

Minutes City of Mechanicsville
REGULAR COUNCIL MEETING
August 25, 2020

The Mechanicsville City Council met in regular session on Monday, August 25, 2020 at 6:30 p.m. as an electronic zoom meeting due to Iowa Governor Kim Reynolds' proclamation declaring a State of Public Health Disaster Emergency in Iowa, the current COVID-19 situation makes it "impossible and impractical" to meet in one location. Public participation will be conducted electronically with the public able to hear and participate in the Council meeting by joining the zoom meeting or calling the phone number.

Mayor Andrew Oberbreckling called the meeting to order at 6:30 p.m. Council members present for roll call were Dee Taylor, Amy Bishop, Adam Paidar, Jennifer Lester, and Denice Dochterman. Others present included Lonni Koch, Pat Albaugh, Meredith Dehmer, Tyler Bauer, Carla Barnhart, Dirk Wieneke, Kaley Wieneke, Collen Svoboda, and others who were dialed in but not identified.

CONSENT AGENDA:

Amy Bishop motioned, Adam Paidar seconded to approve the consent agenda including the agenda, the minutes from 7/13/20; finance reports, claims, and renewal of Casey's General Store liquor license. Roll call vote: Ayes: Taylor, Bishop, Paidar, Lester and Dochterman. Nays: None. Motion carried.

The claims approved were as follows:

ACCO	CHEMICALS	\$335.35
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$6,427.14
AMAZON.COM	OPERATING SUPPLIES	\$741.40
BADGER METER	OTHER CONTRACTUAL SERVICE	\$0.12
BANKERS BANK	SUBSCRIPTION & ED MATERIAL	\$125.85
BAUER, TYLER	TELECOMMUNICATIONS	\$30.00
BIBLIONIX	SUBSCRIPTION & ED MATERIAL	\$326.00
BRIDGE COMMUNITY BANK	OTHER SUPPLIES	\$18.35
CAR QUEST AUTO PARTS	OPERATING SUPPLIES	\$152.42
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$551.58
CEDAR COUNTY SHERIFFS RESERVES	OTHER PROF SERV EXP	\$800.00
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,485.00
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$205.54
CITY OF TIPTON AMBULANCE	PAYMENTS TO OTHER AGENCIES	\$600.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
ECIA	OTHER PROF SERV EXP	\$2,204.50
HI LINE INC	OTHER CONTRACTUAL SERVICE	\$500.44
HOME DEPOT CREDIT SERVICES	MINOR EQUIPMENT	\$79.97
INTL INST OF MUNICIPAL CLERKS	ASSOCIATION DUES	\$170.00
IOWA DEPARTMENT OF NATURAL RES	OTHER PROF SERV EXP	\$210.00
IOWA EYE CENTER	OTHER PROF SERV EXP	\$100.00
IOWA ONE CALL	OTHER PROF SERV EXP	\$23.40
JOHN DEER FINANCIAL	OPERATING SUPPLIES	\$190.26
JUNIOR LIBRARY GUILD	LIBRARY MATERIALS	\$2.65

KANOPY INC	LIBRARY MATERIALS	\$500.00
KIECKS	OPERATING SUPPLIES	\$25.95
KNUTH LAW OFFICE	LEGAL EXPENSE	\$118.32
KOCHS SERVICE & SUPPLY LLC	GROUNDS MAINTENANCE & REPAIR	\$55.28
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$200.00
LYNCH FORD	VEHICLE REPAIR	\$313.85
MECHANICSVILLE TELEPHONE CO	TELECOMMUNICATIONS	\$424.89
MID IOWA SOLID WASTE	VEHICLE REPAIR	\$2,326.53
ODD JOBBER	STREET MAINT EXP	\$1,675.00
OVERHEAD DOOR COMPANY	BLDG MAINT & REPAIR	\$374.75
OVESON REFUSE & RECYCLING LLC	OTHER PROF SERV EXP	\$3,150.00
QUILL	OFFICE SUPPLIES	\$67.19
ROTO-ROOTER	OTHER CONTRACTUAL SERVICE	\$997.50
SCHEER, STEVE	OTHER PROF SERV EXP	\$3,000.00
SPRAYLAND USA	VEHICLE REPAIR	\$20.24
SUMMIT COMPANIES	BLDG MAINT & REPAIR	\$338.50
TERRACON	OTHER PROF SERV EXP	\$3,250.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$282.91
UNITY POINT HEALTH	OPERATING SUPPLIES	\$151.25
US CELLULAR	TELECOMMUNICATIONS	\$125.01
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$14,950.00
WELLMARK BC BS	GROUP INSURANCE	\$4,674.25
PAYROLL	WAGES	\$12,428.05

