

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
May 9, 2016

The Mechanicsville City Council met in regular session on Monday, May 9, 2016 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Dave Furry, Pam Cavey, Rob Davis, Dee Cook and Dee Taylor. Others present included Nick Lange, Tim Horihan, Lonni Koch, Brittany Rogers, and David Young.

CONSENT AGENDA: Pam Cavey motioned, Rob Davis seconded to approve the consent agenda including the agenda, minutes from 4/11/16, finance reports, and claims. Roll call vote: Ayes: Furry, Cavey, Davis, Cook and Taylor. Nays: None. Motion carried.

The claims approved were as follows:

ACCO	OTHER EQUIPMENT	\$472.80
ACE HARDWARE	MINOR EQUIPMENT	\$39.77
ACTUALLY CLEAN CARPETS	BLDG MAINT & REPAIR	\$700.00
ALLIANCE CONNECT	OTHER CONTRACTUAL SERVICE	\$12.99
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,811.80
AMAZON.COM	LIBRARY MATERIALS	\$1,627.02
AUTOMATIC SYSTEMS CO	UTILITY SYSTEMS & STRUCTURES	\$956.25
BANKERS BANK	OPERATING SUPPLIES	\$25.50
BLANK PARK ZOO	OTHER PROF SERV EXP	\$150.48
BUDS AUTO & TRUCK REPAIR	VEHICLE REPAIR	\$35.00
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$569.42
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$2,210.00
CEDAR RAPIDS PHOTO COPY INC	OTHER CONTRACTUAL SERVICE	\$42.00
CHASE CARD SERVICES	OFFICE EQUIPMENT REPAIR	\$476.82
COPPESS, LINDA	MEETINGS & CONFERENCES	\$292.34
CROW, DARRIN	OTHER PROF SERV EXP	\$200.00
DEMCO	OPERATING SUPPLIES	\$491.59
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$330.00
FELD FIRE CO INC_	VEHICLE REPAIR	\$234.72
GULLION, RACHEL	REFUND DEPOSIT	\$48.00
JJJ ENTERPRISES, INC	OTHER PROF SERV EXP	\$3,015.00
JOHN DEER FINANCIAL	GROUNDS MAINTENANCE & REPAIR	\$32.46
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$253.00
KOCHS SERVICE & SUPPLY LLC	GROUNDS MAINTENANCE & REPAIR	\$140.36
LOWDEN FLOOR COVERINGS	BLDG MAINT & REPAIR	\$25.68
LYNCH FORD	VEHICLE REPAIR	\$107.23
MECHANICSVILLE TELEPHONE CO	TECHNOLOGY SERVICES EXP	\$346.88
MEDIAQUEST	BUILDINGS	\$25.00
MUELLER SYSTEMS	OTHER CONTRACTUAL SERVICE	\$1,537.50
NICK LANGE	TELECOMMUNICATIONS	\$30.00
ODD JOBS INC	OTHER PROF SERV EXP	\$420.00
QUILL	OPERATING SUPPLIES	\$649.18
ROTO-ROOTER	OTHER PROF SERV EXP	\$385.20
SCHIMBERG CO	UTILITY SYSTEMS & STRUCTURES	\$869.64

TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$161.87
USA BLUEBOOK	OTHER EQUIPMENT	\$1,862.84
WALMART	OPERATING SUPPLIES	\$75.77
WATER SOLUTIONS UNLIMITED	CHEMICALS	\$428.00
WELLMARK BC BS	GROUP INSURANCE	\$3,146.16
WELTER STORAGE EQUIPMENT CO	FURNITURE/FIXTURES	\$926.00
WENDLING QUARRIES INC	UTILITY SYSTEMS & STRUCTURES	\$325.60
PAYROLL	WAGES	\$12,881.59

Total Receipts and Disbursements for month of April by fund

Fund	Receipts	Disbursements
General	113,475.90	14,894.57
Road Use Tax	8,427.85	2,838.51
Employee Benefit	20,638.87	4,348.89
Local Option Sales Tax	6,482.28	
Library Expendable Trust	80.19	
Ambulance Trust	7,124.73	5,165.59
Debt Service	18,532.86	
Perpetual Care	100.00	
Water Utility	8,435.60	3,850.17
Sewer Utility	5,931.31	4,442.07
Storm Water Utility	983.24	
Solid Waste	7,956.56	5,617.55
Water Deposit	-42.59	7.41

Receive visitors/public comment: None.

REPORTS:

Ambulance Report: Lonni Koch introduced Britany Rogers, EMT as a temporary volunteer from Stanwood and reported 20 ambulance calls for the month. A reimbursement for some of the IEMSA training costs was received from Cedar County EMS Association.

Fire Report: Chief Lonni Koch reported 13 fire calls with 8 of them being for EMS lift assist. There was a motor vehicle accident, gas odor, and prescribed burns completed. Herb Cardenas resigned due to new employment and relocating from district.

Police report: Chief Tim Horihan summary of activity from 4/11/16 to 5/9/16 which included 69 business checks; 3 agency assists; 1 fire assist; 3 medical assist; 19 citizens assist; 3 motorist assist; 4 general public safety; 3 theft; 1 disorderly conduct; 1 harassment; 1 suspicious activity; 3 public disturbances; 9 animal cases; 3 juvenile; 2 citizens ride along; 3 welfare checks, 7 civil cases; 1 meeting; country refresher training; 2 parking violations; 47 traffic stops; 67 warnings with 0 citations. Summary of stops were for speeding, stop sign violations, left of center warning, driving in wrong lane, passing in turn only lane, insurance, registration; driver license warnings and equipment warnings.

Information was provided on phone, internet, and cable costs if department was permitted to relocate to former medical center building. This however, would also increase cost for other departments as these costs are currently shared at City Hall. Tim projected costs of \$5790 for in car equipment after a \$1000 assistance grant from the county attorney's office, plus monthly cost of \$70 for in-car internet. The Iowa DOT has the in car computer software system called Traffic and Criminal Software (TraCs) and Mobile Architecture for Communications Handling (MACH) available.

Public Works Report: Lange reported flushing hydrants, attempted turning water on at concession stand, Well #2 pump having air forced into line. Mayor Butler shared information on the troubleshooting that took place and the work the crew did to pull the sections out and reconnect securely to keep the air out. The pump was left on Friday and there was no air in the pipes as of Monday so pretty confident this has fixed the issue.

Administration Report: Coppess reported publishing the water quality report and posting on the city website with copies also being made available upon request at city hall; ball games are scheduled, and concession stand volunteers are being recruited anyone interested in volunteering may contact city hall; shared information from the IMFOA conference on work place safety including Blood Borne Pathogens training, and other topics such as capital planning, loans and investments, and examinations and internal controls. A copy of a sample monthly safety audit was given to the council. The small city workshop will be in Cascade on June 16 at 5 pm, several nuisance abatements are being sent, there was a hazard mitigation assistance webinar attended, and a survey on information regarding where the gaps in service are on Fighting Abuse in Later Life. Linda's request to be approved for reimbursement for cell phone usage was approved under the existing policy with a motion by Dave Furry, and seconded by Pam Cavey. Ayes all. Motion carried.

New Business discussion and possible action on:

Information on replacing aerators at lagoon from USA Blue Book: The cost to replace aerators at the lagoon was \$2830.89 plus \$180 to remove existing aerator and install new style and wire into pedestal. There is a cost savings of almost \$400 each if all 5 are ordered at one time. Pam Cavey motioned, Dee Cook seconded to purchase 5. Ayes all. Motion carried.

Information on Loader Tractor repairs: Mayor Butler shared information regarding the replacing of the two boom lift cylinders on the loader, the cost to replace the water pump, replace temperature control for cab air, and the cost of labor to diagnose the issues came to a total of \$4,416.00. He also shared information on what a new IH tractor of similar size would cost which had a list price of \$109,552. It was determined that the JD would be repaired.

Request for weekly rental rate during school year/1 week summer camp: Coppess shared information regarding a business proposal for renting out the lower level of the Memorial Building for a dance class one day per week. Council indicated that they

would be interested in further discussion with the business owner, and would like them to visit at the next meeting so they can further discuss terms.

Water main replacement on south side of Highway 30: Council discussed proposal and attempted to prioritize the locations of Second Street, Oak Street, Hwy 30 and whether to bore under the highway. Potential permits being needed from the IDOT and the RR. Dave Furry motioned, Pam Cavey seconded, to have Coppess contact the engineer to prepare plans and specs and the permits to replace mains in various locations. When the bidding is received they would like it broken down by Highway 30 East and West, Oak Street, Second Street, and the part to bore under the highway. Ayes all. Motion carried.

Review proposed Resolution from county to appoint member and alternate members to the Cedar County Emergency Management Commission and delegation of authority: Council took no action at this time.

Resolution 2016-5 IDOT 5 year agreement for maintenance and repair of primary roads in municipalities: Dee Cook motioned, Rob Davis seconded to approve Resolution 2016-. Roll Call vote. Ayes: Davis, Taylor, Furry, Cavey, Cook. Nays: None. Resolution 2016-5 adopted.

Updates on scoreboard/lights at Stanwood/Games & tournament schedule: Coppess was asked to check with Boots Family and school personnel to get clearance for moving the scoreboard back to Mechanicsville. Also, the equipment shed that is used by the Kid League can be relocated, Mayor Butler will check with Oberbreckling about possibly moving it.

Set next regular meeting date: 6/13/16 at 7:00 p.m.

Mayor's Comments: Mayor Butler indicated that he would like to have public works paint the 3 well house buildings and the handicapped parking spots at the post office.

ADJOURN: There being no further business to come before the Council at this time, council member Pam Cavey motioned, Rob Davis seconded, to adjourn the meeting at 8:40 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor