

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
September 12, 2016

The Mechanicsville City Council met in regular session on Monday, September 12, 2016 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Dave Furry, Dee Cook, Dee Taylor, and Pam Cavey. Rob Davis was absent. Others present included Nick Lange, Tim Horihan, Lonni Koch, Lorraine Polhamus, Donna Paup, Jim Meyer, Renee Scheuerlein, Scott Schroeder, and Dan Hamdorf.

CONSENT AGENDA: Dave Furry motioned, Dee Cook seconded to approve the consent agenda including the agenda, minutes from 8/15/16, finance reports, claims, Annual Financial Report, Resolution approving 2016-8 Annual Urban Renewal Report, set 10/10/16 at 7:00 p.m. as the date for public Hearing on 2017 Budget Amendment; set 10/11/16 as date for fall clean up; set 10/10/16 as date for Cemetery Clean up; Set 10/30/16 at 2:30 as the date for Trunk or Treat; and Set 10/31/16 from 5-8p.m. as Trick or Treat night for Halloween. Roll call vote: Ayes: Furry, Cook, Taylor, and Cavey. Nays: None. Absent: Davis. Motion carried.

The claims approved were as follows:

COLLECTION SERVICES CENTER	PAYROLL	\$343.22
IRS	PAYROLL	\$2,696.42
ACE HARDWARE	OPERATING SUPPLIES	\$59.97
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$750.00
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$7,373.04
ALTORFER INC.	BLDG MAINT & REPAIR	\$2,878.87
AMAZON.COM	LIBRARY MATERIALS	\$565.82
AREA AMBULANCE SERVICE	OTHER PROF SERV EXP	\$100.00
BUESINGS IOWA GENERATOR	VEHICLE REPAIR	\$83.11
BUSINESS RADIO SALES & SERVICE	OPERATIONAL EQUIP REPAIR	\$147.80
CAHOY PUMP SERVICE INC	UTILITY SYSTEMS & STRUCTURES	\$25,319.00
CAR QUEST AUTO PARTS	BLDG MAINT & REPAIR	\$113.90
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$572.33
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,350.00
CHALLIS ENTERPRISES	OTHER PROF SERV EXP	\$300.00
CHASE CARD SERVICES	OTHER SUPPLIES	\$511.28
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$660.00
FRIENDS OF THE ANIMALS	OTHER CONTRACTUAL SERVICE	\$50.00
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$11,637.70
IOWA CODIFICATION, INC	OTHER PROF SERV EXP	\$600.00
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$6.99
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$372.00
KNUTH LAW OFFICE	OTHER PROF SERV EXP	\$895.35
KOCHS SERVICE & SUPPLY LLC	BUILDINGS	\$1,260.14
LL PELLING CO	STREET MAINT EXP	\$268.78
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$347.11
NICK LANGE	TELECOMMUNICATIONS	\$30.00

ODD JOBBER	GROUNDS MAINTENANCE & REPAIR	\$22,425.00
ODD JOBS INC	OTHER PROF SERV EXP	\$525.00
QUILL	OFFICE SUPPLIES	\$164.95
RADAR ROAD TEC	OPERATIONAL EQUIP REPAIR	\$70.00
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$184.00
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$548.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$183.68
US CELLULAR	TELECOMMUNICATIONS	\$98.95
USA BLUEBOOK	STREET MAINT EXP	\$189.28
WATER SOLUTIONS UNLIMITED	CHEMICALS	\$428.00
WELLMARK BC BS	GROUP INSURANCE	\$3,146.16
WENDLING QUARRIES INC	STREET MAINT EXP	\$78.06
BRIDGE COMMUNITY BANK	POSTAGE/SHIPPING	\$35.60
BRITTANY ROGERS	TRAINING	\$337.96
PAYROLL	WAGES	\$13,211.01

Total Receipts and Disbursements for month of August by fund

Fund	Receipts	Disbursements
General	6256.87	15210.15
Road Use Tax	15672.34	2066.00
Employee Benefit		1998.30
Local Option Sales Tax	7572.31	
Library Trust Fund	8.40	
Ballpark Trust Fund	21.35	
Ambulance Trust	1637.84	1120.96
Gift Trust		
Debt Service	11.14	
Perpetual Care		
Water Utility	8439.67	1549.51
Sewer Utility	6329.63	4896.30
Storm Water Utility	1023.54	
Solid Waste	9871.27	4358.17
Water Deposit	-48.87	

Mayor Butler opened the Public Hearing on the proposed plans and specifications, form of contract and estimated cost for the 2016 Water Main replacement project: At this time there were no comments for or against the project. Information was shared that Division 2 of the project will not need to be awarded at this time as confirmation has been made that this portion was completed in 2000/2001 by Weber Mid-State Construction. Information was found in the minutes, copies of the bid proposal were located, and communication with former PWD Zerbe were all confirmed. Pam Cavey motioned, Dave Furry seconded to close the public hearing. Ayes all. Hearing closed.

