

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
August 14, 2017

The Mechanicsville City Council met in regular session on Monday, August 14, 2017 at City Hall. Mayor Dave Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Andrew Oberbreckling, Dee Taylor, Pam Cavey, Dee Cook, and Rob Davis. Others present included Nick Lange, Lonni Koch, James Bousley, Eldon Schneider and John Burns, IIW; Dan Hamdorf, JJJ Enterprises; Brenda Emick-Herring, and Jim Meyer.

CONSENT AGENDA: Pam Cavey motioned, Rob Davis seconded to approve the consent agenda including the agenda, minutes from 7/11/17, finance reports, and claims including Pay Estimate #8, and Casey's Liquor License renewal. Roll call vote: Ayes: Taylor, Oberbreckling, Cook, Davis, and Cavey. Nays: None. Motion carried.

The claims approved were as follows:

COLLECTION SERVICES CENTER	PAYROLL	\$343.22
IRS	PAYROLL	\$2,616.43
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$256.78
IOWA BOARD OF PHARMACY	OTHER PROF SERV EXP	\$90.00
LINDA MCCANN	OTHER PROF SERV EXP	\$25.00
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$725.83
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$7,672.63
AMAZON.COM	LIBRARY MATERIALS	\$700.77
AUREON COMMUNICATIONS	OTHER CONTRACTUAL SERVICE	\$155.88
BOUND TREE MEDICAL	OPERATING SUPPLIES	\$163.96
BRANDT, JENNIFER	DEPOSIT REFUND	\$4.41
BRIDGE COMMUNITY BANK	PETTY CASH	\$37.70
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$620.89
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,395.00
CEDAR COUNTY TREASURER	TAX EXPENSE	\$190.00
CEDAR RAPIDS PHOTO COPY INC	OTHER CONTRACTUAL SERVICE	\$110.10
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$11.40
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
COPYWORKS	OTHER SUPPLIES	\$23.46
DEMCO	OPERATING SUPPLIES	\$170.85
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$360.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$3,217.02
HART-FREDERICK CONSULTANTS PC	ENGINEERING EXPENSE	\$353.75
INTL INST OF MUNICIPAL CLERKS	ASSOCIATION DUES	\$160.00
IOWA DEPARTMENT OF NATURAL RES	OTHER PROF SERV EXP	\$210.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$30.60
IOWA STATE UNIVERSITY	TRAINING	\$100.00
JJJ ENTERPRISES, INC	UTILITY SYSTEMS & STRUCTURES	\$0.00
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$25.00
KOCHS SERVICE & SUPPLY LLC	BLDG MAINT & REPAIR	\$223.44
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$363.07
NICK LANGE	TELECOMMUNICATIONS	\$30.00
ODD JOBBER	GROUNDS MAINTENANCE & REPAIR	\$1,650.00

ODD JOBS INC	OTHER PROF SERV EXP	\$2,520.00
OVERDRIVE	SUBSCRIPTION & ED MATERIAL	\$389.75
OVERHEAD DOOR COMPANY	BLDG MAINT & REPAIR	\$210.00
P & K MIDWEST	VEHICLE REPAIR	\$930.48
PAIDAR, DAN	MEETINGS & CONFERENCES	\$90.00
PRUESS, MATTHEW	DEPOSIT REFUND	\$4.41
QUILL	OPERATING SUPPLIES	\$473.44
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$858.50
STATE LIBRARY OF IOWA	SUBSCRIPTION & ED MATERIAL	\$152.99
US CELLULAR	TELECOMMUNICATIONS	\$99.53
USA BLUEBOOK	CHEMICALS	\$426.11
UTILITY EQUIPMENT COMPANY	STORM DRAINAGE	\$1,505.89
WALMART	OPERATING SUPPLIES	\$14.42
WELLMARK BC BS	GROUP INSURANCE	\$4,837.95
WENDLING QUARRIES INC	STREETS	\$195.50
JJJ ENTERPRISES, INC	UTILITY SYSTEMS & STRUCTURES	\$49,594.84
KNUTH LAW OFFICE	LEGAL EXPENSE	\$41.25
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$1,403.09
PAYROLL	WAGES	\$12,788.03

Total Receipts and Disbursements for month of July by fund

Fund	Receipts	Disbursements
General	5,899.46	25,908.21
Road Use Tax	14,847.32	21,550.73
Employee Benefit	627.92	
Local Option Sales Tax	7,674.67	
Library Trust	9.46	
Ballpark Trust Fund	1,064.59	10,942.73
Ambulance Trust	713.30	897.29
Debt Service	495.11	
Perpetual Care	0.00	
Water Utility	8,948.61	88,167.08
Sewer Utility	6,821.99	3,336.34
Storm Water Utility	1,007.14	
Solid Waste	9,945.91	11,909.54
Water Deposit	59.51	172.10

Receive visitors/public comment: Brenda Emick-Herring introduced the council to the Cedar County Freedom Rock project. The Freedom Rock will be an outdoor painted memorial that will honor all of the veterans that have served our country. She explained some of the expenses that will be incurred in getting the rock moved to the courthouse lawn and having the artist come to paint the rock. The committee is doing various fund raising events and requested that the city consider making a donation at a future meeting.

