

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
November 9, 2015

The Mechanicsville City Council met in regular session on Monday, November 9, 2015 at City Hall. Mayor Larry Butler called the meeting to order at 7:00 p.m. Council members present for roll call were Pam Cavey, Dee Cook, Dee Taylor, and Rob Davis. Pam Logue absent. Others present included Nick Lange, Tim Horihan, Lonni Koch, Dave Furry, Betty Emerich, Dale Hein, Karen La Frenz, Brianna Sauer and James Tutton.

CONSENT AGENDA: Pam Cavey motioned, Dee Cook seconded to approve the consent agenda including the agenda, minutes from 10/12/15, finance reports, and claims, Roll call vote: Ayes: Cavey, Cook, Taylor, Davis. Nays: None. Absent: Logue. Motion carried.

The claims approved were as follows:

ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$122.34
ACE YEARBOOKS	LIBRARY MATERIALS	\$40.00
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$796.33
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$5,009.67
AMAZON.COM	LIBRARY MATERIALS	\$345.09
BOUND TREE MEDICAL	MINOR EQUIPMENT	\$1,980.46
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$208.42
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$715.55
CEDAR COUNTY ECONOMIC DEVELOP	ASSOCIATION DUES	\$3,071.00
CEDAR COUNTY EMS ASSOCIATION	ASSOCIATION DUES	\$200.00
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,934.00
CEDAR RAPIDS PHOTO COPY INC	OTHER CONTRACTUAL SERVICE	\$39.00
CHASE CARD SERVICES	OFFICE SUPPLIES	\$943.15
CITY OF CLARENCE	OTHER CAPITAL EQUIP	\$240.00
CJ COOPER & ASSOCIATES INC	OTHER CONTRACTUAL SERVICE	\$70.00
EMSAR DES MOINES	VEHICLE REPAIR	\$202.30
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$330.00
FOX ROOFING & INSULATION	BLDG MAINT & REPAIR	\$375.00
FRIENDS OF THE ANIMALS	TRAINING	\$50.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$127.80
JIMS AUTO BODY	VEHICLE REPAIR	\$96.50
JOHN DEER FINANCIAL	BLDG MAINT & REPAIR	\$70.56
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$330.00
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$1,342.14
KUNDE OUTDOOR EQUIPMENT	BLDG MAINT & REPAIR	\$27.95
MCKILLIP, MARYSUE	TRAINING	\$580.72
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$355.20
P & K MIDWEST	GROUPS MAINTENANCE & REPAIR	\$86.18
PAIDAR, DAN	TRAINING	\$250.00
QUILL	OPERATING SUPPLIES	\$279.00
ROTO-ROOTER	OTHER PROF SERV EXP	\$700.00
SANDBERG BUILDERS	BLDG MAINT & REPAIR	\$50.00
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$100.00

TIME	SUBSCRIPTION & ED MATERIAL	\$35.00
TUMBLEWEED PRESS INC	SUBSCRIPTION & ED MATERIAL	\$299.50
WENDLING QUARRIES INC	BLDG MAINT & REPAIR	\$68.34
AIRGAS NORTH CENTRAL	OTHER CONTRACTUAL SERVICE	\$46.35
PAYROLL	WAGES	\$12,927.80

Total Receipts and Disbursements for month of October by fund

Fund	Receipts	Disbursements
General	110,326.48	14,703.92
Road Use Tax	10,769.71	21,983.63
Employee Benefit	19,785.66	2,064.11
Local Option Sales Tax	14,883.74	
Library Expendable Trust	87.51	
Ball Park Fund	16.02	825.00
Ambulance Trust	7,937.55	1,725.19
Debt Service	17,769.33	
Water Utility	7,960.41	3,776.70
Sewer Utility	6,243.45	6,817.31
Solid Waste	7,858.83	12,036.36
Storm Water Utility	954.54	18.90
Water Deposit		50.00

Receive visitors/public comment: None.

REPORTS:

Library Board Report: Brianna and James reported that the library board had posted the director position, interviewed applicants, and offered the position to Meredith Dehmer, who is currently the assistant. The assistant position is currently posted and applications are being accepted for it. Judy Hartman will retire on January 8th and Meredith will assume the position on January 9. The salary resolution will be prepared and typed up for approval at the next meeting including consideration for a \$1 increase following a 90 day review period.

Ambulance Report: Lonni Koch reported 16 ambulance calls for the month with a total of 160 YTD. Doug Wolf will be leaving the department in a couple weeks to assume a new position in Reno, Nevada.

Fire Report: Lonni Koch reported 2 calls for the month including a field fire and traffic control for an electrical wire that was knocked down on Highway 30. The Recognition Banquet will be Tuesday, December 1 at the Memorial Building.

Police report: Chief Tim Horihan presented a summary of activity from 10/12/15-11/09/15 which included 122 business checks; 3 agency assists; 2 medical assists; 26 citizens assist; 2 motorist assist; 1 theft; 1 background check; 3 vandalism; 2 assault; 1 domestic; 3 suspicious activity; 2 nuisance; 7 animal cases; 3 juvenile; 1 ride along; 1 MVA; 2 warrants; 1 general public safety; 2 community events; 1 training night

qualification with maintenance of weapon systems; 1 Juvenile Crime Prevention task force meeting and radio transition to digital meeting; 9 parking violations; 37 traffic stops with 60 warnings and 6 citations including driving while revoked, speeding and registration violation, insurance warnings; registration warnings; equipment warnings; driver's license warning; pass in turn only lane warnings.

Informed council that 4 speed rated all weather tires were needed, requested some discretionary guidance for no parking 3 am – 7 am November 15 – April 15 on First Street between Jackson and Cherry, and some discussion about standards for snow emergency warning vs citation vs tow with the new Snow Emergency Ordinance. Council request that the new ordinance be printed on the back of the water bills to refresh residents on the alternate side of the street parking requirement when a snow emergency is required.

Public Works Report: Lange reported that the park pavilion and concession stand have been winterized; catch basins cleaned out, the library leak has been sealed and now the drywall needs to be reinstalled, the well will be fixed by Cahoy at a cost of \$17,500; leaf pick up scheduled; and the DOT has been here to look at the storm sewer that goes under Highway 30.

Administration Report: Coppess reported attending the fall ECICA meeting in Dubuque with sessions on Social Media, electronic records management systems, and the Iowa Government Finance initiative. Overhead Door was contacted to replace the door seals on the 3 overhead doors at the fire station; last week there were 17 door tags which resulted in 4 shut offs and 2 additional water shut offs for change of ownership without a deposit being made or paperwork being filled out. Fox Roofing was also here as a call back to fix the leaks in the roof of the fire station.

New Business discussion and possible action on:

Cedar County Senior Citizens, Betty Emerich, Karen LaFrenz, and Dale Hein were present to request consideration for funding to assist with reimbursement of mileage for delivering meals from Tipton to Mechanicsville: The group reported serving 28,635 OAA meals and 4,190 Elderly waiver meals in Cedar County during fiscal year 2014-2015 and is currently providing 12 home delivered meals and 19 congregate meals. Last year it was 365 congregate meals and 1,817 home delivered meals. They have 2 fund raisers each year including a breakfast and an ice cream social/meal. It costs \$19.76 per day to deliver the meals or \$4,940 per year to reimburse for the mileage. Heritage Area Agency on Aging reimburses \$4.17 / meal and the seniors pay what they can towards the meals. All money paid by the seniors for their meals go directly to Heritage Area Agency on Aging. The Tipton Senior Center receives \$4.17/meal to pay for food and staff. The money to help keep the building open comes from fundraisers, the county supervisors, and donations from individuals and cities that help support the program. Council thanked them for coming to explain the financial needs of the organization.

Cedar County Economic Development, Rod Ness, promotional material on Grow Cedar.org campaign. Not present to discuss.

Additional information on security cameras for city buildings: A list of several web sites was provided to council members with information about various cameras.

Correspondence: Letter from Bruce Moore filed with no action taken.

Committee reports: None.

Mayor's comments: None.

Set next regular meeting date: 12/14/15 at 7:00 p.m.

ADJOURN: There being no further business to come before the Council at this time, council member Rob Davis motioned, Pam Cavey seconded, to adjourn the meeting at 7:47 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC
City Clerk/Finance Officer

Larry Butler, Mayor