

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
October 10, 2016

The Mechanicsville City Council met in regular session on Monday, October 10, 2016 at City Hall. Mayor Pro tem Dee Cook called the meeting to order at 7:00 p.m. Council members present for roll call were Dave Furry, Dee Taylor, Pam Cavey and Rob Davis. Others present included Nick Lange, Tim Horihan, Lonni Koch, Lorraine Polhamus, Carla Barnhart, David Young, and Douglas Klein.

**CONSENT AGENDA:** Pam Cavey motioned, Rob Davis seconded to approve the consent agenda including the agenda, minutes from 9/12/16, finance reports, claims, reset the date for public hearing on 2017 Budget Amendment for the November meeting. Roll call vote: Ayes: Furry, Cook, Taylor, Davis and Cavey. Nays: None. Motion carried.

The claims approved were as follows:

COLLECTION SERVICES CENTER	PAYROLL	\$343.22
IRS	PAYROLL	\$2,606.70
AGVANTAGE FS INC	GROUND MAINTENANCE & REPAIR	\$145.50
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,823.62
ALTORFER INC.	BLDG MAINT & REPAIR	\$1,289.60
AMAZON.COM	FURNITURE/FIXTURES	\$769.78
BUSINESS RADIO SALES & SERVICE	OPERATIONAL EQUIP REPAIR	\$67.80
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$42.67
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$555.08
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,080.00
CHASE CARD SERVICES	OFFICE SUPPLIES	\$1,106.84
CONSUMER REPORTS	SUBSCRIPTION & ED MATERIAL	\$49.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
DANS TIRES & MORE	VEHICLE REPAIR	\$371.85
DEMCO	FURNITURE/FIXTURES	\$272.56
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$330.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$261.62
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$1,925.00
IEMSA	ASSOCIATION DUES	\$830.00
IOWA ASSOCIATION OF MUNICIPAL	TRAINING	\$175.00
IOWA DEPARTMENT OF NATURAL RES	OTHER PROF SERV EXP	\$66.00
IOWA LEAGUE OF CITIES	TRAINING	\$40.00
JJJ ENTERPRISES, INC	UTILITY SYSTEMS & STRUCTURES	\$1,695.43
JOHNSON COUNTY AMBULANCE	OTHER PROF SERV EXP	\$200.00
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KELTEK	VEHICLE REPAIR	\$308.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$253.00
KOCHS SERVICE & SUPPLY LLC	MINOR EQUIPMENT	\$463.44
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$200.00
MECHANICSVILLE TELEPHONE CO	TECHNOLOGY SERVICES EXP	\$350.66
MUELLER SYSTEMS	OTHER CONTRACTUAL SERVICE	\$742.50
NICK LANGE	TELECOMMUNICATIONS	\$30.00
QUILL	OFFICE SUPPLIES	\$389.41
RICKARD SIGN & DESIGN	VEHICLE REPAIR	\$135.00

SADLER POWER TRAIN	VEHICLE REPAIR	\$104.37
SCHIMBERG CO	UTILITY SYSTEMS & STRUCTURES	\$2,565.38
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$392.61
US CELLULAR	TELECOMMUNICATIONS	\$98.87
USA BLUEBOOK	CHEMICALS	\$941.53
WALMART	OPERATING SUPPLIES	\$222.04
WATER SOLUTIONS UNLIMITED	MINOR EQUIPMENT	\$435.00
WELLMARK BC BS	GROUP INSURANCE	\$3,146.16
WENDLING QUARRIES INC	OPERATING SUPPLIES	\$58.77
KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$50.00
PAYROLL	WAGES	\$13,988.70

**Total Receipts and Disbursements for month of September by fund**

Fund	Receipts	Disbursements
General	21,159.64	44,103.71
Road Use Tax	14,779.36	3,212.09
Employee Benefit	3,467.27	2,115.57
Local Option Sales Tax	7,542.45	
Ballpark Trust Fund		592.22
Ambulance Trust	18,867.94	949.87
Debt Service	2,662.02	
Perpetual Care	50.00	
Water Utility	9,055.40	39,086.15
Sewer Utility	7,396.68	5,144.34
Storm Water Utility	1,065.26	19.67
Solid Waste	10,135.50	5,139.74
Water Deposit	200.00	

**Receive visitors/public comment:** Douglas Klein introduced himself as a candidate who is running for Cedar County Supervisor position and inquired as to the possibility of having a town hall meeting in Mechanicsville to meet with citizens.

**REPORTS:**

**Ambulance Report:** Koch reported 20 ambulance calls for the month and requested reimbursement for mileage and hotel for 3 individuals to attend the IEMSA training in Des Moines. Dave Furry motioned, Rob Davis seconded to approve the request. Ayes all. Motion carried.

**Fire Report:** Koch reported that there were 10 fire calls which included 6 EMS assist calls. The annual firemen's pancake breakfast served 959 guests. A request for red and white LED Hi Pro Beacon lights on 160 at a cost of \$540 each was approved with a motion by Dave Furry and second by Pam Cavey. Ayes all. Motion carried.

**Police report:** Tim Horihan provided summary of activity from 9/12/16 to 10/10/16 included 36 business checks; 8 agency assists; 1 medical assist; 4 citizens assist; 7 general public safety; 3 Theft/Fraud; 2 disorderly conduct; 1 assault case; 2 suspicious

activity; 5 animal cases; 1 motor vehicle accidents; 5 civil case; 1 community event; 11 parking violations; 43 traffic stops; 63 warnings; 5 citations (OWI, 2 speeding, 1 driving under suspension, and registration citation. Dee Cook shared statistics from 2015 on the call data for the police indicating there were 28 times that Mechanicsville received backup, 127 calls dispatched a deputy with 85 being for non-emergency situations such as a barking dog and 42 calls being emergent such as an alarm, welfare check, a domestic issue etc. Discussion on status and availability of part time officers, clerk was requested to contact them to determine their intent. Pam Cavey shared that Aplington has no policy on residency requirements and Fairbank requires all Police, Fire and Public Works to live inside city limits. Discussion on a need to create a policy before advertising for the position. Information from the Iowa League of Cities was also shared on employment agreements, contracting with other agencies such as another city or county.

**Public Works Report:** Lange reported cemetery cleanup was completed today, well house painted, new shingles on the building out back, JJJ Enterprises started the water main project south side of the highway and November 15 – 17 will be attending IAMU training. Question about repairs to Second Street are planned for next year. Clothing allowance was discussed which if clothing is provided by the city the value of work clothing provided by the employer is not taxable to the employee if: 1) The employee must wear the clothing as a condition of employment; and 2) The clothes are not suitable for everyday wear. In past years the city provided uniforms from Aramark but previous employees did not like wearing them so it was discontinued, and the city purchased a t-shirt instead of the button down type shirt. Also clarification of the pickup day items, what is considered construction waste? The city will not pick up piles of 2x4 boards, dry wall, or paneling type materials. The city will pick up a toilet, a replacement door, a window, but not the volumes from a complete remodel job. Also, if the item will fit in the trash can it needs to go into the trash can i.e. empty paint cans, clothing items, and small toys. Leaf pick up dates were set for 10/28, 11/4, 11/11, and 11/22 weather permitting with a motion by Dave Furry, and a second by Dee Taylor. Ayes all. Motion carried.

**Administration Report:** Coppess reported on the upcoming Iowa Downtown Resource Center workshop to be held in Tipton, on Wednesday, October 12. Also request to attend the November 3 IAMU Utility Law workshop in Ankeny which was approved with a motion by Dave Furry, and seconded by Dee Taylor. Ayes all. Motion carried.

**New business discussion and possible action on:**

**Appointment or Special election to fill vacancy due to the resignation from Mayor Butler:** Pam Cavey motioned, Dave Furry seconded to file the resignation from Mayor Butler and to post/publish notice of the councils intent to fill the vacancy by appointment. The public has the right to petition for a special election within 14 days following the appointment. Anyone interested in being considered for the appointment shall submit a letter to the clerk expressing their interest to be considered for the appointment prior to the November 7 council meeting. Ayes all. Motion carried.

**Trees forever group, wanting to relocate 2 pine trees to cemetery:** No action taken until specific location in the cemetery is known.

**Bids for replacing roof at open park pavilion and fascia trim:** 3 bids were received for the roof. One was for shingles from Bemer Roofing at \$6875; the other 2 were for steel roofing with JR Construction bid total of \$4828.04 and Dutch Brothers Construction and Roofing LLC was \$4500. Dave Furry motioned to accept the higher bid from JR Construction since he was local, if the project could be completed within 30 days, otherwise to contact Dutch Brothers to complete the job. Ayes all. Motion carried.

**Committee Reports:** Discussed under the police report.

**Set next meeting date:** 11-7-2016 this is 1 week earlier due to deadlines required for the appointment process.

**Mayor's Comments:** None.

**ADJOURN:** There being no further business to come before the Council at this time, council member Pam Cavey motioned, Dave Furry seconded, to adjourn the meeting at 8:29 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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Dee Cook, Mayor Pro tem