

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
March 9, 2020

The Mechanicsville City Council met in regular session on Monday, March 9, 2020 at City Hall. Mayor David Furry called the meeting to order at 6:00 p.m. Council members present for roll call were Dee Taylor, Amy Bishop, Andrew Oberbreckling, Adam Paidar and Jennifer Lester. Others present included Lonni Koch, Tyler Bauer, Jake Koch, Dirk Wieneke, Kerry Meyer, Jill and Ryan Hill, Pat Albaugh, Eric & Denice Dochterman, Russ Strabala, Coleen Townsend, Donna Paup, Brian Horak, Nancy Kainz, and Sadie Stabenow, Warren Wethington, and Bode Korande.

**CONSENT AGENDA:**

Amy Bishop motioned, Andrew Oberbreckling seconded to table item 7a Third reading for Ordinance pertaining to no parking on south side of E South Street east of Walnut Street to the next meeting, placing it on the agenda as the 1<sup>st</sup> reading and to notify residents. Ayes all. Motion carried.

Adam Paidar motioned, Dee Taylor seconded to approve the consent agenda including the agenda, the minutes from 2/10/20; finance reports, claims, and fireworks permit for July 4. Roll call vote: Ayes: Oberbreckling, Taylor, Bishop, Paidar and Lester. Nays: None. Motion carried.

The claims approved were as follows:

BANKERS BANK	SUBSCRIPTION & ED MATERIAL	\$99.00
ACCO	CHEMICALS	\$236.90
ACE HARDWARE	OPERATING SUPPLIES	\$142.65
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$915.87
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$5,959.63
AMAZON.COM	LIBRARY MATERIALS	\$578.13
BAUER, TYLER	TELECOMMUNICATIONS	\$30.00
BIBLIONIX	SUBSCRIPTION & ED MATERIAL	\$1,000.00
CARDENAS, CHRISTIAN	TRAINING	\$126.00
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$600.74
CEDAR COUNTY SHERIFFS RESERVES	OTHER PROF SERV EXP	\$1,600.00
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,287.00
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$138.04
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
DANS TIRES & MORE	VEHICLE REPAIR	\$269.15
DEMCO	FURNITURE/FIXTURES	\$281.86
EAGLE ENGRAVING, INC	ALLOWANCES - UNIFORMS	\$20.15
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$350.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$50.00
HENDERSON PRODUCTS INC	VEHICLE REPAIR	\$244.00
HIGHWAY 30 COALITION	ASSOCIATION DUES	\$150.00
IOWA ASSOCIATION OF MUNICIPAL	OTHER PROF SERV EXP	\$670.00
IOWA FIRE CHIEFS ASSOCIATION	ASSOCIATION DUES	\$25.00
IOWA FIREMENS ASSOCIATION	ASSOCIATION DUES	\$312.00
JJJ ENTERPRISES, INC	OTHER CAPITAL EQUIP	\$2,995.00
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$130.79

KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$520.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$393.75
KOCH, DANIEL & YOLUNDA	ASSOCIATION DUES	\$146.50
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$352.21
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$419.02
METERING & TECHNOLOGY SOLUTION	UTILITY SYSTEMS & STRUCTURES	\$1,473.82
MID AMERICAN RESEARCH CHEMICAL	OPERATING SUPPLIES	\$359.88
NORTH CEDAR COMMUNITY SCHOOL	LIBRARY MATERIALS	\$50.00
OVERHEAD DOOR COMPANY	BLDG MAINT & REPAIR	\$250.00
OVESON REFUSE & RECYCLING LLC	OTHER PROF SERV EXP	\$3,150.00
PAIDAR, ADAM	MEETINGS & CONFERENCES	\$121.50
PAPAS TRUCK AND TRAILER REPAIR	VEHICLE REPAIR	\$404.59
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$230.26
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$50,524.00
STATE HYGIENIC LABORATORY	OTHER PROF SERV EXP	\$738.50
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$450.00
US CELLULAR	TELECOMMUNICATIONS	\$96.68
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$23,920.00
WELLMARK BC BS	GROUP INSURANCE	\$4,674.25
WENDLING QUARRIES INC	STREET MAINT EXP	\$169.35
WIENEKE, DIRK	TELECOMMUNICATIONS	\$30.00
WOMANS DAY	SUBSCRIPTION & ED MATERIAL	\$32.10
CARDENAS, CHRISTIAN	TRAINING	\$613.90
CARDMEMBER SERVICE	MEETINGS & CONFERENCES	\$815.36
PAYROLL	WAGES	\$12,800.49

**Total Receipts and Disbursements for month of February by fund**

Fund	Receipts	Disbursements
General	13,554.52	11,843.52
Road Use Tax	14,138.33	2,025.93
Employee Benefit	176.11	
Local Option Sales Tax	7,305.50	
Library Trust Fund	12.16	
Ballpark	67.53	
Ambulance Trust	3,015.54	595.87
Perpetual Care	200.00	
Debt Service	132.10	
Water Utility	8,572.75	1,419.98
Sewer Utility	12,916.27	408.70
Solid Waste	10,078.96	1,188.00
Storm Water Utility	971.44	
Water Deposit	208.91	

**Receive visitors/public comment.** None.

**Public Hearing on proposed budget FY21:** At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget: Mayor Furry opened the public hearing and the clerk stated that no oral or written comments concerning the budget had been received. Hearing no other

comments on the budget a motion was made by Dee Taylor, seconded by Andrew Oberbreckling to close the public hearing at 6:11 p.m. Ayes all. Hearing was closed.

## **REPORTS:**

**Ambulance Report:** Lonni reported that the ambulance had 12 calls for the month of February, 5 for Mechanicsville, 1 Tipton, 1 Clarence, 1 Lisbon, 1 Lowden, 1 Stanwood. IDPH EMS on Site Inspection scheduled for March 10 at 1 p.m. Cedar County 911 Radio Needs Assessment and Strategic Plan can be found at <https://ema.cedar-county.org/911-needs-assessment>; and a copy of the Hwy 30 Alliance Ideas.

**Fire Report:** Jake Koch reported that Fire had 4 calls for February with 1 building fire in Tipton, 2 medical assist, and 1 cancelled en route.

**Police Report:** The sheriff's office submitted written report that included 2 business alarms/open door; 8 business checks, Federal Warrant arrest, 13 traffic stops, 3 stop sign/warnings; 7 speeding/3 citations/4 warnings; 3 equipment/headlights; 2 welfare checks, and 2 car unlocks.

**Potential requests to go into closed session:** To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. There were 3 candidates scheduled for interviews and all 3 candidates requested to be in closed session. Andrew Oberbreckling motioned, Dee Taylor seconded to go into closed session. Each candidate gave consent for Sheriff Wethington and Deputy Korande to participate in the interview. Following the interviews Amy Bishop motioned, Jennifer Lester seconded to go out of closed session at 7:55 p.m. Ayes all. Motion carried.

**Discussion and possible action on hiring applicant:** Dee Taylor motioned, Jennifer Lester seconded, to offer Charles "Bill" Miller the opportunity to proceed to the next phase of the hiring process which would be to complete the physical test, the psych test, and the background check. Ayes all. Motion carried.

**Public Works Report:** PWD Tyler reported that the cop car was delivered to the sale yard today, and asked questions about the old tower, well #2, and reviewing of open contracts. Also requested a pay increase for certifications at \$1/hour for water treatment 2; \$1 per hour for water distribution 2; \$1/hour for wastewater treatment 2. Discussion on what levels the city needed which currently require level 1 for both water and sewer, but waste water will be level 2 once upgrade is completed. A resolution will be worked on for next meeting.

**Administration report:** Clerk asked for clarification on what month to publish Annual notices regarding placing debris on the street and lawn maintenance ordinances. Dee Taylor motioned, Jennifer Lester seconded to publish the ordinances in March. Ayes all. Motion carried.

**Old business discussion and possible action on:**

**Third reading for Ordinance pertaining to no parking on south side of E South Street East of Walnut Street.** Tabled and will be on agenda as first reading next meeting.

**Third reading of Ordinance 311 to change zoning from A-1 to C-2:** Jennifer Lester motioned, Adam Paidar seconded to approve the third and final reading of the ordinance. Amy Bishop asked Ryan if he would be accepting oil from other people, air quality regulations can burn what you use and would have 100 gallon in supply gallon. Ayes: Paidar, Lester, Taylor, and Oberbreckling. Nays: Bishop. Motion carried. Adam Paidar motioned, Jennifer Lester seconded, to adopt the ordinance: Ayes: Paidar, Lester, Taylor, and Oberbreckling. Nays: Bishop. Ordinance adopted.

An ordinance amending Ordinance No. 79 – The Official Zoning Ordinance of the City of Mechanicsville, Iowa and allowing for changes on the official zoning map.

Be it enacted by the City Council for the City of Mechanicsville, Iowa:

Section 1. Section 1.6 Schedule of District Regulations is hereby amended to reflect zoning changes as follows:

TO RE-Zone the 264 feet x 730 feet tract easterly of Blocks 27 & E Iroquois addition except 75 feet x 182 feet tract in NW Corner except parcel C aka part Swetland OL 1&2 (informally referred to the “pasture area” to the east of E South Street and east of E Cedar St) approximately 2.3 Acres in the City of Mechanicsville, Cedar County, Iowa from Agriculture (A-1) to Commercial (C-2).

**Request to purchase 20 feet right of way on E 2<sup>nd</sup> Street/60 ft and 40 ft easement?**

Council reviewed map again for clarification on what Coleen was requesting to purchase and why. Identified the area as the north 20 feet of the right of way just west of the intersection of East Second Street and No Name Street. She would like to put a garage on the lot, does not want to purchase the entire 60 feet between her house and the lot as her neighbor to the west still wants to be able to access their back yard via this undeveloped street. Jennifer motioned, Dee Taylor seconded to table until after Public Works committee has met with property owner (4:30 Thursday), to look at it and determine what infrastructure may be located in the area. Ayes all. Motion carried.

**Resolution 2020-06 for proposed Cedar Street extension:** Dee Taylor motioned, Jennifer Lester seconded, to accept proposal from UnderHill express stating that they are willing to donate the 291'x60' section of land that is located on the east end of Cedar Street for a frontage road that is required by the city to proceed with the development of Under-Hill Truck & Auto Repair. It is then the City of Mechanicsville's responsibility to do whatever is deemed fit at this point in time to make it an acceptable frontage road that allows us to obtain building permits and develop our business. The motion also included to forward information to V&K for design & specs for gravel road. Ayes: Taylor, Lester, Oberbreckling, Paider, and Bishop. Nays: None. Motion carried.

**New business discussion and possible action on:**

**Set date for public hearing notice to review an application for a State Revolving Fund loan (4/13/2020) for construction of continuous aerated discharge lagoons, followed by SAGR and all associated underground piping and resurfacing.** Dee Taylor motioned, Adam Paidar seconded to set date for 4/13/2020. Ayes all. Motion carried.

**Wastewater plant update from Emily:** Council reviewed updated schedule. 60% plans & specs complete March 30, 2020; begin construction permit application April 10; Final Plans & specs & IDNR Construction permit complete & submitted, May 29; Construction Permit Issued & Bid July 2020; Submit progress report to IDNR August 2020; Begin Construction September 2020; Complete construction November 2021, Achieve Compliance November 2021.

**Resolution 2020-07 Amend resolution 2019-5 pertaining to calculation of 3% increase:** Andrew motioned, Jennifer seconded to amend the resolution from \$16.43 to \$16.48. Ayes: Oberbreckling, Taylor, Bishop, Paidar, Lester. Nays: None. Resolution adopted.

**Resolution 2020-08 Amend resolution 2019-5 pertaining to 50 cent increase for certification:** Dee motioned, Andrew seconded to apply a 50 cent increase for attaining the water distribution 1 effective January 29 rather than waiting for the second water certifications to be attained and applying the increase at \$1 at that time. The new rate will be set at \$16.98. Ayes: Oberbreckling, Taylor, Bishop, Paidar, Lester. Nays: None. Resolution adopted.

**Set date for spring cleanup:** April 20 will be clean up at the cemetery and spring cleanup will begin April 21.

**Tyler's 90 day review (3/14/20)** The public works committee will work on.

**Voicemail for City Hall:** Amy reported that voicemail is \$3.50/month. Amy motioned to incorporate voicemail in City Hall phone, Jennifer seconded. Aye all. Motion carried.

**Resolution 2020-09 to adopt FY Budget 20-21:** Council reviewed numbers and an explanation of various changes in some categories from one year to the next such as one time expenditures for the mural, grant for Veteran stones being repaired at the cemetery, perpetual care funds cannot be spent, only the interest off from the funds with deposits being made into the fund when the cemetery lot is sold. Dee Taylor motioned, Andrew Oberbreckling seconded to adopt the resolution approving the budget for FY20-21. Ayes: Oberbreckling, Taylor, Bishop, Paidar, Lester. Nays: None. Resolution adopted.

**Floor near dishwasher (crust) in MB and refrigerator door hitting:** Discussion about who owns the dishwasher as it needs to be cleaned to prevent the water from

leaking out of the door. Jennifer volunteer to clean it. Dee Taylor motioned, Adam Paidar seconded to approve. Ayes all. Motion carried.

**PW to do water readings monthly:** Dee Taylor motioned, Adam Paidar seconded to have public works do the monthly meter readings after the new system is installed. Ayes all.

**Budget amendment for tools and skid steer for PW:** Jennifer requested an update on where we are at. This is part of the public works committee report.

**Resolution 2020-10 Amend Resolution 2020-04 change meeting time for regular meetings from 6:00 p.m. to 6:30 p.m.:** Amy Bishop motioned, Andrew Oberbreckling seconded to approve the setting the time at 6:30 p.m. Roll call vote: Ayes: Andrew, Dee, Jennifer, Adam, and Amy. Nays: None. Resolution 2020-10 adopted.

**Correspondence:** Tim Malott retirement 3/31/20; IDNR delinquency in water use report was address by public work director stating that it was submitted in January, spoke with IDNR asked for it to be resubmitted.

**Committee Reports:** Public Works Committee Report items included a recommendation to prepare ordinance amending the snow emergency to have all vehicles off the road for when an emergency is declared; Right of way easements and encroachments by adjacent property owners and that a discussion to be had if problem and deal with case by case. Tools purchase: Adam motioned, Dee seconded to approve list of tools totaling \$3300 to be purchased on an account at Home Depot but an approved purchase order will be required prior to purchasing. Some discussion on applying identification mark on the tools indicating property of City of Mechanicsville. Ayes all. Motion carried. Skid steer replacement: Net purchase cost of a skid steer would be approx. \$37,000 for Bobcat less the trade in of the tractor and mower at \$13,500. ~~Table till next meeting.~~ East Well house building will look at engineering possibly next year.

**Set next meeting date:** 4/13/20 6:30 p.m.

**ADJOURN:** There being no further business to come before the Council at this time, council member Dee Taylor motioned, Adam Paidar seconded to adjourn the meeting at 9:55 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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David L. Furry, Mayor