

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
June 11, 2018

The Mechanicsville City Council met in regular session on Monday, June 11, 2018 at City Hall. Mayor Dave Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Dee Taylor, Eric Nehring, Pam Cavey, and Andrew Oberbreckling. Rob Davis was absent. Others present included Tim Horihan, Lonni Koch, Dirk Wieneke, Donna Paup, Gerald Hankemeier, Keith Lehrman, Stephen Pullen, Jason Gideon, Meagan Bennett, Jake Koch, Adam Paidar, and Dan Paidar.

**CONSENT AGENDA:** Dee Taylor motioned, Pam Cavey seconded to approve the consent agenda including the agenda, minutes from 5/14/18, finance reports, and claims. Roll call vote: Ayes: Taylor, Cavey, Oberbreckling and Nehring. Nays: None. Absent: Davis. Motion carried.

The claims approved were as follows:

WELLMARK BC BS	GROUP INSURANCE	\$4,342.01
CHASE CARD SERVICES	SUPPLIES	\$158.55
COLLECTION SERVICES CENTER	PAYROLL	\$343.22
IRS	PAYROLL	\$2,310.62
IRS	PAYROLL	\$520.24
IOWA ONE CALL	OTHER PROF SERV EXP	\$28.80
FIRE SERVICE TRAINING BUREAU	TRAINING	\$50.00
LL PELLING CO	STREET MAINT EXP	\$14,072.60
ACCO	CHEMICALS	\$287.00
ACE HARDWARE	GROUNDS MAINTENANCE & REPAIR	\$136.84
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$840.14
AIRGAS NORTH CENTRAL	OTHER CONTRACTUAL SERVICE	\$18.63
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$5,976.93
AMAZON.COM	LIBRARY MATERIALS	\$713.40
BANKERS BANK	OPERATING SUPPLIES	\$85.00
BANYON DATA SYSTEMS INC	OTHER CONTRACTUAL SERVICE	\$1,885.00
BARCO MUNICIPAL PRODUCTS INC	OTHER SUPPLIES	\$124.00
BRIDGE COMMUNITY BANK	POSTAGE/SHIPPING	\$27.00
BRIDGE COMMUNITY BANK	PRINCIPAL PMT	28000.00
BRITTANY ROGERS	TRAINING	\$257.60
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$679.30
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,116.00
CHASE CARD SERVICES	OTHER SUPPLIES	\$236.59
CONRAD CONSTRUCTION	BLDG MAINT & REPAIR	\$985.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
DANS TIRES & MORE	VEHICLE REPAIR	\$476.85
CHASE CARD SERVICES	MERCHANDISE FOR RESALE	\$1,017.28
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$571.49
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$437.50
FIRE SERVICE TRAINING BUREAU	TRAINING	\$100.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$23.85
IMFOA	TRAINING	\$225.00
IOWA CODIFICATION, INC	OTHER PROF SERV EXP	\$250.00
JOHN DEERE FINANCIAL	MINOR EQUIPMENT	\$219.99
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50

KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$361.00
KOCHS SERVICE & SUPPLY LLC	OTHER PROF SERV EXP	\$210.94
KUNDE OUTDOOR EQUIPMENT	MINOR EQUIPMENT	\$442.37
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$200.00
MARKET STREET	OFFICE EQUIPMENT REPAIR	\$395.00
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$376.45
MOVIE LICENSING USA	SUBSCRIPTION & ED MATERIAL	\$107.00
NICK LANGE	TELECOMMUNICATIONS	\$30.00
QUILL	OPERATING SUPPLIES	\$104.98
RADIO COMMUNICATIONS	OPERATIONAL EQUIP REPAIR	\$197.10
ROTO-ROOTER	OTHER PROF SERV EXP	\$495.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$178.51
US CELLULAR	TELECOMMUNICATIONS	\$52.70
USA BLUEBOOK	OPERATING SUPPLIES	\$189.59
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$1,125.00
WALLYS WELDING	VEHICLE REPAIR	\$270.00
WALMART	OPERATING SUPPLIES	\$161.27
PAYROLL	WAGES	\$14,528.88

**Total Receipts and Disbursements for month of May by fund**

Fund	Receipts	Disbursements
General	18,203.68	35,993.44
Road Use Tax	13,765.16	3,022.26
Employee Benefit	1,643.89	3,649.93
Local Option Sales Tax	8,215.96	
Library Trust	12.30	
Ballpark Fund	2,500.00	888.05
Ambulance Trust	12,077.00	1,419.11
Fire Trust Fund	50.00	
Debt Service	1,458.35	36,389.08
Perpetual Care	250.00	
Water Utility	7,855.37	6,334.35
Sewer Utility	8,227.91	5,181.13
Storm Water Utility	969.77	1,615.18
Solid Waste	9,924.71	5,423.50
Water Deposit	138.78	

**Receive visitors/public comment:**

Donna Paup asked council to reconsider decision to not implement an expiration date on building permits.

Gerald Hankemeier asked the council to look into painting the No Parking lines back on the street in front of his commercial property on First Street and questioned the No Parking on the extension of Elm Street by the Railroad tracks.

**REPORTS:**

**Ambulance Report:** Koch reported 16 calls for the month. Yaneth Pena has passed the National written test and will be doing some ride along before going solo on ambulance

calls. So far 1 person has responded to the newsletter that was mailed out asking for anyone interested in taking the EMT class.

**Fire Report:** Koch reported 19 calls for the month. Jake, Dan, and Adam presented information to the council from the fire brush truck committee which included the reasons why they chose the Alexis truck for \$150,115.00 over the other two options that were priced lower. The first payment of \$42,648 will be payable upon receipt of the chassis at Alexis in approximately 3-4 months. The balance of the contract shall be payable upon delivery of the finished unit in March of 2019. Dee Taylor motioned, Andrew Oberbreckling seconded, to approve purchasing the F550 truck from Alexis with a 20 year warranty as specified with a trade in of the current brush truck which will lower the price. Ayes all. Motion carried.

**Police report:** Tim Horihan gave his summary of activity from 5/14/18 to 6/11/18 which included 28 business checks; 4 agency assists; 1 medical assist; 22 citizen assist; 1 motorist assist; 6 General Public Safety; 4 theft/fraud; 3 Burglary/breaking and Entering; 1 trespass; 2 warrants; 2 assault/domestic case; 7 suspicious activity; 3 animal cases; 2 juvenile cases; 1 civil cases; 36 nuisance/noise; 1 community event; 1 training; 10 parking violations; 19 traffic stops; 26 warnings; and 1 citation.

**Public Works Report:** In Lange's absence, Wieneke reported been doing a lot of mowing, Roto Rooter was here to fix a sewer issue between First and South Street and the line from the school as is was plugged at the manhole, they cleaned the lift station while they were here. Library door appears to just need new weather stripping, not a new door. Also patched some holes in the new sealing on Oak Street. No word back on the jetter.

**Administration Report:** Coppess provided information from insurance agent that no renewal information on rates will be available until Sept-Oct, asking if there was any additional information needed at this time, of which, Cavey indicated would just like to get the renewal info as soon as possible. Council was provided with information regarding the curb cut on the south side of the cemetery is not aligned with the actual placement for the alley. There was a request for the trees to be trimmed back to avoid brushing against vehicles, of which the vehicle should be driving another 10 feet or so south of the curb cut. The funds from the Monsanto Grant will be used to purchase a large refrigeration unit and a 2<sup>nd</sup> microwave for the concession stand. Iowa Inspection and Appeals has approved and issued the permit for the food stand. The permit is currently issued with Coppess as being the person who has completed and passed the Food Safe training course and is the holder of the certificate.

**Old business discussion and possible action on:**

**Report from Central Tank Coating** was shared with no additional comments or action taken.

**Terracon Proposal on fire station roof:** Council reviewed and has decided to contact other companies such as CD Taylor, T&K roofing for alternate proposals and free estimates for the roof replacement.

**Resolution establishing fee of \$25.00 for building permit** was discussed but will be done as an ordinance at the next meeting in order to stay consistent with the current way the permit fee was established. Council also discussed increasing the fee for a variance from \$25 to \$50 which will also be prepared for the next meeting.

**Draft copy of zoning ordinance from Iowa Codification:** Additional discussion on whether or not to implement a building permit expiration date. Questions that came up if there is an expiration date and the building is not completed, then what? Is there a penalty if it is not 100% completed? What if it is 90% complete? Does the person just apply for an extension and pay another \$25? How much longer do they get? Is there a fine amount if not completed? Do they have to tear down what is complete? How does it get monitored? How is it enforced? Council requested P&Z take another look at the draft and perhaps provide some more input regarding expiration, penalty clause, construction completed and fees.

**New business discussion and possible action on:**

**Jason Gideon, President Energy Consultants Group:** Jason provided information on the use of solar energy and with the investment tax credits that are available to investors, the city would be able to utilize Solar Power Purchase Agreements. It is where a developer arranges for the design, permitting, financing and installation of a solar energy system on a customer's property at little to no cost. The developer sells the power generated to the host customer at a fixed rate that is typically lower than the local utilities retail rate. The lower price serves to offset the customer's purchase of electricity from the grid while the developer received the income from these sales of electricity as well as any tax credits and other incentives generated from the system. PPA's typically range from 10 to 25 years and the developer remains responsible for the operation and maintenance of the system for the duration of the agreement. At the end of the PPA term, the customer may extend the PPA, removed the system or choose to buy the system from the developer.

**165.16 Non-Conforming Structure: Request for rebuild letter from the city for 103 Hwy 30:** Dee Taylor motioned, Pam Cavey seconded, to authorize rebuild letter for loan closing and requested that the applicant apply for and start the rezoning process, if the residential structure would be destroyed by 50% or more during the term of the loan, the city would authorize a single family dwelling to be rebuilt. Ayes all. Motion carried.

**Sidewalk construction ordered 136.06:** Andrew Oberbreckling motioned, Pam Cavey seconded to send nuisance abatement notice regarding the sidewalk condition at 402 W First Street in order to address the complaints being received. Ayes all. Motion carried.

Andrew Oberbreckling motioned, Pam Cavey seconded to send a letter to the property owner at 305 N John Street requesting that the sidewalk be replaced to cover the

distance that it covered prior to the removal of the old house and garage. Ayes all.  
Motion carried.

**SpeedConnect canceled lease on tower:** Council acknowledged receipt of the correspondence.

**Hire seasonal/part time help to assist with lawn mowing:** Discussion on amount of mowing and time it takes to get it done. Dee Taylor motioned, Eric Nehring seconded to post a notice for seasonal mowing up to 29 hours per week, must have a valid driver's license, position will pay \$10 per hour, and will be terminated the first part of September to correspond with student possibly going back to school. Person must be at least 16 to run weed eater. Ayes all. Motion carried.

**Concession stand:** Keith Lehrman and Stephen Pullen addressed the council about purchasing chalk at the diamond using the funds that the parents pay to enroll their kids in the program (\$5.75/bag). Concerned that chalk is being used for other than Kid League games. (No "outside" games held ytd-some were scheduled but have all canceled so far.) Questioned what city is using concession stand funds for. The funds are deposited and accounted for in the Ballfield Trust Fund. Parents were assigned to help work in concession stand (most only one game for season). City incurs expenses for mowing and upkeep of the ground, the electricity for the lights, the purchase of supplies such as soap, toilet paper, and paper toweling for the restrooms as well as, the food items, garbage and trash removal, water and sewer expenses, and inspection licensing fees, and sales tax on the items sold. Pam Cavey suggested that Keith turn in the bill for the chalk and the city will reimburse for the chalk so that if another game is played there isn't an issue with the chalk being used and that a committee of Linda, Pam, Dee and Dave meet with Keith this winter to adjust any plans for next season. It was also suggested that the soccer nets be removed from the frames and the frames be chained to the outside of the fence.

**Water Service Excise Tax (WET) Permit:** The law changed for anyone providing water for sale, so that rather than charging sales tax on the sale, it is now a Water Service Excise tax and no Local Option Sales Tax is charged on this item. This goes into effect on July 1. The Tax will be listed separately on the water bills and a separate permit is required to be obtained by the city. Coppess has sent in the permit application.

**Removal of tree stumps from the right of way:** The city will be compiling a signup sheet for anyone wanting their tree stumps removed. The property owner will still be responsible for paying for the work, the city will just prepare a list of names/telephone numbers of those interested in getting a bid for the work to be done. Once the bids are received the property owner will make a decision on whether or not to participate by paying for their stump to be removed.

**Correspondence:** None.

**Committee reports:** Request to post the fireworks ordinance at post office to remind everyone that Mechanicsville's ordinance requires a Fireworks permit and proof of insurance prior to discharging any fireworks in the city limits.

**Set next meeting date:** 7/9/18.

**ADJOURN:** There being no further business to come before the Council at this time, council member Dee Taylor motioned, Pam Cavey seconded to adjourn the meeting at 10:30 p.m. Ayes all. Meeting adjourned.

ATTEST:

\_\_\_\_\_  
Linda K. Coppess, MMC

\_\_\_\_\_  
David L. Furry, Mayor