Total Receipts and Disbursements for month of July by fund

Fund	Receipts	Disbursements
General	7,320.89	37,435.60
Road Use Tax	19,267.53	43,400.86
Employee Benefit	922.93	2,303.46
Local Option Sales Tax	8,581.70	
Library Trust Fund	1.72	
Ambulance Trust	363.91	1,413.49
Perpetual Care	50.00	
Debt Service	626.76	
Water Utility	8,341.10	3,029.36
Sewer Utility	13,443.83	13,988.89
Solid Waste	10,584.29	17,562.49
Storm Water Utility	1,040.40	
Water Deposit	-850.00	

Receive visitors/public comment. None.

REPORTS:

Ambulance Report: Lonni Koch submitted a written ambulance report that had 16 calls for the month, Mary Sue McKillip leave of absence, EMT class to be held in Mechanicsville starting 9/1 with 4 EMT's from Mechanicsville. Amy Bishop motioned, Jen Lester seconded to approve Adam Paidar, Dan Baker, Kim Smith, and Megan Meyer to take the EMT class starting 9/1. Roll call vote: Ayes: Taylor, Bishop, Lester and Dochterman. Nays: None. Abstain: Paidar. Motion carried.

Fire Report: Jake Koch was attending EMA/911 meeting, written report submitted indicated 9 calls for July with 4 medical assists, 4 storm watch, and 1 power line down. Requested 400 feet of 1 ½ inch hose to be replaced on truck, however, no cost estimate available at this time. Was damaged during house fire. Inquired if city would check with Alliant on the possibility of connecting the street lights in downtown area to the generator or adding outside lights to the station to light up the area during power outages.

Police Report: Sheriff's office reported 15 traffic stops, 4 speeding/warnings; 8 equipment/headlights/taillights; 3 stop signs; 1 verbal argument; 2 car unlock; 1 gas drive off/came back and paid; assist another agency look for hit and run from Linn County/subject was later found in Mt. Vernon. Officer Will is attending the academy.

Public Works Report: Tyler estimated that 75-80% of the brush has been cleaned up from the streets following the disaster. Catch basins are still on the list to be done. The missing street signs damaged from the storm will be installed by the end of next week. Council inquired as to whether the garbage cans at the cemetery with the decorations were emptied. A request to attend Dubuque Fall conference on October 26 & 27 for \$160 was approved with a motion by Adam Paidar, seconded by Jennifer Lester. Ayes all. Motion carried.

Administration report: Coppess reported complaints from residents about garbage not being picked up or the cans not being completely emptied, cemetery not being weed whipped prior to 8/3; catch basins being plugged during rain storm 7/27 with pictures included; Keller's replaced the 2 floor tiles at the post office; Stryker cot was ordered, and worked on recruiting EMT's for class. Requested clarification on the extension of East Cedar Street and that the plans/specs are to be a gravel road extension.

Old business discussion and possible action on:

Photos submitted from July 26 street flooding-catch basins plugged: Council requested a time frame as when the catch basins will be addressed. Flushing of hydrants signage and enough notice or scheduling so that they can be put on the back of the water bills.

Memorial Building mold inspection: No additional information at this time, Adam will follow up on. Colleen Svoboda added that she was told that the water faucet on the west side of the building is what leaks and when she waters the flowers in the front planter is what leaks into the legion room. Further investigation will be done regarding the planters.

New business discussion and possible action on:

Approve placement of planters for Old Lincoln Highway Beautification: Colleen shared plans to place 1 by John Kuehnle's building, 1 at city hall, 1 at Veteran's park, and 1 at Page apartments. Amy Bishop motioned, Denice Dochterman seconded to approve the placement of the planters. Ayes all. Motion carried.

Appoint Park Board members: Dee Taylor motioned, Amy Bishop seconded to approve Alyssa Walker and Meredith Dehmer as members of the park board. Ayes all. Motion carried.

2020 legislative changes affecting city codes: Dee Taylor motioned, Adam Paidar seconded to approve ordering the 2020 legislation code ordinances. Ayes all. Motion carried.

Discussion/action Employee Care Act Leave: Discussion on the need for documentation that validates the leave that was taken under the Cares Act. Employee has been asked for documentation multiple times in past 7 weeks. Amy Bishop motioned, Dee Taylor seconded that the employee will have until September 8 to submit paperwork under the Cares Act documenting the leave; if not provided city will seek reimbursement for the time paid. Ayes all. Motion carried.

Resolution 2020-15 for Covid-19 expense reimbursement through FEMA: Amy Bishop motioned, Adam Paidar seconded to approve the resolution for Covid 19 disaster expense reimbursement. Roll call vote: Ayes: Taylor, Bishop, Paidar, Lester and Dochterman. Nays: None. Motion carried.

Resolution 2020-16 approving Street Finance Report: Amy Bishop motioned, Adam Paidar seconded to approve the annual Street Finance Report. Roll call vote: Ayes: Taylor, Bishop, Paidar, Lester and Dochterman. Nays: None. Motion carried.

Set date for Capital projects workshop: 5 year plans table until next meeting to set up in September.

Request to purchase SCAG 6300 Truck loader for \$3,990.00: This is a debris vacuum that mounts to dump truck or dump trailer with a chopper on it. Dee Taylor motioned, Adam Paidar seconded to approve the purchase. Ayes all. Motion carried.

Request to purchase 2 JD2960M ZTrak mowers w/60 deck side discharge \$20,534.36 less \$10,000 trade in for 2 mowers 2018 Hustler Z Diesel & 2013 Kubota ZD331: No action at this time due to unknown debris removal costs from storm.

Authorize publication for accepting bids for tree removal: A list of trees/addresses will be prepared detailing removal of the tree or removal of damaged branches. Items will be prioritized for any safety concerns. Adam Paidar motioned, Denice Dochterman seconded for clerk to publish notice once information is received. Ayes all. Motion carried.

Resolution 2020-17 for August 10 storm disaster declaration: Dee Taylor motioned, Adam Paidar seconded to approve the resolution for the Derecho disaster declaration. Roll call vote: Ayes: Taylor, Bishop, Paidar, Lester and Dochterman. Nays: None. Motion carried.

Correspondence: Amy Bishop reported information she read about the annual competitive grant program that assists projects such as storm water project and is funded through the federal CDBG program suggesting that perhaps the catch basin repairs and flooding issue on E 2nd street could be a potential project.

Set next meeting date: 9/14/20 6:30 p.m.

Mayor Comments: Mayor Oberbreckling provided committee assignments and appointed Dee Taylor as Mayor Pro tem. Andrew also thanked everyone who volunteered and for their hard work in helping with the storm clean up.

ADJOURN: There being no further business to come before the Council at this time, council member Jennifer Lester motioned, Dee Taylor seconded to adjourn the meeting at 7:45 p.m. Ayes all. Meeting adjourned.

ATTEST:

Linda K. Coppess, MMC

Andrew Oberbreckling, Mayor