

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
April 13, 2015

The Mechanicsville City Council met in regular session on Monday, April 13, 2015 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Pam Logue, Pam Cavey, and Dee Cook. Dee Taylor and Rob Davis were absent. Others present included Jeff Kaufman, Dawn Smith, Tim Horihan, Lonni Koch, Doug Wolf, and Nick Lange.

CONSENT AGENDA: Pam Logue motioned, Dee Cook seconded to approve the consent agenda including the agenda, minutes from 3/15/15, finance reports, claims, the fireworks permit for 7/4/15; regretfully accept Jody Lovell's resignation from the Park Board, and the resolution 2015-7 approving 28E agreement for purchase and use of Vac Truck. Roll call vote: Ayes: Cavey, Cook, and Logue. Nays: None. Absent: Davis and Taylor. Motion carried.

The claims approved were as follows:

STATE OF IOWA	SALES TAX	\$1,267.88
ALLIANT ENERGY	BUILDINGS	\$3,025.84
BRIDGE COMMUNITY BANK	INSURANCE EXPENSE	\$70.00
ACE HARDWARE	OTHER SUPPLIES	\$29.68
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$139.73
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$5,648.46
AMAZON.COM	LIBRARY MATERIALS	\$569.55
BATTERIESPLUS	OPERATING SUPPLIES	\$79.20
BOUND TREE MEDICAL	MINOR EQUIPMENT	\$642.18
BRIDGE COMMUNITY BANK	PETTY CASH REPLENISH	\$65.66
CARUS CORPORATION	CHEMICALS	\$285.18
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$728.39
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,350.00
CHASE CARD SERVICES	OTHER EQUIPMENT	\$623.74
CITY OF OLIN	MINOR EQUIPMENT	\$747.60
DANS TIRES & MORE	VEHICLE REPAIR	\$89.50
DEMCO	OFFICE SUPPLIES	\$68.37
ENTWISLE, ANGIE	BLDG MAINT & REPAIR	\$502.50
GRAINGER	OPERATING SUPPLIES	\$176.50
GRAYBILL COMMUNICATIONS	OPERATIONAL EQUIP REPAIR	\$1,461.40
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$1,090.00
IOWA STATE UNIVERSITY	TRAINING	\$100.00
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$16.97
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,002.50
JONES REGIONAL MEDICAL CENTER	OPERATING SUPPLIES	\$4.38
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$286.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$138.00
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$754.58
KUNAU IMPLEMENT CO INC	VEHICLE REPAIR	\$308.58
LIONS CLUB	OTHER SUPPLIES	\$50.00
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$357.30
MID IOWA SOLID WASTE	OTHER CAPITAL EQUIP	\$1,187.50
NAPA AUTO PARTS	VEHICLE REPAIR	\$29.58

ODD JOBBER	OTHER PROF SERV EXP	\$16,500.00
POLAR ENGRAVING	MERCHANDISE FOR RESALE	\$89.50
QUILL	OTHER SUPPLIES	\$153.59
ROTO-ROOTER	OTHER PROF SERV EXP	\$481.50
SHEPLEY PHARMACY	OPERATING SUPPLIES	\$132.00
T & M CLOTHING	ALLOWANCES - UNIFORMS	\$446.80
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$297.45
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$246.81
US CELLULAR	TELECOMMUNICATIONS	\$141.31
WALMART	OPERATING SUPPLIES	\$159.93
WELLMARK BC BS	INSURANCE	\$3,175.71
WENDLING QUARRIES INC	STREETS	\$406.65
ZOLL MEDICAL CORPORATION	OTHER PROF SERV EXP	\$1,400.00
PAYROLL	WAGES	\$11,843.33

Total Receipts and Disbursements for month of March by fund

Fund	Receipts	Disbursements
General	14,724.61	47,231.50
Road Use Tax	10,443.00	11,541.89
Employee Benefit	920.71	1,975.19
Local Option Sales Tax	6,384.17	
Library Expendable Trust	53.37	
Ball Park Fund	31.46	
Ambulance Trust	1,147.61	4,692.57
Debt Service	849.33	
Capital Project		22,018.47
Water Utility	9,029.31	4,760.27
Sewer Utility	6,298.19	3,708.32
Solid Waste	8,318.13	7,712.98
Storm Water Utility	1,002.58	
Water Deposit	50.00	

Receive visitors/public comment: Cedar County Supervisors Jeff Kaufman and Dawn Smith were present to introduce themselves and informed the council that they are interested in hearing from them, the supervisors now have an audio cast of their meetings available on the web site; reminded council of the upcoming LOST request for the ballot. Information was shared about the Highway 30 environmental study and the process for it to potentially become a 4 lane. Some information about the secondary roads building was also shared.

