

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
January 12, 2015

The Mechanicsville City Council met in regular session on Monday, January 12, 2015 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Rob Davis, Pam Cavey, Dee Cook, Dee Taylor and Pam Logue. Others present included Nick Lange, Tim Horihan, Lonni Koch, Doug Wolf, Randy Krutzfield (Hart Frederick Engineers), Kerry Meyer, and a representative from LL Pelling.

Receive visitors/public comment: None.

CONSENT AGENDA: Rob Davis motioned, Dee Taylor seconded to approve the consent agenda including the agenda, minutes from 12/08/14, finance reports, and claims. Roll call vote: Ayes: Cavey, Davis, Cook, Logue, and Taylor. Nays: None. Motion carried.

The claims approved were as follows:

HARTMAN, JUDY	OPERATING SUPPLIES	\$25.16
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$1,324.60
ALL FLAGS LLC	BLDG MAINT & REPAIR	\$170.21
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$8,448.39
BRIDGE COMMUNITY BANK	INSURANCE EXPENSE	\$143.60
CAR QUEST AUTO PARTS	BLDG MAINT & REPAIR	\$195.95
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$674.63
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,350.00
CEDAR RAPIDS PHOTO COPY INC	OFFICE SUPPLIES	\$8.85
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$173.18
CJ COOPER & ASSOCIATES INC	PAYMENTS TO OTHER AGENCIES	\$40.00
COMPASS MINERALS	OPERATING SUPPLIES	\$2,018.37
DEMCO	OTHER SUPPLIES	\$46.45
HALO BRANDED SOLUTIONS	OPERATING SUPPLIES	\$229.45
HANKS CONSTRUCTION	BUILDINGS	\$99.34
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$743.75
IMFOA	ASSOCIATION DUES	\$40.00
IOWA OFFICE SUPPLY	OFFICE SUPPLIES	\$75.86
JIMS AUTO BODY	VEHICLE REPAIR	\$31.50
JJJ ENTERPRISES, INC	OTHER PROF SERV EXP	\$480.00
JOHN DEER FINANCIAL	MINOR EQUIPMENT	\$519.06
JOHNS LOCK & KEY	OFFICE EQUIPMENT REPAIR	\$13.88
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,002.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$343.20
KNUTH LAW OFFICE	LEGAL EXPENSE	\$75.00
KOCH, DANIEL & YOLUNDA	ALLOWANCES - UNIFORMS	\$0.00
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$92.72
MECHANICSVILLE TELEPHONE CO	TECHNOLOGY SERVICES EXP	\$314.39
QUILL	OFFICE EQUIPMENT	\$729.89
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$2,915.64
STAMP FULFILLMENT SERVICES	OFFICE SUPPLIES	\$899.10

T & M CLOTHING	ALLOWANCES - UNIFORMS	\$48.00
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$259.99
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$752.04
US HWY 30 COALITION	ASSOCIATION DUES	\$50.00
WALMART	OPERATING SUPPLIES	\$41.64
WELLMARK BC BS	GROUP INSURANCE	\$3,175.71
WENDLING QUARRIES INC	STREETS	\$622.82
WEST SIDE TRUCK CENTER INC	VEHICLE REPAIR	\$680.43
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$30.93
QUILL	OFFICE SUPPLIES	\$90.08
CHILDRENS PLUS INC	LIBRARY MATERIALS	\$355.75
KOCH, LONNI	ALLOWANCES - UNIFORMS	\$239.97
PAYROLL	WAGES	\$25,235.49

Total Receipts and Disbursements for month of December by fund

Fund	Receipts	Disbursements
General	28802.91	19769.87
Road Use Tax	8607.20	3805.98
Employee Benefit	2341.23	1983.47
Local Option Sales Tax	7099.64	
Library Expendable Trust	2174.80	
Ball Park Fund	21.73	
Ambulance Trust	7170.36	656.00
Gift Trust	42.62	
Debt Service	2125.89	
Capital Project	10.46	
Water Utility	8,933.29	3445.80
Sewer Utility	6748.04	5745.56
Solid Waste	8627.68	6496.90
Storm Water Utility	1050.73	18.90
Water Deposit	200.00	

Open bids for 2014 HMA Street Overlay Project: Two bids were received and opened and both appearing to be in compliance and received according to the specifications as published in the notice. Randy Krutzfield, engineer, opened the bids and stated that the bid from Hansen Asphalt was for \$380,069.00 and the bid from LL Pelling for \$383,451.13.

REPORTS:

Library report: Judy Hartman, librarian, shared the proposed annual library budget, and presented the annual report for the libraries activity for the previous year which included total books held in the library is 8,570 with circulation being 9,266; total audio books at 221, total DVDs at 1,257; 20 magazine titles; 8,200 ebooks from NEIBORS and 4,080 audio books. There are 6 public access computers available, there were 16 programs for children, 10 for young adults, and 14 adult programs for a total of 597 people attending the programs. Requests for consideration of the outside of the library be painted; some interior

water damage on the west side/drywall; mop boards; and the front part of the building appears to be settling.

