

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
November 12, 2018

The Mechanicsville City Council met in regular session on Monday, November 12, 2018 at City Hall. Mayor David Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Dee Taylor, Andrew Oberbreckling, Eric Nehring and Rob Davis. Pam Cavey arrived at 7:01p.m. Others present included Tim Horihan, Lonni Koch, Dirk Wieneke, Donna Paup, Jim Meyer, Bryan and Stacy Rubner, Mary Djukic, Meredith Pearl, Jason Gideon, Amy Bishop, and Clifford Taylor.

CONSENT AGENDA: Rob Davis motioned, Andrew Oberbreckling seconded to approve the consent agenda including the agenda, minutes from 10/8/18, finance reports, and claims. Roll call vote: Ayes: Taylor, Oberbreckling, Nehring, and Davis. Nays: None. Cavey absent. Motion carried.

The claims approved were as follows:

COLLECTION SERVICES CENTER	WAGES	\$250.00
IRS	PAYROLL TAXES	\$2,259.59
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$12.81
WELLMARK BC BS	INSURANCE	\$4,400.74
WALMART	OPERATING SUPPLIES	\$68.02
ACCO	CHEMICALS	\$204.00
ACE HARDWARE	OTHER CONTRACTUAL SERVICE	\$62.96
AIRGAS NORTH CENTRAL	OTHER CONTRACTUAL SERVICE	\$108.60
ALERT ALL	SAFETY SUPPLIES	\$169.00
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,155.58
AMAZON.COM	LIBRARY MATERIALS	\$647.66
BOUND TREE MEDICAL	OPERATING SUPPLIES	\$173.94
BUSINESS RADIO SALES & SERVICE	MINOR EQUIPMENT	\$71.60
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$189.46
CAREPRO PHARMACY	OPERATING SUPPLIES	\$132.00
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$699.47
CEDAR COUNTY EXTENSION	GROUND MAINTENANCE & REPAIR	\$35.00
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$2,134.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
DANS TIRES & MORE	OPERATING SUPPLIES	\$221.80
DEMCO	OFFICE SUPPLIES	\$107.48
EC INC	OTHER PROF SERV EXP	\$398.25
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$360.00
FELD FIRE CO INC_	ALLOWANCES - UNIFORMS	\$283.00
HAND, KATIE	WATER DEPOSIT REFUND	\$50.00
HANKS CONSTRUCTION LLC	GROUND MAINTENANCE & REPAIR	\$325.00
IDALS-IA DEPT OF AG	GROUND MAINTENANCE & REPAIR	\$25.00
IOWA PRISON INDUSTRIES	POSTS/SIGNS	\$695.50
IOWA RURAL WATER	OTHER PROF SERV EXP	\$275.00
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$10.99
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
JOHNSTON, ALLISON	WATER DEPOSIT REFUND	\$50.00
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$361.00
KLOG INC	FURNITURE/FIXTURES	\$3,068.36

KNUTH LAW OFFICE	LEGAL EXPENSE	\$569.98
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$102.19
KRUGER, BARBARA	WATER DEPOSIT REFUND	\$50.00
KUNAU IMPLEMENT CO INC	VEHICLE REPAIR	\$91.21
KUNDE OUTDOOR EQUIPMENT	OPERATING SUPPLIES	\$20.40
MAGNOLIA JOURNAL	SUBSCRIPTION & ED MATERIAL	\$30.00
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$424.24
NICK LANGE	TELECOMMUNICATIONS	\$30.00
P & K MIDWEST	VEHICLE REPAIR	\$115.60
TAYLOR, TONYA	WATER DEPOSIT REFUND	\$50.00
US CELLULAR	TELECOMMUNICATIONS	\$95.47
USA BLUEBOOK	OTHER CAPITAL EQUIP	\$460.78
UTILITY EQUIPMENT COMPANY	OTHER CAPITAL EQUIP	\$289.76
WALMART	OPERATING SUPPLIES	\$68.02
WALMART	OPERATING SUPPLIES	\$51.44
IOWA PRISON INDUSTRIES	POSTS/SIGNS	\$4.00
KOCH, LONNI	TRAINING	\$349.06
PENA, YANETH	TRAINING	\$126.00
BRITTANY ROGERS	TRAINING	\$131.40
PAYROLL	WAGES	\$13,239.13

Total Receipts and Disbursements for month of October by fund

Fund	Receipts	Disbursements
General	120,361.07	18,936.08
Road Use Tax	10,272.12	3,271.31
Employee Benefit	24,322.52	3,145.85
Local Option Sales Tax	7,880.34	
Library Trust	14.50	
Ballpark Fund		10,004.12
Ambulance Trust	2,368.12	9,674.35
Debt Service	16,014.95	
Perpetual Care	100.00	
Water Utility	9,263.14	1,613.41
Sewer Utility	11,689.35	4,072.68
Solid Waste	17,680.19	4,578.20
Storm Water Utility	1,082.69	
Water Deposit	100.00	

Receive visitors/public comment:

Mary Djukic summarized the open house held at the lagoon with the U of I students and the success of bringing the waste water standards, however, no test data available for the winter months. Ecolotree has suggested the possibility of dividing lagoon cell #2 in two parts and then the third cell would have the tree roots doing the final cleaning before discharge. Meredith Pearl from V&K reminded the city that the ammonia gets high during the winter months and that is where the pilot is needed.

Amy Bishop asked questions about the Community Catalyst Building Remediation Grant Program.

Jim Meyer asked if the city wanted the photos of all the properties that had items placed in the ROW area. Clifford Taylor requested that the storm catch basin at the end of E 1st Street be made larger to capture more of the water runoff.

REPORTS:

Library annual report/budget: Meredith Dehmer presented information about the past year activity at the library and proposed budget requests for next year.

Ambulance Report: Koch reported 12 ambulance calls for the month and informed council about the recognition from Firehouse Subs and the Lucas device grants being used in a recent cardiac save that involved 14 shocks to the patient between Mechanicsville and the hospital and several more at the hospital and the patient being released from the hospital recently and returned home.

Fire Report: Koch reported the election results for 2019 as being: Jake Koch, Fire Chief; Matt Shields 1st Assistant; Dan Baker 2nd Assistant; Austin Knake, 3rd Assistant; Chino Cardinas, Training officer; Ben Litscher, President; Joe Hunt VP; Brittany Rogers, Secretary; and Ron Baker, Treasurer and introduced Scott Rose Sr. as new member. Dee Taylor motioned, Eric Nehring 2nd to approve the officers and Scott as a new member to the department. Ayes all. Motion carried.

A request for training Dec. 8-9 \$25 class, mileage to Ames, and hotel for Jake was approved with a motion by Dee Taylor, second by Eric Nehring. Ayes all. Motion carried.

Sale of Air Compressor from recent fire will be done in the form of a sealed bid/silent auction and Christmas Decorations will be hung 11/25, Fruit baskets distributed on 11/18, & recognition banquet will be on 12/3. The department will not be doing a Daffy Derby this year and will be considering something for the 125th year in existence. (1894-2019)

Email from City Attorney Knuth was shared regarding the By-laws and how they should be split into two separate documents per the auditor's comments. Dee Taylor motioned, Andrew Taylor seconded and agreed to have city attorney do and split the costs with the 501c3 organization. Ayes all. Motion carried.

Follow up on 168 Tires: Follow up on the bid for \$1,074 for 6 tires on the pickup truck with Dee Taylor motioning to approve replacing the 2 front tires and putting the 4 best tires on the rear to get thru till March/April when the new truck arrives. Rob Davis seconded. Ayes all. Motion carried.

Police report: Tim Horihan gave his summary of activity from 10/8/18 to 11/12/18 which included 46 business checks; 1 agency assists; 25 citizen assist; 2 General Public Safety; 3 theft/fraud; 0 burglary; 0 alarm; 6 warrant; 0 assault; 1 harassment; 3 suspicious activity; 4 animal cases; 0 juvenile case; 1 welfare check; 3 civil cases; 0 1 nuisance/noise; 12 parking violations; 38 traffic stops; 51 warnings; and 8 citations. Tim reported he was working on putting numbers together for budget to replace the police

car in July. He was asked about rental equipment and lease on patrol cars rather than purchasing.

Public Works Report: Dirk reported concession stand and park being winterized, a pump at the lagoon had a seal leak and was pulled and repaired, an aerator broke. Nov 20 leaf pick up rescheduled, and leaf fence will be taken down at the end of the month. In December garbage pickup will be Wednesday, December 26 due to the Christmas holiday.

Administration Report: Coppess shared information on the proposed rewrite of chapter 132 of the Iowa code as it pertains to ambulance services and one of the major changes is the requirement for services who have less than 100 calls to affiliate with another service. These agreements can be in the form of a 28 E agreement, Memo of Understanding, or any other type of agreement. A request for 5 days of vacation for November and December was approved with a motion by Eric Nehring and second by Rob Davis. Ayes all. Motion carried.

Old business discussion and possible action on:

Follow up on Solaris Energy, Service Agreement proposal authorize Mayor to sign: After discussion on possibly future changes at the lagoon, Dee Taylor motioned, Pam Cavey seconded to authorize the Mayor to sign the agreement with the option for growth being built in. Ayes all. Motion carried.

Storm Sewer behind city hall: Dee Taylor motioned, Pam Cavey second to accept the low bid from JJJ Enterprises \$2,420 another bid from Ken Way Excavating was \$11,340. Ayes all. Dee Taylor stated that in the future, she would like to see bids come from local companies. Motion carried.

Follow up on definition of minor curfew ordinance: Rob Davis motioned, Pam Cavey seconded to have the ordinance prepared so that the definition for a minor is changed from 17 to 18 in order for it to correspond with the state code.

Second reading on Ordinance establishing procedure for Residential Handicapped parking space & application form: was approved with a motion by Pam Cavey and second by Andrew Oberbreckling. Ayes Cavey, Davis, Nehring, Oberbreckling. Nays Taylor. Motion carried. The third reading will be read at the next meeting.

Identify building for grant application Community Catalyst Building Remediation program: Rob Davis motioned to approve applying for the grant without identifying which one of the 3 building owners that the city should choose to work with for completing the application. The city has to have the application submitted by Nov 14. Motion dies for lack of second. Dee Taylor motioned, Andrew Oberbreckling seconded to send applicants letters of appreciation and not submit an application this year but continue to work with the property owners so that the city can put in a complete application next year. Ayes all.

Adjacent Property Owners use of right of way (signs, posts, fences, etc.) Lengthy discussion on what items are located in the city right of way and whose responsibility is it to enforce the ordinance. Rob motioned to move forward by enforcing the ordinance. Motion died for lack of second. Pam Cavey motioned that any items adjacent in ROW from this date and prior not be subject to the ordinance. All ordinances issue citations. Rob Davis second. Ayes: Eric, Pam, Rob, Andrew. Nays: Dee Taylor. Motion carried.

New business discussion and possible action on:

Ordinance on Golf Carts & UTVs: Council read the ordinance that was prepared as directed at the last meeting and after further discussion requested that the ATV's be removed from the Golf cart ordinance and put it back in with the snowmobiles as it was originally. Rob Davis motioned, Dee Taylor seconded that another draft be prepared and read at the next meeting. Ayes all. Motion carried.

Sidewalk on E 1st Street (park): A request to mark out placement options and decide later.

Storm water runoff East 1st Street: Erosion control will be installed by public works. Clifford Taylor requested that the size of the catch basin be researched and possibly enlarged.

Failing water meters: Council reviewed options on spreadsheet from 4 different companies. Pam Cavey motioned to replace under the warranty program at a cost of \$55.50 for each radio. Rob Davis seconded. Ayes all. Motion carried.

South Elm Street: Undeveloped Street-water runoff: After a hearing a description of the problem determined that the property owner cut the door in and the water is not running uphill from Cedar Street. No action.

No parking on Elm Street between 1st and Cedar (truck route): With the body shop being closed it would make it much easier for semis, tractors, sprayers, etc. to get thru town if there was no parking on the east side of south Elm Street. Clerk was requested to prepare the ordinance for reading at the next meeting.

Maple Tree in ROW west of N Elm Street: Now that the leaves are not on the tree it is not a problem. Property owner may be able to trim up a little higher. No action taken.

Garbage Truck front tires: Pam Cavey motioned, Dee Taylor seconded to approve the request to replace the front tires on the truck. Ayes all. Motion carried.

Correspondence: Community Foundation Grant application was not selected to be funded at this time.

Set next meeting date: 12/10/18.

ADJOURN: There being no further business to come before the Council at this time, council member Dee Taylor motioned, Pam Cavey seconded to adjourn the meeting at 9:55 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC

David L. Furry, Mayor