Jim Bousley, Eldon Schneider, and John Burns, IIW; introduced their firm to the city sharing who they are and what they do, reviewed Mechanicsville's Waste Water Treatment Facility which is a 3 cell aerated lagoon. An expansion was completed in

2005. The city has effluent violations for BOD, ammonia, and ph. The NPDES Discharge Permit was renewed in December 2016. The city has a WWTF compliance schedule for Ammonia and disinfection. Plan will need to consider capacity for a 20 year planning period. Milestones are for planning, design, and construction. A facility plan identifies the existing flows and loads, evaluates and selects alternative treatment technologies, identify new sites, provides cost estimates for funding, identify funding sources, include with application for SRF funding, collection system improvements in general and an anti-degradation alternative analysis which evaluates the options to maintain and protect high quality waters and existing water quality in other waters from unnecessary pollution, will define the most cost-effective, reasonable technology to maintain or improve water quality and justifications for selection of alternative that would not discharge the best water quality. Aerated Lagoon System challenge is that the cold weather/water inhibits growth of microorganism that remove ammonia. Solutions include attached growth media, cover lagoons, heat water, remove ammonia first, and plant polishing. A comparison of solutions was provided and some similar projects in the region to go visit.

REPORTS:

Ambulance Report: Koch reported 20 calls for the month and on August 8 the inspection was completed with no deficiencies being reported. Mary Sue McKillip requested to return being an EMT and member of the Fire Department. We received a LUCAS device contingent upon 2 persons attending the 4 hour training in September. Lonni and Linda are planning to attend.

Fire Report: Koch reported 14 calls. The SEALS motorcycle ride stopped at Casey's on August 29 and was welcomed to town by the fire trucks along with the flags on the 47. Fire Department will have their picnic on August 18.

Police report: Tim Horihan was on vacation. The summary of activity from 7/11/17 to 8/14/17 which included 30 business checks; 3 agency assists; 13 citizen assist; 1 motorist assist; 3 general public safety; 4 theft/fraud; 2 trespass; 1 warrant; 1 assault; 2 harassment; 1 suspicious activity; 6 animal cases; 2 citizen ride along; 2 MVA; 1 civil cases; 3 Nuisance/Noise; 1 community event; 12 parking violations; 41 traffic stops; 56 warnings; and 2 citations.

Public Works Report: Vacation request from Albaugh for 5 days was approved with a motion by Pam Cavey and seconded by Rob Davis. Ayes all. The dump truck needed to have the power steering pump replaced in it, a pump at the lift station is being serviced, and Oxford Junction requested streets to be swept at \$125 per hour. Dan Hamdorf reported that just the seeding is left on the water project. Some discussion about the old fire hydrants and any other city property is not to be given away to individuals. Items may be advertised and sold to the highest bidder or taken as scrap to the highest paying.

Administration Report: Coppess reported that the Election nomination papers have been received and distributed to the incumbents. Papers are to be turned back in to the Auditors Office rather than City Hall.

Old business discussion and possible action on:

Vacancy Appointment to P&Z: Tammy Nehring, Matt Shields, and Marcy Oberbreckling graciously volunteered. Dee Taylor motioned, Dee Cook seconded to appoint Tammy and Matt to fill the two vacancies. Ayes all. Motion carried.

Review of Bids on Catch Basin replacement: Bids from Luke Oberbreckling and Sons for the 3 items were \$1871, \$550, and \$1694 for a total of \$4115; Bids from JJJ were \$1515, \$910, and \$1315 for a total of \$3740. Motion by Dee Cook, second by Dee Taylor to award the 3 projects to Oberbreckling to support local business with a due date of October 1.

Ordinance 288 increasing sewer rate \$5 per month to offset operating, maintenance and reserve necessary for maintaining facility:

Dee Taylor motioned and Rob Davis seconded to approve the first reading of Ordinance 288 to increase the sewer rates by \$5.00 a month starting September 2017, another \$5.00 in September 2018, and again in September 2019. Ayes all. Motion carried.

Dee Cook motioned, Rob Davis seconded to waive the second and third readings of the Ordinance. Ayes all. Motion carried.

Dee Cook motioned, Rob Davis seconded to adopt the ordinance increasing the sewer rate by \$5 in September 2017, \$5 increase in September 2018, and again in September 2019. Roll call: Ayes: Rob Davis, Pam Cavey, Dee Taylor, Dee Cook, and Andrew Oberbreckling. Nays: None. Motion carried.

Review of RFQ draft and information provided by ECIA and list of engineering firms received, intent to apply for CDBG (income survey)? Council directed to remove the references to CDBG and ECIA and to modify the point scale in the draft. Requested Coppess to proceed with sending to the firms on the list. At this time the city does not intend to apply for the CDBG as the past attempts have been unsuccessful in getting enough income survey's returned and those that were returned resulted in too high of an income level for the city to be eligible for the grant.

New business discussion and possible action on:

Resolution 2017-6 to approve Street Finance Report: Motioned by Rob Davis, seconded by Dee Cook to approve the resolution. Roll Call Vote: Ayes: Rob Davis, Pam Cavey, Dee Taylor, Dee Cook, and Andrew Oberbreckling. Nays: None. Resolution adopted.

Resolution 2017-7 close out Capital Project Fund Motioned by Rob Davis, seconded by Dee Cook to approve the resolution transferring funds from the Capital Project Fund to the Debt Service Fund. Roll Call Vote: Ayes: Rob Davis, Pam Cavey, Dee Taylor, Dee Cook, and Andrew Oberbreckling. Nays: None. Resolution adopted.

Resolution 2017- 8 to set date for public hearing for 2017-2018 Budget amendment

Motioned by Rob Davis, seconded by Dee Cook to approve the resolution setting the date for the public hearing for 9/11/2017 at 7:00 p.m. Roll Call Vote: Ayes: Rob Davis, Pam Cavey, Dee Taylor, Dee Cook and Andrew Oberbreckling. Nays: None. Resolution adopted.

Cedar County Great Places Resolution 2017-9 support participating in the Iowa initiative for sustainable communities completing a vision plan for a Cedar County great places designation:

Pam Cavey motioned, Dee Taylor seconded Roll Call Vote: Ayes: Rob Davis, Pam Cavey, Dee Taylor, Dee Cook, Andrew Oberbreckling. Nays: None. Resolution adopted.

Renewal of Roto-Rooter sewer contract 2017-10: Dee Cook motioned, Andrew Oberbreckling seconded to renew the agreement for 5 years with Roto-Rooter. Ayes all. Motion carried.

Proposals for cleaning water towers 2018-11: Rob Davis motioned, Dee Taylor seconded to accept the proposals from Central Tank for cleaning the outside of the 2001 water tower in the spring of 2018 for \$5000 and to alternate years for the cleaning of the two towers interiors also at that time. Ayes all. Motion carried.

Iowa Codification 2017 Legislative Summary: Tabled to allow more time to review.

Cedar County Comprehensive Plan Scope of Work Survey: Council members and Mayor were provided with the survey and will be completing a couple of them with input from others in the community.

X-40 Preferred Truck Route signage: Pam Cavey motioned, Dee Taylor seconded to order a sign to attach to the X40 post near the alley entrance prior to reaching E First. This should give truck drivers more notice of the preference for them to go straight rather than turning on to E First. Ayes all. Motion carried.

Proposal to repair X40(N Elm) roadway south of intersection at E Second Street: No information received.

Jim Meyer storm sewer 4 – 12” lines go to one line: Dee Cook motioned to pay \$780 to replace gutter and a portion of the curb where the new storm sewer was installed. Ayes all. Motion carried.

Storm sewer 4th Street/John Street/ Cherry Street: Requested that Lang make sure it was cleaned out as water bubbles out of it at times. Plan to run a camera down it.

Notice to trim trees: Council was provided a list of addresses that have trees in the right of way that have low hanging branches that interfere with garbage collection or the

street sweeper. Andrew Oberbreckling motioned, Dee Taylor seconded to send the notice to trim trees along with a copy of the ordinance to the residents on the list. Ayes: Cook, Taylor, Davis, Oberbreckling Nays: Cavey. Motion carried.

Request to extend Nuisance abatement to 8/21/17: Dee Taylor motioned, Dee Cook seconded to extend the deadline to 8/21/17 for the resident on Walnut Street with the long grass/weeds in the back yard and the garbage piled on the back porch. Ayes all. Motion carried. It was also noted that residence on Cherry Street appears to have moved out and left garbage stacked up by garage and TVs in the right of way. Coppess will contact property owner about removal.

Correspondence: Received letter from counsel of Ill Foundation for Fair Contracting with copies being provided in the packets indicating that the completion date for our construction contract has passed and that the city may be eligible for compensation from the contractor.

Committee reports/announcements: None.

Set next meeting date: 9-11-2017 at 7:00 p.m.

Mayors Comments: Mayor informed the council that the transmission had to be replaced in the cop car and will have a 3 year warranty. Timing was such that it could be done while Officer Tim was on vacation. Also, the city was notified of the adjoining property owner's intent to shave the bank along East First Street East of the water tower and future installation of a residential driveway. The request was whether the city would be interested in having it done on its lot as well. It was noted that there is a sidewalk in that area that would be torn out (mostly covered with grass) but would need to be replaced. Coppess was directed to indicate that the city would be interested in finding out estimated costs and would need to include the sidewalk replacement. The bank would be shaved to facilitate mowing and eliminate the weeds and brush from growing up.

ADJOURN: There being no further business to come before the Council at this time, council member Dee Taylor motioned, Dee Cook seconded, to adjourn the meeting at 10:30 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC

David L. Furry, Mayor