Ambulance Report: Lonni Koch reported 12 ambulance calls for the month and a total of 172 calls during the calendar year. St. Luke's was the hospital utilized the most, followed by Mercy Cedar Rapids, Jones Regional, and the University of Iowa. Ben Litscher requested to attend an upcoming EMT class that will be held in Mt. Vernon. Koch reported that the Med Media software that is being used to prepare patient care reports and forward data to the State of Iowa for statistics will not be available to use later this year. Cedar County EMS is proposing that all the ambulance services to go together to share in the purchase of the new software called Image Trend and to share in the cost of the purchase. The two quotes presented reflected one with Clarence participating at \$8300.00 and one without at a cost of \$7750.00 which would be prorated between the 5 other departments by the number of calls each had. Dee Cook motioned, Pam Logue seconded to participate with the County in purchasing the Elite Field ePCR software from Image Trend. Ayes all. Motion carried.

Fire Report: Lonni Koch reported 5 calls for the month which included 12/15 grain bin fire; 12/20 MVA on X-40; 12/17 M-A canceled enroute and 12/29 grain dryer fire, and 1/12/15 assist EMS. There were a total of 69 calls in 2014. Pam Cavey motioned, Rob Davis seconded to approve the purchase of putting 3 new locks on doors following a break in at City Hall the weekend of 12/27-12/28. Ayes all. Motion carried.

Police report: Chief Tim Horihan presented a summary of activity from 12/08/14-1/12/15 which included 1 medical assist; 7 agency assists, 3 burglaries, 60 business checks, 1 ATM alarm, 1 harassment, 1 domestic, 22 citizen assists, 24 vehicle parking violations; 1 welfare check; 1 fire reported, 1 vandalism, 1 criminal mischief, 11 animal cases, 1 elder abuse case, 1 juvenile task force meeting, 2 community events, 2 snowmobile driving on sidewalks; 10 traffic stops with 13 warnings, 1 citations for stop sign violations, speeding, fail to have DL, equipment warning, no insurance, no registration, and 1 suspended driver cited for no DL.

Public Works Report: Lange reported on a concern with well pump #3 making noise; was installed in 1993; recommend pulling and rebuilding at a cost of \$3000-\$4000; door at pump house needs replaced. Rob Davis motioned to pull and inspect and go with best way regarding a refurbished/rebuilt or replacing and to clean at the same time. Dee Cook seconded the motion. Ayes all.

Administration Report: Coppess reported that State Auditors office will be here this week to complete the annual exam and requested to take 3-4 days of vacation as time permits in the next couple of weeks. Pam Cavey motioned, Pam Logue seconded to approve taking the vacation days as schedule permits. Ayes all. Motion carried.

New business discussion and possible action on:

Resolution 2015-1 to award contract to the lowest responsive, responsible bidder complying with instructions, plans, and specifications: Dee Cook motioned, Pam Cavey seconded to adopt resolution accepting the low bidder of Hansen Asphalt at \$380,069.00. Roll call vote: Ayes: Logue, Cavey, Taylor, and Cook. Nays: Davis. Resolution 2015-1 adopted.

Request for zoning change from R-2 to C-2 former sale barn property:

Council reviewed a request for amendment to the official zoning ordinance from Kerry Meyer to change the zoning from R2 to C2 and from A-1 on a portion of it to C2 for the purpose of semi truck and trailer parking, and trucking company operations including tractor trailer repair. Dee Cook motioned, Rob Davis seconded to forward the request to the Planning and Zoning Commission for a recommendation back to the council. Ayes all. Motion carried.

Set Date for interviewing: Council will do interviewing for the cemetery mowing position on January 26 at 6:30 p.m.

Appoint Mayor pro-tem: Mayor Butler appointed Dee Cook.

Name official newspaper, Tipton Conservative; name city attorney, Adrian Knuth; and appoint Hart Frederick as City Engineer: Motion was made by Pam Cavey, seconded by Dee Cook to keep these the same. Ayes all. Motion carried.

Mayor appoints committees for 2015: Mayor will keep the committees the same as last year.

Resolution 2015-2 directing the clerk to prepare new 28E agreements for townships fire protection utilizing the maximum tax rate allowed by law on the newest valuations and increasing the base ambulance rate to \$540 plus mileage: Motion to adopt Resolution 2015-2 was made by Rob Davis, seconded by Dee Cook. Ayes: Logue, Cavey, Cook, Davis, and Taylor. Nays: None. Resolution adopted.

Discussion on ordinance for Odd/Even side of the street parking during snow removal/snow emergency rather than no parking on street:

Discussion on modifying the current snow emergency ordinance that bans parking on all streets during a declared emergency to modifying it to allow for odd/even parking. Clerk was directed to prepare sample ordinances for additional discussion at the next meeting.

Committee Reports: None.

Correspondence: CCEDCO Understanding Communities and Their Dynamics schedule was shared.

Set next regular meeting date: 1/26/15 at 6:30 for interviewing and budget work session to begin at 7:00 p.m.

Mayor Comments: None.

ADJOURN: There being no further business to come before the Council at this time, council member Pam Cavey motioned, Rob Davis seconded, to adjourn the meeting at 8:51 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor