submit to the council for the approval. If council continues with the lead, they would be submitting it to themselves for approval. Ayes all. Motion carried.

**Old Business discussion and possible action on:**

Appoint Richard Woods to Planning and Zoning Commission to fill vacancy: Amy Bishop motioned, Adam Paidar seconded to appoint Richard to the P&Z commission. Ayes all. Motion carried.

**Follow up on nuisances and items in the right of way:** Correspondence from city attorney indicates that 165.10(5) is the regulation being cited and references 165.38 stating that a regulation cannot be amended without a public hearing and report from P&Z. So the action taken at the November 2018 meeting was not valid. 165.20 says the council designates an officer responsible for enforcement (could be the mayor) and 165.23 says that violations are simple misdemeanors and each day is a separate violation. So the mayor could bring situation to the council and if they chose to seek enforcement, it would be forwarded to law enforcement to write the ticket.

Correspondence was also reviewed from Kolter Siver regarding plans to demo the building at 207 E 1<sup>st</sup> St. Correspondence was also sent out on the property at 204 E South Street.

**New business discussion and possible action on:**

**Crestview Drive turnaround/Request to deed “lane to sewer plant” to Bob Steen:**

Correspondence from Mr. Steen’s request reads “ either the city repair the street to the end of city property or convey the property back to me and I will fix it. It has been a mess for the entire 38+ years I have lived there and it only gets worse when someone decides to dump excess material there from another project. For all practical purposes, the city has no use for that 16’ path, cannot make a turn in a 16’ corner and does not use the path. There is not good solution other than the homeowner/taxpayer taking it on that actually uses it.” Adam Paidar motioned, Doug Weber seconded to request engineering firm to investigate and prepare plans for having it repaired. Ayes all. Motion carried.

**Appoint 2 representatives to the Eastern Iowa Regional Housing Authority Board:**

Clerk was asked to contact the one member whose term has expired about continuing on for an additional term and to post notice for the vacancy of the second position.

**Name Official newspaper:** Tipton Conservative

**Name city attorney:** Jeff Clark

**Appoint Mayor pro-tem:** Amy Bishop

**Mayor committee appointments:** The mayor appointed the following committees: Public Safety: Amy Bishop & Adam Paidar; Public Works: Amy Bishop & Adam Paidar; Culture & Recreation: Jennifer Lester & Amy Bishop; Health & Social Services: Jennifer Lester & Denice Dochterman; Community & Economic Development: Amy Bishop & Doug Weber; General Government: Doug Weber & Amy Bishop; Debt Service: Jennifer Lester & Denice Dochterman; Capital Project: Denice Dochterman & Adam Paidar; Business Enterprises: Doug Weber & Amy Bishop.

**Resolution 2022-1 setting amounts for fire/ambulance township contracts:** Amy Bishop motioned, Denice Dochterman seconded to request 60 <sup>3</sup>/<sub>4</sub> cents for a total for both fire and ambulance contracts with the split being 50 <sup>3</sup>/<sub>4</sub> cents to fire and 10 cents to ambulance. Roll call vote: Ayes: Amy Bishop, Denice Dochterman, Adam Paidar, and Doug Weber. Nays: None. Absent: Jennifer Lester. Resolution adopted.

**Budget FY22-23:** In addition to the items previously mentioned consideration for replacing bathroom fan in the Memorial Building, flag pole at the cemetery, veteran grave markers, siren, LUCAS device, and the walking path at the Ballfield.

**Set date for Public hearing on the maximum property tax dollars:**

Motion by Amy Bishop, second by Adam Paidar to set the date for public hearing on the maximum property tax dollars for February 14, 2022 at 6:30 p.m. Roll call vote:

Ayes: Amy Bishop, Denice Dochterman, Adam Paidar, and Doug Weber. Nays: None. Absent: Jennifer Lester. Resolution 2022-2 adopted.

**Salary resolution FY22-23:** Adam Paidar motioned, Amy Bishop seconded to calculate a 10% pay increase for the full time employees except for the police officer and a 3% pay increase for the hourly part time employees (library and the ambulance coordinator). Roll call vote: Ayes: Amy Bishop, Denice Dochterman, Adam Paidar, and Doug Weber. Nays: None. Absent: Jennifer Lester. Resolution adopted.

**Salary resolution 2022-2 police chief wages FY 21-22:** Amy Bishop motioned, Adam Paidar seconded to increase the wage for Will Wagner from \$23.69 to \$33/hour back to January 1, 2022. Roll call vote: Ayes: Amy Bishop, Denice Dochterman, Adam Paidar, and Doug Weber. Nays: None. Absent: Jennifer Lester. Resolution adopted.

**Correspondence:** DNR sent correspondence stating that the “City must have a certified operator or operators possessing the certifications described above in place no later than March 10, 2022. Failure to meet this deadline will result in this matter being referred to the Iowa DNR’s Legal Services Bureau for additional enforcement action including a monetary penalty.”

**Set next meeting date:** 2/14/2022 6:30 p.m. at the Memorial Building

**Mayors Comments:** None.

**ADJOURN:** There being no further business to come before the Council at this time, council member Adam Paidar motioned, Amy Bishop seconded to adjourn the meeting at 8:00 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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Andrew Oberbreckling, Mayor