Receive visitors/public comment: Pam Cavey expressed her appreciation for the quick response in getting the two tree limbs cleaned up that fell near her car on separate occasions. She also shared information that the auxiliary is considering

putting up surveillance cameras at the park next door. Lorraine Polhamus indicated that the engineer still has not returned a call to her. Mayor Butler will follow up. Renee Scheuerlein, Colonial Life, Employee Benefits introduced her company stating that they are a voluntary supplemental benefits company that helps to protect out of pocket costs for employees. After hearing her short presentation, council assigned Dee Cook and Dee Taylor to follow up with employees on any interests they have.

REPORTS:

Ambulance Report: Koch reported 24 ambulance calls for the month, Brittany Rodgers requested to be reimbursed for Paramedic class that she is taking through Scott Community College. Dave Furry motioned, Dee Cook seconded to reimburse an amount not to exceed \$750 due to hardship. She will be required to reimburse the city if she does not complete the course. Ayes all. Motion carried. A donation in memory of Leroy Wendt was also received and credited to the Ambulance Trust fund.

Fire Report: Koch reported that there were 15 fire calls which included 9 EMS assist calls. October 9 will be the annual firemen's pancake breakfast.

Police report: Horihan provided summary of activity from 8/15/16 to 9/12/16 included 44 business checks; 4 agency assists; 3 medical assist; 4 citizens assist; 1 motorist assist; 3 general public safety; 1 Theft/Fraud; 1 vandalism; 1 harassment; 3 suspicious activity; 8 animal cases; 2 juvenile; 2 motor vehicle accidents; 1 welfare check; 1 civil case; 1 community event; 2 parking violations; 27 traffic stops; 38 warnings; 4 citations 3 for speeding 1 for school permit violation.

Public Works Report: Lange reported that the well maintenance has been completed by Cahoy and is back running. Phosphate levels keep going up and appears to be due to scale not functioning correctly. Vacation requested by Albaugh was approved with a motion by Pam Cavey, second by Dee Cook. Ayes all.

Administration Report: Coppess requested 8 vacation days during the next 2 months which were approved with a motion by Dave Furry, and seconded by Dee Taylor. Ayes all. Motion carried.

New business discussion and possible action on:

Resolution 2016-9 adopting plans, specs and form of contract for the water main replacement project: Having published the notice and held the public hearing, Dee Cook motioned, Pam Cavey seconded to approve the resolution adopting the plans and form of contract for the water main project. Roll call vote: Ayes: Furry, Cook, Taylor, and Cavey. Nays: None. Absent: Davis. Resolution adopted.

Resolution 2016-10 approving award of contract for the 2016 water main replacement project: Dave Furry motioned, Dee Taylor seconded to authorize Mayor Butler to provide Notice of Award to JJJ Enterprises for \$409,763.53 less part 2 \$60,417.49 for a total of \$349,346.04 for Division 1 along US Highway 30, Division 3 Oak Street, and Division 4 Second Street. Division 2 is being eliminated due to

confirmation of that part being done in 2000-2001 by Weber Mid-State Construction. The other bids on the project were: Rathje Construction Co \$452,623.10; SulzCo LLC \$458,490.00; KMA Trucking & Excavating LLC \$503,504.32; Triple B Construction Corp \$528,136.70; Ricklef's Excavating \$565,978.06; and Pire Tobin Construction Inc. \$708,873.75. Roll call vote: Ayes: Furry, Cook, Taylor, and Cavey. Nays: None. Absent: Davis. Resolution adopted.

Scott Schroeder, Authorize renewal of Health Insurance policy: Scott reviewed options that are currently available for employee health insurance coverage and council determined that there was no clear less expensive plan. Dee Cook motioned, Pam Cavey seconded, to authorize clerk to renew the plan. Ayes all. Motion carried.

Sealed bids for dump truck: At this time sealed bids were opened with 3 being received for the 2001 dump truck. Bids received were Will Zamastil for \$3100; Michael Gibbs for \$3,263, and Martin Meyer for \$2,351.00. Pam Cavey motioned, Dave Furry seconded to accept the bid for \$3263.00 from Michael Gibbs. Ayes all. Motion carried.

