

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
January 13, 2025

The Mechanicsville City Council met in regular session on Monday, January 13, 2025 at 102 N John Street, Mechanicsville. Mayor Pro-tem Amy Bishop called the meeting to order at 6:30 p.m. Council members present for roll call were Randy Brown, Doug Weber, Amy Bishop, Brian Steele and Tracy Miller. Mayor was absent. Others present included Rick Scott, Daniel Pike, Tyson Scott, Kate Heffner, Matt Shields, and Jean Miller.

**CONSENT AGENDA:**

Doug Weber motioned, Brian Steele seconded to approve the consent agenda including the agenda, the minutes from 12/9/24; the finance reports, and claims. Roll call vote: Ayes: Brown, Weber, Steele, Miller, and Bishop. Nays: None. Motion carried.

The following claims were approved:

STATE OF IOWA	WET AND SALES TAX	\$629.26
IRS	PAYROLL TAXES	\$2,611.77
WELLMARK BC BS	GROUP INSURANCE	\$7,776.22
AIRGAS NORTH CENTRAL	OTHER CONTRACTUAL SERVICE	\$1,423.17
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$10,733.96
AMAZON CAPITAL SERVICES	LIBRARY MATERIALS	\$260.97
BADGER METER	OTHER CONTRACTUAL SERVICE	\$21.49
BAKER & TAYLOR	LIBRARY MATERIALS	\$90.84
BRANDON HESKETT	OTHER CONTRACTUAL SERVICE	\$164.00
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$1,395.61
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,530.00
CHASE CARD SERVICES	GROUPS MAINTENANCE & REPAIR	\$353.30
CHRISTOPHER GARIN	GROUPS MAINTENANCE & REPAIR	\$30.00
Ciha, Sharon	OTHER CONTRACTUAL SERVICE	\$1,015.00
CJ COOPER & ASSOCIATES INC	OTHER PROF SERV EXP	\$75.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
CVIKOTA	OTHER PROF SERV EXP	\$1,558.38
DANIEL PIKE	TELECOMMUNICATIONS	\$30.00
DELTA DENTAL	GROUP INSURANCE	\$354.18
DIANA BROWN	OTHER CONTRACTUAL SERVICE	\$70.50
ELLIOTT EQUIPMENT	OTHER CAPITAL EQUIP	\$1,733.72
EO JOHNSON	OFFICE EQUIPMENT REPAIR	\$511.60
ESTER TOEPFER	OTHER CONTRACTUAL SERVICE	\$117.50
FELD FIRE CO INC_	ALLOWANCES - UNIFORMS	\$4,258.90
FIDELITY SECURITY LIFE	GROUP INSURANCE	\$120.02
GAIL YATES	OTHER CONTRACTUAL SERVICE	\$161.72
HAWKINS INC	CHEMICALS	\$321.18
HENDERSON PRODUCTS INC	VEHICLE REPAIR	\$405.73
IOWA BOARD OF PHARMACY	OTHER CONTRACTUAL SERVICE	\$92.00
IOWA FIREMENS ASSOCIATION	ASSOCIATION DUES	\$1,043.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$39.70
IOWA TOTAL CARE	OTHER CONTRACTUAL SERVICE	\$35.72
JOHN DEER FINANCIAL	MINOR EQUIPMENT	\$1,756.50
JULIA UNDERWOOD	OTHER CONTRACTUAL SERVICE	\$210.90

KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$588.00
KROMINGA	VEHICLE REPAIR	\$358.96
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$200.00
LYNCH FORD	VEHICLE REPAIR	\$454.01
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$445.81
MORTON SALT INC	OPERATING SUPPLIES	\$2,486.75
MTL TRUCK REPAIR	VEHICLE REPAIR	\$466.70
OMNISITE	OTHER PROF SERV EXP	\$290.00
OVERHEAD DOOR COMPANY	BLDG MAINT & REPAIR	\$785.00
OVESON REFUSE & RECYCLING LLC	OTHER PROF SERV EXP	\$3,150.00
P & K MIDWEST	VEHICLE REPAIR	\$266.45
QUILL	OPERATING SUPPLIES	\$113.30
SCOTT, RICKY	TELECOMMUNICATIONS	\$30.00
STATE HYGIENIC LABORATORY	OTHER PROF SERV EXP	\$531.50
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$158.00
UNITY POINT HEALTH	OPERATING SUPPLIES	\$482.23
US CELLULAR	TELECOMMUNICATIONS	\$107.63
USA BLUEBOOK	CHEMICALS	\$267.20
ZOLL MEDICAL CORPORATION	OTHER CONTRACTUAL SERVICE	\$680.00
ACE HARDWARE	MINOR EQUIPMENT	\$126.01
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$1,036.87
PAYROLL	WAGES	\$60,284.30

**Total Receipts and Disbursements for month of December by fund**

Fund	Receipts	Disbursements
General	44,988.79	32,002.80
Road Use Tax	11,703.96	9,194.73
Employee Benefit	4,868.16	10,559.45
Local Opt Sales Tax	9,334.96	
Library Trust Fund	55.65	
Ballpark Fund		624.85
Ambulance Trust Fund	8,889.24	3,362.22
Tree Trustt	100.27	
Debt Service	1,751.68	2,349.18
Water Utility	8,768.72	2,217.09
Sewer Utility	29,822.56	3,923.27
Sewer Sinking Fund		53,760.00
Solid Waste	11,755.47	5,564.48
Storm Water Utility	1,171.84	6.84
Water Deposit	150.00	

**Receive visitors/public comment:** Dr. Kate Heffner, Librarian, introduced herself to the council and was welcomed to her new position.

**REPORTS:**

**Ambulance Report:** The ambulance had 18 calls for December and 303 YTD. Various statistics for the year were also provided for the council showing a total of 1404 hours of

service provided with 296 calls being in Cedar County and 7 in Linn County. Looking to apply for grants to get a new stair chair either through St. Luke's or Cedar County Community Foundation or a combination of the two.

**Fire Report:** Fire Chief Matt Shields reported 4 calls for December including a brush fire, EMS assist, smoke investigation and MVA. 104 calls for the year. 161 is still out of service. Trustee meeting is January 21 at 6 pm, had 51 children visit Santa at the fire station, Motion by Doug Weber, seconded by Randy Brown to approve William Tuthill and Chino Cardenas to attend Iowa Society of Fire Instructors Conference on Feb. 21-22 at \$145 each and room for \$121 each and mileage and for Chino Cardenas to attend winter fire School Jan. 25-26 in Altoona for the mileage and class. Ayes all. Motion carried. 161 is still out of service. Jan 16 Racom will be doing maintenance of all pagers and radios; attended the Radio Governance meeting, 911 service board and EMA meetings in Tipton, 2 members will need to attend 8 hour Hazmat class on Feb. 8 in Clarence no charge. Fire budget requested an additional \$10,450 for additional gear and minor equipment.

**Police Report:** Police Chief Rick Scott reported 25 Calls for service, 1 theft, 2 traffic stops; 1 burglary, 2 warnings, 1 investigations worked, 10 speak with officer, 4 public assists; 1 animal call; 6 assist other agencies, 1 assault, 1 domestic, and 1 accident. The YTD numbers were also provided.

Budget requests included discussion on camera system for main street and the park. Further discussion on the wi-fi connections and being able to network them together, A quote was provided for review at a cost of around \$13,000.

**Public Works Report:** PWD Daniel Pike reported snow fence installed, working on meters, salt and sand supply hauled in, garage door repaired, pushed snow 1 day, CDL permit obtained now has to wait 14 days and complete 30 hour class before can take final test to get license, Dan needs to complete 40 ceu's for his water, F250 was taken in for maintenance, and stated that about 30 meters installed. Budget items put out for discussion including filling the ditches on X-40 and the ballpark, storm drains on N Fayette and South of the bank, replacing the garbage truck, purchasing recycling bins, replacing the locator, place 2x4 ft concrete blocks in the yardwaste area, replace hydrants on 1<sup>st</sup> and Jefferson, and possibly crack sealing 1<sup>st</sup> Street.

**Administration Report:** Coppess reported working on filing the W-2's, 1099's, Iowa Unemployment report, the 941, the reports with social security, and the monthly sales and WET tax reports.

**Discussion and possible action on:**

**Annual naming of the official newspaper** being the Tipton Conservative and appointing Dallas Lynch (Doug Herman) as the city attorney approved with a motion by Brian Steele and seconded by Doug Weber. Ayes all. Motion carried. Mayor Oberbreckling sent correspondence appointing Amy Bishop as Mayor pro-tem and the committees appointments would remain the same as last year.

Resolution 2025-01\_setting amounts for the township contracts: Doug Weber motioned and Brian Steele seconded to approve the contracts be prepared with the amounts listed for both fire and ambulance. Roll call vote: Ayes: Brown, Weber, Steele, Miller, and Bishop. Nays: None. Motion carried.

**Budget FY25-26 additional budget requests to consider?** The security cameras were discussed previously,

**Salary Resolution 25-26:** Randy shared the Iowa League of cities publication stated that the US Employment cost index was at 4.7 from Sept 23 to Sept 24 Randy Brown motioned, Brian Steele seconded to use 5% for calculating the budget salary amounts. Ayes all. Motion carried. Discussion on the clothing allowance which is a taxable fringe benefit currently being provided to all full time employees. Further discussion was tabled.

**Setting the date for public hearing on the maximum property tax dollars:** Doug Weber motioned; Randy Brown seconded to set the date for public hearing for February 10, 2025. Ayes all. Motion carried. (Note: the law was changed which will require this hearing be held after the Auditor's truth in taxation letter is mailed and not before March 20<sup>th</sup>.The public hearing will be the only item on the agenda for this meeting.)

**Proposal from LL Pelling:** Brian Steele motioned Doug Weber seconded to approve the proposal for LL Pelling. Ayes all. Motion carried.

**Request to work in the right of way from Windstream:** Randy Brown motioned, Doug Weber seconded to approve the request to work in the right of way along 125<sup>th</sup> street and X-40. Ayes all. Motion carried.

**Correspondence** was received from the Iowa Gaming Association outlining the visionary projects and programs that were allocated dollars from the Iowa Legislature from the gaming industry.

**Set next meeting date:** 2/10/2025 at 6:30 p.m.

**ADJOURN:** There being no further business to come before the Council at this time, council member Brian Steele motioned, Randy Brown seconded to adjourn the meeting at 7:20 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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Amy Bishop, Mayor Pro-tem