

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
January 11, 2016

The Mechanicsville City Council met in regular session on Monday, January 11, 2016 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Dave Furry, Pam Cavey, Dee Taylor, Rob Davis, and Dee Cook. Others present included Nick Lange, Tim Horihan, Lonni Koch, and Meredith Dehmer.

CONSENT AGENDA: Pam Cavey motioned, Rob Davis seconded to approve the consent agenda including the agenda, minutes from 12/14/15, finance reports, and claims. Roll call vote: Ayes: Furry, Cook, Cavey, Taylor, and Davis. Nays: None. Motion carried.

The claims approved were as follows:

AGVANTAGE FS INC	VEHICLE OPERATIONS	\$353.04
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$7,398.84
AMAZON.COM	LIBRARY MATERIALS	\$342.23
BARCO MUNICIPAL PRODUCTS INC	MINOR EQUIPMENT	\$744.55
BRIDGE COMMUNITY BANK	OTHER PROF SERV EXP	\$75.00
CAKES BY JERI	OTHER PROF SERV EXP	\$48.00
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$239.17
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$562.54
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,080.00
CHALLIS ENTERPRISES	OTHER PROF SERV EXP	\$770.00
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$283.19
CORTEZ TRUCK EQUIPMENT	VEHICLE REPAIR	\$278.10
HORIHAN, TIMOTHY	OTHER CAPITAL EQUIP	\$72.45
INTOXIMETERS	OTHER CAPITAL EQUIP	\$846.75
IOWA ASSOCIATION OF MUNICIPAL	TRAINING	\$75.00
IOWA DEPT OF PUBLIC HEALTH	TRAINING	\$25.00
IOWA FIREMENS ASSOCIATION	ASSOCIATION DUES	\$299.00
JOHN DEER FINANCIAL	MINOR EQUIPMENT	\$96.98
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$352.00
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$666.30
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$347.25
NICK LANGE	TELECOMMUNICATIONS	\$30.00
NORTHWAY CORPORATION	OTHER PROF SERV EXP	\$4,580.00
ODD JOBS INC	OTHER PROF SERV EXP	\$400.00
P & K MIDWEST	VEHICLE REPAIR	\$121.89
QUILL	OFFICE SUPPLIES	\$438.61
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$254.25
US CELLULAR	TELECOMMUNICATIONS	\$137.21
USA BLUEBOOK	VEHICLE REPAIR	\$24.72
WALMART	OPERATING SUPPLIES	\$78.81
WELLMARK BC BS	GROUP INSURANCE	\$3,134.90
WENDLING QUARRIES INC	OPERATING SUPPLIES	\$148.84
PAYROLL	WAGES	\$26,163.36

Total Receipts and Disbursements for month of December by fund

Fund	Receipts	Disbursements
General	30,233.67	22,865.62
Road Use Tax	13,512.18	8,073.40
Employee Benefit	216.08	2,064.92
Local Option Sales Tax	7,666.18	
Library Expendable Trust	1,107.32	
Ball Park Fund	18.46	825.00
Ambulance Trust	3,782.18	791.77
Fire Trust	2,501.08	
Gift Trust	35.10	
Debt Service	205.16	10,397.56
Perpetual Care	100.00	
Water Utility	7,886.98	20,790.83
Sewer Utility	5,811.76	3,455.44
Solid Waste	7,980.50	5,176.35
Storm Water Utility	987.65	
Water Deposit	75.63	

Receive visitors/public comment: None.

REPORTS:

Library Budget requests: Meredith Dehmer, Library Director, provided the budget requests from the library board indicating that the budget remain the same as last year. A list of building maintenance issues was also provided for the council to review and shared with Public Works Director Lange.

Ambulance Report: Lonni Koch reported 10 ambulance calls for the month with a total of 187 for the year. Herbert Cardenas was introduced as a new ambulance driver and a Fire fighter. A request for Tera Baker to attend the Cedar County EMS Fest on 1/30 at a cost of \$35 was approved with a motion by Pam Cavey, second by Dee Cook. Ayes all. Motion carried.

Fire Report: Lonni Koch reported 1 call for the month with a total of 55 for the year. The trustee meeting will be February 9 at 6:30 pm. A request for a replacement multi-function copier/printer was approved with a motion by Dave Furry, second by Dee Cook to authorize up to \$400. Ayes all. Motion carried. A request for 4 LED Box lights was approved conditionally with a motion by Pam Cavey, second by Dee Cook, for the \$800 as long as it does not exceed budget. Ayes all. Motion carried.

Police report: Chief Tim Horihan presented a summary of activity from 12/14/15 to 1/11/16 which included 82 business checks; 2 agency assists; 3 administrative; 1 medical assist; 14 citizens assist; 2 theft; 1 assault; 4 suspicious activity; 1 animal case; 1 juvenile; 2 ride along; 1 civil case; 1 mental health case; 1 general public safety; 1 community event; 17 parking violations; 17 traffic stops; 22 warnings with 4 citations. A

summary for the calendar year was also provided indicating a total of 2,522 calls for service or police actions. Request for Standard Field Sobriety Testing Instructor Training 4 days was approved with a motion by Pam Cavey and seconded by Dee Cook. Ayes all. Motion carried. The training will be at ILEA in Johnston at no charge. Proposed budget items were also presented for the police department.

Public Works Report: Lange reported that the pump for the lagoon is still at Hupp Electric being repaired. Reported that the wells have pumped 33 million gallons of water and the lagoon has pumped 53 million which reflects the amount of infiltration coming into the system. Lange also requested council review the ordinance on snow removal from the sidewalks changing the wording from reasonable time to 24 hours and adding an ordinance for mowing grass/weeds to not exceed 8 inches in length. Drafts of the ordinance will be prepared for reading at the next meeting.

Administration Report: Coppess reported that the annual and quarterly reports have been filed including the W-2's, 1099's, 941, and the state unemployment reports.

Old Business discussion and possible action on:

Additional Proposals for Sanitary Sewer Cleaning and CCTV Inspection: Council reviewed proposals requested from Roto-Rooter, Visu-Sewer, and Dave Schmidt Construction and will attempt to work project into 2017 budget.

Water Rate Review: Council reviewed a power point presentation showing best practices for setting rates for utilities including what future projects should a City construct, consider cost of large capital projects and new debt service payments, peer review: do not rely on what surrounding communities charge; and a public education component.

New Business discussion and possible action on:

First meeting of the year:

Appoint Mayor pro-tem: Dee Cook; Name Official newspaper: Tipton Conservative; Appoint City attorney: Adrian Knuth; Mayor appoint 2016 Committees: **Public Safety**, Rob Davis, Pam Cavey, **Public Works**, Dee Taylor, Dave Furry, **Culture & Recreation**, Pam Cavey, Deanna Cook, **Health & Social Services**, Deanna Cook, Rob Davis, **Community & Economic Development**, Pam Cavey, Dave Furry, **General Government**, Dee Taylor, Dee Cook, **Debt Service**, Dee Taylor, Deanna Cook, **Capital Project**, Dave Furry, Dee Taylor, **Business Enterprises**, Dee Taylor, Dave Furry. Dave Furry motioned, Pam Cavey seconded to approve appointments. Ayes all. Motion carried.

Letter of resignation: Pam Cavey motioned, Rob Davis seconded to accept the letter of resignation from Carol La Mont and assign the duties of treasurer to Coppess. Ayes all. Motion carried.

Resolution 2016-1 to prepare 28E agreements for township fire contracts: Dee Cook motioned, Pam Cavey seconded to approve the preparation of the 28E agreements and authorize the Mayor to sign them upon acceptance by the trustees.

Roll Call: Ayes: Cavey, Cook, Davis, Furry, and Taylor. Nays: None. Resolution adopted.

2017 Budget Guidelines: Salary Resolution preparation and project priorities. Dee Cook motioned, Dave Furry seconded to have clerk prepare budget utilizing a 2.5% increase in wages the actual resolution will be prepared for future discussion. Ayes: Furry, Cook, and Taylor. Nays: Davis. Cavey did not vote. Motion carried.

Some of the projects mentioned to be considered for the 2017 budget were: mower with rear discharge; replacing the 1995 tractor; dump truck maintenance; generator for east well; exhaust fan at sewer plant for building; fire station doors; kitchen faucet Memorial Building basement; “coffee pot” outlet upstairs, the library list of building maintenance concerns, the water and sewer system upgrades.

Set next regular meeting date: 2/8/16 at 6:00 p.m. (earlier start time to allow for budget work session.) The March meeting will be moved to the first Monday in order to allow time to complete the budget following the public hearing on March 7).

ADJOURN: There being no further business to come before the Council at this time, council member Rob Davis motioned, Dave Furry seconded, to adjourn the meeting at 9:03 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor