

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
January 11, 2021

The Mechanicsville City Council met in regular session on Monday, January 11, 2021 at 6:30 p.m. as an electronic zoom meeting due to Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Public participation will be conducted electronically with the public able to hear and participate in the Council meeting by joining the zoom meeting or calling the phone number.

Mayor Andrew Oberbreckling called the meeting to order at 6:30 p.m. Council members present for roll call were Amy Bishop, Adam Paidar, Jennifer Lester, and Denice Dochterman. Dee Taylor was absent. Others present included Bryan Lovell, Lonni Koch, Jake Koch, Will Wagner, Meredith Dehmer and others who were dialed in.

CONSENT AGENDA:

Amy Bishop motioned, Adam Paidar seconded to approve the consent agenda including the agenda by omitting 7b, the minutes from 12/14/20; finance reports, and claims. Roll call vote: Ayes: Bishop, Paidar, Lester, and Dochterman. Nays: None. Taylor absent. Motion carried.

The claims approved were as follows:

STATE OF IOWA		\$1,756.97
IRS		\$2,482.43
ACE HARDWARE	OPERATING SUPPLIES	\$288.85
AIRGAS NORTH CENTRAL	OTHER CONTRACTUAL SERVICE	\$223.82
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$5,680.59
ALTORFER INC.	BLDG MAINT & REPAIR	\$28.82
AMAZON.COM	LIBRARY MATERIALS	\$679.30
AUREON COMMUNICATIONS	OTHER CONTRACTUAL SERVICE	\$12.99
BANKERS BANK	OPERATING SUPPLIES	\$75.86
BROWNS WEST BRANCH LLC	VEHICLE REPAIR	\$76.99
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$86.95
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$667.34
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,258.00
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$165.90
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
DAN CLARK TRUCKING	OTHER CONTRACTUAL SERVICE	\$375.00
DANS TIRES & MORE	VEHICLE REPAIR	\$172.95
ECHOVISION INC	TELECOMMUNICATIONS	\$59.98
ECIA	OTHER PROF SERV EXP	\$444.75
GRAINGER	MINOR EQUIPMENT	\$34.75
GRAYBILL COMMUNICATIONS	OPERATING SUPPLIES	\$1,651.00
HI LINE INC	MINOR EQUIPMENT	\$32.90
HIGHWAY 30 COALITION	ASSOCIATION DUES	\$150.00
IOWA FIREMENS ASSOCIATION	ASSOCIATION DUES	\$299.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING	\$150.00
JJJ ENTERPRISES, INC	OTHER CONTRACTUAL SERVICE	\$690.00
JOHN DEER FINANCIAL	MINOR EQUIPMENT	\$709.99

KATHY J WILSON	OTHER PROF SERV EXP	\$150.00
KLOCKES EMERGENCY VEHICLES	VEHICLE REPAIR	\$152.63
KOCH OFFICE GROUP	OTHER CONTRACTUAL SERVICE	\$205.67
KOCH, YOLUNDA	OTHER CONTRACTUAL SERVICE	\$92.00
KOCHS SERVICE & SUPPLY LLC	OPERATIONAL EQUIP REPAIR	\$375.09
LOVELL, BRYAN	TELECOMMUNICATIONS	\$69.60
LYNCH FORD	VEHICLE REPAIR	\$64.99
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$420.68
NAPA AUTO PARTS	VEHICLE REPAIR	\$214.55
OVESON REFUSE & RECYCLING LLC	OTHER PROF SERV EXP	\$3,150.00
QUILL	OFFICE SUPPLIES	\$255.37
ROTO-ROOTER	OTHER PROF SERV EXP	\$500.00
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$4,530.78
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$106.00
STATE HYGIENIC LABORATORY	OTHER PROF SERV EXP	\$771.00
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$141.26
UNITY POINT HEALTH	OPERATING SUPPLIES	\$603.52
US CELLULAR	TELECOMMUNICATIONS	\$103.12
USA BLUEBOOK	OPERATING SUPPLIES	\$52.90
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$5,980.00
WELLMARK BC BS	GROUP INSURANCE	\$3,724.79
WENDLING QUARRIES INC	STREET MAINT EXP	\$180.30
PAYROLL	WAGES	\$37,707.85

Total Receipts and Disbursements for month of December by fund

Fund	Receipts	Disbursements
General	69,830.20	27,587.42
Road Use Tax	14,054.43	4,048.21
Employee Benefit	4,405.5	802.80
Local Option Sales Tax	9,798.11	
Library Trust Fund	716.79	
Tree Trust	10.03	
Ballpark Fund		18.41
Ambulance Trust	58.17	2,796.16
Debt Service	2,361.15	5,785.57
Perpetual Care	150.00	
Water Utility	7,200.81	1,968.94
Sewer Utility	12,521.25	18,237.81
Solid Waste	9,841.19	7,751.83
Storm Water Utility	933.12	
Water Deposits	200.00	50.00

Receive visitors/public comment: Donna Paup addressed the council regarding a concern pertaining to item 7b which was removed from the agenda. Her concern was rumors she had heard pertaining to a hoop building being built rather than a shop and was concerned that the taxes on a hoop building wouldn't generate enough revenue to pay for the proposed street. The item on the agenda was on the conveyance of the real estate and dedication of said real estate to City.

REPORTS:

Ambulance Report: Lonni Koch reported 21 calls for the month and 278 for the year. Proposed a \$20 per call increase for all levels (driver, EMT, AEMT, PM) incentive payments for the upcoming year which would be on calls from 12/1/2020 to 11/30/2021. New rates would be \$35, \$40, \$45, and \$50 respectively.

Fire Report: Jake Koch reported that fire had 10 calls for the month and went over some proposed changes to the fire department budget.

Police Report: Police Chief William Wagner reported 1 accident, 5 agency assists, 3 animal, 52 business checks, 1 domestic, 10 extra patrol, 1 fire assist, 1 fraud/scam, 1 medical assist; 3 motorist assist, 16 parking warning, 1 property exchange; 1 pursuit; 11 speak with officer, 1 suicidal subject; 1 theft; 33 traffic stops, with 2 citations, 1 welfare check, 1 arrest, 8 school dismissals; 5 callouts, 1 meeting. Fingerprinted the EMT class; helped with taking Santa around town, made paths and cleared fire hydrants following snowstorm. Reviewed police department budget with options for council to consider using reserve officers 16 hours/month or hiring a part-time person for 16 hours a month.

Public Works Report: Public Works director Bryan Lovell removed the snow fence for leaves, unloaded the new play equipment at the park, finished cleaning the exterior of the shop area to the south and the space between the buildings; modifications to attach and utilize the brine applicator system on the dump truck, several snow events around the holidays, DNR completed annual water inspection; and water main break repaired on N Elm Street. The use of the brine on the streets has a cost savings on salt of about 23% as we are able to use less. Discussed snow blower that was used on the tractor that we no longer have and a need to either purchase one for the skid loader or purchase a tractor that it could be used on. The blower would be beneficial in these larger snow falls. Discussion on repairing or replacing the trash cans that used to be up town.

Administration report: Coppess reported working on the year-end tax forms and reports such as W-2's 1099's; IA Sales tax, WET tax, state withholding; Medicare, FICA, federal tax deposits, unemployment, VSP, 941, and IPERS, working with city attorney and Ryan Hill on the deed for dedicating the 60 foot ROW to the city, the state has validated the expenses submitted and approved to reimburse city under the CARES act the allocated amount of \$26,832.56. Also working with engineer for issuing a flood plain permit so the IDNR can issue the reaffirmation of the FNSI for the wastewater project. The only work that will be in the floodplain is installation of the new sewer to the creek which would cause some temporary disturbance, but the ground would be restored to the existing grade after construction.

Old business discussion and possible action on:

Documentation for Tree bid including the Certificate for Liability insurance and copy of the contractor registration certificate with the Iowa Division of Labor dated 12/18/20. The quote from All American Tree Services was reviewed and motioned by Amy

Bishop, seconded by Adam Paidar to accept the only quote received at \$22,750 after removal of the sales tax and a tree that has already been removed by property owner. The quote includes the removal of 14 trees and to trim broken branches from 2. Ayes: All Nays: None. Absent: Taylor. Motion carried.

New business discussion and possible action on:

Second reading Ordinance on No Parking S Monroe on the west side from W First Street to Cedar Street: Jennifer Lester motioned, Denice Dochterman seconded to approve the second reading of the ordinance to establish no parking on the west side of South Monroe Street from W First Street to Cedar Street. Ayes all. Motion carried. Taylor absent.

Jennifer Lester motioned, Denice Dochterman seconded to waive the third reading. Ayes: Lester, Paidar, Dochterman. Nays: Bishop Absent: Taylor. Motion failed as did not meet 2/3 majority for passing.

Budget:

Setting the date for public hearing on the maximum property tax dollars: Jennifer Lester motioned, Adam Paidar seconded to set the date for the public hearing for 2/8/21 and to calculate a 3% increase for wages. Ayes: Amy, Adam, Denice, and Jennifer. Nays: None. Absent: Taylor. Motion carried.

Resolution 2021-01 setting the amounts for township contracts: Jennifer Lester motioned, Adam Paidar seconded to approve the resolution for the fire and ambulance contracts. Ayes: Bishop, Paidar, Lester, and Dochterman. Nays: None. Absent: Taylor. Resolution adopted.

Budget: What are priority items to be considered for this budget? Items identified included streets such as resurfacing with asphalt, repair bumps/sink holes in Cherry/Cedar; park plan for East Park; storm water back up on E Second Street in addition to the items identified at the planning meeting held a few months ago.

Name Official Newspaper: Tipton Conservative

Name City attorney: Motion by Amy Bishop, second by Adam Paidar to appoint Jeff Clark as city attorney. Ayes: Bishop, Paidar, Lester Nays: Dochterman Absent: Taylor. Motion carried.

Appoint Mayor pro-tem: Mayor Oberbreckling appointed Dee Taylor.

Mayor Appoint committees: Committees will remain the same.

Set next meeting date: 2/8/2021 6:30 p.m.

ADJOURN: There being no further business to come before the Council at this time, council member Jennifer Lester motioned, Amy Bishop seconded to adjourn the meeting at 7:30 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC

Andrew Oberbreckling, Mayor