Anonymous letters in the drop box: Pam Cavey motioned, Dave Furry seconded that any future anonymous complaints will be discarded with no response or action being taken on them. The city will be more than happy to follow up on issues that citizens are willing to sign their name to. Ayes all. Motion carried.

Ordinance 283 pertaining to the interference with official acts: Iowa code has been amended to include jailer.

Ordinance 284 pertaining to lien exemption: Iowa code has been amended to include a lien exemption for nonpayment of utility bills for mobile homes.

Ordinance 285 pertaining to litter: The definition of litter has been amended. Dave Furry made the motion to approve the first reading of all 3 ordinances and Dee Cook seconded. Ayes all. Motion carried.

Dave Furry made the motion to waive the 2nd and 3rd readings of the 3 ordinance and Dee Taylor seconded. Ayes all. Motion carried.

Dave Furry motioned, Dee Taylor seconded to adopt the 3 ordinances. Roll call vote: Ayes: Furry, Cook, Taylor, and Cavey. Nays: None. Absent: Davis. Motion carried to adopt the ordinances.

Review of Ordinance 274 per request of attorney: City attorney pointed out that this ordinance currently sets a scheduled fine for all items in chapter 55. He is suggesting that he thinks they intended only to set the schedule of fines for the section pertaining to animals not on a leash. He recommended changing the word chapter to section. Pam Cavey motioned, Dee Cook seconded to approve the first **reading of Ordinance 286** with this change. Ayes all. Motion carried.

Pam Cavey motioned, Dee Cook seconded to waive the second and third readings. Ayes all. Motion carried.

Pam Cavey motioned, Dee Cook seconded to approve adopting the ordinance. Roll call vote: Ayes: Furry, Cook, Taylor, and Cavey. Nays: None. Absent: Davis. Motion carried.

Storm water pipe at Jim Meyer residence: Jim Meyer explained to the council how water backs up in front of his place due to a collapsed storm water pipe that goes North by his place to the alley. It was estimated that a new catch basin, 8-12 inch pipe, and inlet could be installed for less than \$5000. Dee Taylor motioned, Pam Cavey seconded to approve replacing the pipe. An easement should already be in place for the existing pipe. Ayes all. Motion carried.

Repairs to 125th Street: A proposal was received from Bargen Incorporated for doing 5-9 heat patches at \$350 each. The infrared machine leaves a seamless patch, by heating up an entire 5x7 area. The existing asphalt is raked in to the low areas and new virgin mix asphalt is added on the top surface. The final step is to roll the area to a smooth surface and left to cool. After review and discussion Dave Furry motioned, Dee Cook seconded to get bids for cement for this area where the buses are turning. Ayes all. Motion carried.

Old Business discussion and possible action on

Motion to reconsider vote on delaying police residency decision until May including establishing policy on employees living in town or response time and police expectations for being on-call or available: Clerk received 2 written requests one from Rob Davis stating he would like to re-visit the agenda item dealing with chief of police residency requirements at the council meeting on Sept 12, 2016 and one from Dee Cook requesting establishing policy and the police expectations. Rob was not present to further explain his request. Mayor Butler suggested that the council give Tim 30 days to move to town or be terminated. Dave Furry indicated several people contacted him supporting the request for residency. Dee Cook and Pam Cavey both wanted a written policy put in place before taking any action. Dee Cook also requested additional information on how many times does Cedar County come? What kind of calls are council/mayor receiving regarding needing police response? Pam Cavey and Rob Davis are on the Safety committee and were requested to bring back some examples of residency requirements in addition to the ones council has already received in their packets.

Roof at open park pavilion: No proposals were available at this time council suggested contacting Jephtha Randolph and the Amish for proposals on replacing with tin.

Correspondence: Map from Kerry Meyer was received and included his asking prices for the old sale barn property, information from IDNR on Land revitalization through brownfields; Prairie Rivers of Iowa is seeking input on Saturday, September 17 10:30 at the Lowden Country Club; Total Septic Service has relocated, and some information from Iowa Municipal Benefit Plan. There will also be a meet your neighbor night on 9/25 from 4-7 at the elementary school.

Committee Reports: Discussed the weed control at the ballfield.

Set next meeting date: 10-10-2016

Mayor's Comments: None.

ADJOURN: There being no further business to come before the Council at this time, council member Dee Cook motioned, Pam Cavey seconded, to adjourn the meeting at 9:05 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor