

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
August 13, 2018

The Mechanicsville City Council met in regular session on Monday, August 13, 2018 at City Hall. Mayor Dave Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Dee Taylor, Eric Nehring, Pam Cavey, Andrew Oberbreckling and Rob Davis. Others present included Tim Horihan, Lonni Koch, Dirk Wieneke, Nick Lange, Donna Paup, Brianna Ficken, Brittany Rogers, and Dan Paidar.

CONSENT AGENDA: Dee Taylor motioned, Pam Cavey seconded to approve the consent agenda including the agenda, minutes from 7/9/18, finance reports, and claims with a posting correction, renewal of Casey's Liquor License, Annual Financial Report published, and Resolution 2018-13 approving the Street Finance Report. Roll call vote: Ayes: Taylor, Cavey, Oberbreckling, Nehring, and Davis. Nays: None. Motion carried.

The claims approved were as follows:

COLLECTION SERVICES CENTER	PAYROLL	\$686.44
IPERS	PAYROLL	\$3,034.49
IRS	PAYROLL	\$4,536.90
BRIDGE COMMUNITY BANK	OTHER CONTRACTUAL SERVICE	\$25.20
EMERGENCY SERVICE MARKETING CO	SUBSCRIPTION & ED MATERIAL	\$250.00
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$1,084.41
AIRGAS NORTH CENTRAL	MINOR EQUIPMENT	\$30.31
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,732.41
AUREON COMMUNICATIONS	OTHER CONTRACTUAL SERVICE	\$155.88
BARCO MUNICIPAL PRODUCTS INC	OPERATING SUPPLIES	\$124.00
BRIDGE COMMUNITY BANK	POSTAGE/SHIPPING	\$14.08
BRITTANY ROGERS	TRAINING	\$80.00
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$34.94
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,440.00
CEDAR COUNTY TREASURER	TAX EXPENSE	\$194.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
DANS TIRES & MORE	VEHICLE REPAIR	\$988.03
DONS TRUCK SALES AND CUSTOM	VEHICLE REPAIR	\$233.45
ENTWISLE, ANGIE	BLDG MAINT & REPAIR	\$360.00
ERIC STORJOHANN	OTHER PROF SERV EXP	\$3,650.00
EVIDENT, INC	OPERATING SUPPLIES	\$68.19
FRIENDS OF THE ANIMALS	OTHER CONTRACTUAL SERVICE	\$225.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$706.45
IEMSA	ASSOCIATION DUES	\$130.00
INTL INST OF MUNICIPAL CLERKS	ASSOCIATION DUES	\$160.00
IOWA CODIFICATION, INC	LEGAL EXPENSE	\$50.00
IOWA DEPARTMENT OF NATURAL RES	OTHER PROF SERV EXP	\$210.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$26.10
JJJ ENTERPRISES, INC	OTHER PROF SERV EXP	\$450.00
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$12.99
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$361.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$475.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$29.75

KOCHS SERVICE & SUPPLY LLC	OPERATING SUPPLIES	\$364.90
KUNDE OUTDOOR EQUIPMENT	VEHICLE OPERATIONS	\$79.84
LUKE OBERBRECKLING & SONS	SIDEWALK	\$414.00
LYNCH FORD	VEHICLE REPAIR	\$46.91
MATT PARROTT & SONS CO	OFFICE SUPPLIES	\$288.79
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$380.13
MUSCATINE LAWN & POWER LLC	VEHICLE REPAIR	\$69.98
NICK LANGE	TELECOMMUNICATIONS	\$30.00
PAIDAR, DAN	MEETINGS & CONFERENCES	\$88.20
PENA, YANETH	TRAINING	\$235.00
QUILL	OPERATING SUPPLIES	\$241.19
RADIO COMMUNICATIONS	OPERATIONAL EQUIP REPAIR	\$30.75
ROTO-ROOTER	OTHER PROF SERV EXP	\$855.00
SARAH CRITTENDEN	WATER DEPOSIT	\$50.00
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$1,441.16
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$205.49
US CELLULAR	TELECOMMUNICATIONS	\$94.91
USA BLUEBOOK	POSTAGE/SHIPPING	\$521.12
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$1,125.00
WATER SOLUTIONS UNLIMITED	CHEMICALS	\$428.00
WELLMARK BC BS	GROUP HEALTH INSURANCE	\$4,342.01
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$200.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$491.38
ACE HARDWARE	OPERATING SUPPLIES	\$194.58
AMAZON.COM	OFFICE SUPPLIES	\$223.28
BANKERS BANK	GROUNDS MAINTENANCE & REPAIR	\$56.52
KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$80.00
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$38.18
MENS JOURNAL	SUBSCRIPTION & ED MATERIAL	\$24.95
WALMART	OFFICE SUPPLIES	\$123.56
PAYROLL	WAGES	\$13,689.07

Total Receipts and Disbursements for month of July by fund

Fund	Receipts	Disbursements
General	6,005.56	25,838.44
Road Use Tax	10,929.15	2,921.82
Employee Benefit	461.30	3,218.76
Local Option Sales Tax	8,215.96	
Library Trust	13.78	
Ballpark Fund	2,130.00	141.51
Ambulance Trust	12,827.24	998.32
Tree Trust Fund		
Debt Service	412.98	
Perpetual Care		
Water Utility	8,412.98	2,849.41
Sewer Utility	8,579.82	6,019.20
Solid Waste	9,828.73	11,588.54
Storm Water Utility	1,022.54	
Water Deposit	200.00	

Receive visitors/public comment:

Dan Paidar addressed the council about the fire department budget asking where the unspent budget balances go. It was explained that all departments have some "left over" balances in the budget because state law prohibits the city from spending any more than what was budgeted. The money does not go anywhere as it stays in the general fund balance.

Donna Paup addressed the council on the topic of nuisance abatement and grass/weeds needing mowed and identified two properties that she felt needed to be addressed.

REPORTS:

Ambulance Report: Koch reported 14 ambulance calls for the month and introduced Brianna Ficken who has requested to take the EMT class at Kirkwood. She is currently living in Mechanicsville and wants to eventually become a CNA and then an ER Nurse. Dee Taylor motioned, Pam Cavey seconded to approve paying for the EMT class in exchange for 2 years of service upon becoming an EMT. Ayes all. Motion carried. Lonni also requested that the city pay for Brittany Rogers to attend the 2018 Trauma conference August 28-29 at a cost of \$80 plus the hotel for 2 nights at a cost of \$253. Pam Cavey motioned, Andrew Oberbreckling seconded to approve. Ayes all. Motion carried.

Brittany Rogers then requested that the city pay off her contract with Tipton Ambulance Service at a cost of \$2,040 as she did not hold up her end of the contract by providing shift coverage for the specified number of hours as required and they had sent her a letter requesting that the funds be repaid and all equipment be returned. Pam Cavey motioned, Dee Taylor seconded to possibly revisit when she gets all info and status on the return of the equipment and any credit for the hours that were served, and it does not look good to not fulfill the contract. Ayes all. Motion carried.

Fire Report: Koch reported 13 calls with 10 of them being to assist EMS, 1 mutual aid to Lisbon, 1 cancel, and 1 MVA. Dee Taylor motioned, Pam Cavey seconded to approve a request for Jake Koch to take a Fire Chief Training class at Kirkwood Cita Fire School in September for \$80. Ayes all. Motion carried.

Police report: Tim Horihan gave his summary of activity from 7/9/18 to 8/13/18 which included 40 business checks; 6 agency assists; 4 medical assist; 25 citizen assist; 1 motorist assist; 6 General Public Safety; 1 theft/fraud; 1 Burglary/breaking and Entering; 1 trespass, 2 vandalism, 7 warrants executed/attempted, 2 assault; 2 harassment; 9 suspicious activity; 6 animal cases; 5 juvenile cases; 4 MVA; 1 welfare check; 6 civil cases; 2 nuisance/noise; 1 community event; 2 training; 2 parking violations; 22 traffic stops; 22 warnings; and 3 citations.

A motion by Dee Taylor, second by Rob to approve car repairs totaling \$1582 to include 4 tires, wheel bearing and hub assembly rear and front, and disc brake pad set. Ayes all. Motion carried.

Public Works Report: Lange reported hydrants flushed, street sweeper has been run, and catch basins cleaned out. Rob Davis motioned, Pam Cavey seconded to approve purchasing a new sampler for the lagoon at a cost of \$4,490.55 for an indoor refrigerated sampler as the base cost of a minimum of \$1700 plus the parts and the unknown cost for the refrigeration part did not seem cost effective to repair the 15 year old piece. Ayes all. Motion carried.

The question was asked if the garbage truck took the same route every week as City Hall seemed to be getting multiple calls every week from different people asking if their garbage got skipped or not picked up for some reason. Clerk asked for a copy of the route and an approx. location for each hour of the day so that when calls came in, she would know approx. where the truck might be on the route in order to provide an answer to the caller without having to bother driver. The concern being can(s) getting accidentally missed and the truck headed to Tipton to dump and then having to hold over the garbage another week. Mayor Furry also stated that he has received complaints about cans being tipped over and emphasized a need to possibly slow down or stop to make sure the can was fully released before taking off for the next stop. Mayor Furry also requested that the work logs be brought current and turned into the office and placed in the notebook for review.

Administration Report: Coppess reported receiving the IDNR Forestry grant application which is due October 15, 2018 and council consented to complete again this year. The Annual Financial report, Street Finance report, and annual debt obligation report have all been completed and are in the process of being submitted.

Old business discussion and possible action on:

Cedar County Great Places responses (grant application to CCCF) Dee Taylor motioned, Eric Nehring seconded to file an application for the fall grant cycle with the Cedar County Community Foundation to upgrade the fall zones at Cruse park. Ayes all. Motion carried.

Highway 30 coalition meeting tentative August 16 6:30 Clarence library: Mayor Furry provided some general information about the traffic concerns within the North Cedar School District and encouraged as many council members and others to attend the meeting in Clarence on Thursday.

New business discussion and possible action on:

Sample Ordinances for Nuisance abatement on grass that only require 1 notice: Council reviewed and talked about various advantages of the samples provided which included a notice in the newspaper in the spring and then only 1 letter being sent by regular mail to the property owner regarding the violation. No further notice would be

sent, other than after it was mowed a bill would be sent and if not paid would be assessed against the property. No action taken at this time.

Sidewalks repair/replaced: Further discussion on sidewalks and the areas in town that do not have at least one sidewalk on one side of the street or the other. In gathering information from other towns, one town reported that they require sidewalk to be added if a building permit is taken out that changes the footprint of the structure. They stated that is the policy and city council may order that any sidewalk be installed at any time. Clerk was directed to proceed with getting bid for replacing sidewalk at 402 W First Street to address the complaint that was filed and to complete the nuisance abatement on the property.

Correspondence: None.

Committee reports: Discussion about removing the pumpkin patch growing on the sidewalk.

Set next meeting date: 9/18/18 Date changed due to council member conflicts with date of regular meeting night.

Mayor's Comments: Mayor reported that the veteran's stones at the cemetery have been leveled and straightened for the one's identified for this year which is about ½ of the total project. Plans are to do the remaining ones next year.

ADJOURN: There being no further business to come before the Council at this time, council member Pam Cavey motioned, Dee Taylor seconded to adjourn the meeting at 8:45 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC

David L. Furry, Mayor