Public Hearing: Zoning Amendment Propose changing a portion of the Poduska property from A-1 to Hwy C-1. The public hearing was opened and upon review of the Planning and Zoning Commissions recommendation to rezone the parcel described as “the beginning at the intersection of the southerly right-of-way line of Highway 30 and the westerly line of the NE ¼ NE ¼ of Section 24, Township 82 North, Range 4 West lying in the City of Mechanicsville; thence southerly along the westerly line of the said NE 1/4NE1/4 – 191 feet, more or less; thence

southeasterly parallel to the said south line of Highway 30 - 494 feet, more or less; thence northerly parallel to the said westerly line of the NE ¼ NE ¼ to the said southerly right of way line of Highway 30 - 191 feet, more or less; thence northwesterly along the said southerly line of Highway 30 - 494 feet more or less to the Point of Beginning.” Said parcel contains 4.02 acres, more or less from A-1 to C-1 and finding that notice had been published and no additional written or oral comments were received Dee Cook motioned, Pam Cavey seconded to close the public hearing. Ayes all. Motion carried.

REPORTS:

Ambulance Report: Lonni Koch reported 18 ambulance calls for the month. Ryan Steinberg and Ben Litscher will be taking the Practical Testing (\$155 each) and the National written testing (\$70 each) in a few weeks. Taylor Brown has volunteered to become an ambulance driver and will be taking the May EMT class. Image Trend (the free version) is now being used to create patient care reports. Pam Cavey motioned, Dee Cook seconded to approve Mike Hayslip taking the CPR Instructor class at a cost of \$163. Ayes all. Motion carried.

Fire Report: Lonni Koch reported 8 calls for the month which included 2 prescribed burns. Pam Logue motioned, Pam Cavey seconded to approve purchasing “IAM responding” after the completion of the 60 day trial which will send text messages to phones for calls to advise others who are responding to the call. Ayes all. Motion carried.

Police report: Chief Tim Horihan presented a summary of activity from 3/9/15-4/13/15 which included 97 business checks; 8 agency assist; 3 Crime Scene Security; 31 citizen assist; 1 traffic control; 2 Burglary; 4 theft; 1 domestic; 10 animal; 3 harassment; 48 parking violations; 1 storm watch; 1 MVA; 1 motorist assist; 2 fire department assist; 1 assault/trespass; 3 administrative; 1 juvenile; 5 court preparation; 1 nuisance; 2 community traffic safety; 1 mental health; 3 county meetings; range qualification; juvenile crime prevention task force meeting; 24 traffic stops with 2 citations 32 warnings; citations for expired DL and driving while suspended; warnings for 8 stop sign; 7 speed, 5 passing in turn only lane, 1 passing on shoulder, 7 insurance 1 driving wrong lane, 1 semi off route, 2 equipment, and 1 DL restriction. A grant from the Cedar County Community Foundation was also received in the amount of \$3200 towards the P25 radio upgrade project that has a total estimated cost of \$5300.

Proposed amending ordinance 55.06 to add a scheduled penalty section for animal control violations. Dee Cook motion, Pam Cavey seconded to approve the first reading of the ordinance as “**55.20 PENALTIES.** Any violation of this chapter shall constitute a municipal infraction punishable as provided in the following schedule of penalties: 1st offense, \$10.00 plus appropriate court costs; 2nd offense, \$50.00 plus appropriate court costs; and third and subsequent offense(s), \$100.00 plus appropriate court costs. Each day that a violation occurs or is permitted to exist constitutes a separate offense.

Furthermore should there be a finding for the Plaintiff, the court shall give consideration to ordering the Defendant to abate or correct the violation.” Ayes all. Motion carried. Absent: Davis and Taylor. The second reading of ordinance 274 will be at the next meeting.

Public Works Report: Lange reported that the cemetery was cleaned off, door on the well house was installed; cleaning of catch basins is being done, Lowden is willing to trade street sweeping for leaf vacuuming again this year, started picking up some of the large trash items for clean up; it was recommended by the county engineer to use 3” of the ground millings; pack it, and then apply another 3 inches with a seal coat on the top for 125th Street.

Administration Report: Coppess requested vacation days to be taken during June and July on Tuesdays and Thursdays. Pam Logue motioned, Dee Cook seconded to approve. Ayes all. Motion carried.

Old business discussion and possible action on:

Review of Disaster Plan draft pages: Council reviewed and provided comments with no action being taken at this time.

Water main replacement continued on Second Street (tabled from last meeting)

Council directed that this project be held off for a year.

Resolution 2015-8 approving exemption to subdivision requirements and

authorizing Auditor to record Parcel C: Motion by Dee Cook, second by Pam Cavey to adopt resolution 2015-8 that confirms the subdivision of parcel C is exempt as there are only 2 parcels being created rather than the 3 needed to be called a subdivision. Roll Call: Cook, Cavey, and Logue. Absent: Taylor and Davis. Resolution adopted.

P&Z Commission recommendation to rezone portion of A-1 to Highway C-1 and

adopt Ordinance for zoning change: Dee Cook motioned, Pam Logue seconded, to approve the first reading of Ordinance 275 to rezone Poduska property including Auditors parcel C from A-1 to C-1. Ayes all. Motion carried. Second reading will be at the next meeting.

Request to remove item 4 from 69.03 Angle Parking ordinance (change to parallel

parking): No discussion, no action taken until additional information is received from the requestor.

Overhead door proposal and Allied Glass proposal to repair: The cost for doing only one of the options was received. Tabled until additional information is received.

Resolution 2015- 9 for operating the concession stand for 2015 Season:

Pam Logue motioned, Dee Cook seconded, to approve the resolution authorizing the Park board to recruit volunteers to operate the concession stand for the 2015 season which

currently includes the July 4 holiday. Ayes: Cook, Logue, and Cavey. Nays: None. Absent: Taylor and Davis. Resolution adopted.

Proposals for Well maintenance from Cahoy Well and Pump Service and Northway: Dee Cook motioned, Pam Logue seconded to accept the proposal from Northway for the televising and cleaning of well #3 and pump at a cost of \$4,580. Ayes all. Motion carried.

Proposals for gutter replacement on City Hall: Two proposals were received at \$816 and \$819. Pam Logue motioned, Pam Cavey seconded to approve the proposal from Mr. Gutter with the request to move the used downspout from City Hall to the Park Pavilion to replace a crushed one.

Proposal from Wesley Fox regarding maintenance on roof of Fire Station: Pam Logue motioned; Dee Cook seconded to accept the proposal to repair at a cost of \$375 to repair the flashing with a 1 year warranty. Ayes all. Motion carried. The cost to clean and coat the entire roof was \$11,650 and will be tabled until it can be budgeted for.

Change order #1 for curb grinding on Street Overlay Project: Pam Cavey motioned, Pam Logue seconded to approve the change order to add the grinding of the curb as a separate line item. Ayes all. Motion carried.

Seal Coating proposal LL Pelling: Pam Cavey motioned, Dee Cook seconded to authorize up to \$30,000 for seal coating to be done with prioritizing to include 125th, Second Street, the North cemetery road, and any additional as funds may permit. Ayes all. Motion carried.

Dust Control on 125th will not be done due to the seal coating.

Catch basin repair \$1500 on East South Street and Curb and gutter replaced for 75-80 feet for \$1600: Pam Logue motion, Dee Cook seconded to approve repairs at a cost not to exceed \$3100. Ayes all. Motion carried.

Completion of a four lane US 30 Highway through Cedar County request for commitment of funds for the environmental study to be completed: No additional discussion on this item as previously discussed with Jeff and Dawn.

Committee Reports: Pam Cavey announced that the first weekend in June a stone will be unveiled and a ceremony in the Veterans Memorial Park honoring Donald Griffith.

Correspondence included information on the New Municipal Advisor requirement for SRF Borrowers; Prairie Rivers of Iowa invitation to attend public meeting on the Lincoln Highway Heritage Byway; City of Stanwood on the expiration of the EMS non-transport

service; Trees Forever providing a choice of replacement trees; and the tentative First Street Construction Schedule.

Set next regular meeting date: 5/11/15 at 7:00 p.m.

Mayor Comments: None.

ADJOURN: There being no further business to come before the Council at this time, council member Pam Logue motioned, Pam Cavey seconded, to adjourn the meeting at 9:30 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor