

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
March 12, 2018

The Mechanicsville City Council met in regular session on Monday, March 12, 2018 at City Hall. Mayor Dave Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Dee Taylor, Rob Davis, Eric Nehring, and Pam Cavey. Andrew Oberbreckling was absent. Others present included Tim Horihan, Dirk Wieneke, John Mullan and Bruce Kern.

**CONSENT AGENDA:** Pam Cavey motioned, Dee Taylor seconded to approve the consent agenda including the agenda, minutes from 2/12/18, finance reports, and claims. Roll call vote: Ayes: Taylor, Cavey, Davis, and Nehring. Nays: None. Absent Oberbreckling. Motion carried.

The claims approved were as follows:

AGVANTAGE FS INC	VEHICLE OPERATIONS	\$195.36
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$8,213.72
AMAZON.COM	LIBRARY MATERIALS	\$708.72
AMERICAN LIBRARY ASSOCIATION	ASSOCIATION DUES	\$87.00
BANKERS BANK	OFFICE EQUIPMENT	\$422.94
BIBLIONIX	SUBSCRIPTION & ED MATERIAL	\$1,000.00
BRIDGE COMMUNITY BANK	VEHICLE REPAIR	\$62.40
BUSINESS RADIO SALES & SERVICE	MINOR EQUIPMENT	\$401.50
CAR QUEST AUTO PARTS	VEHICLE REPAIR	\$115.00
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$975.68
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,116.00
COPPESS, LINDA	TELECOMMUNICATIONS	\$30.00
DEMCO	OFFICE EQUIPMENT	\$217.08
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$360.00
HART-FREDERICK CONSULTANTS PC	OTHER PROF SERV EXP	\$1,198.90
IOWA ASSOCIATION OF MUNICIPAL	TRAINING	\$681.82
JJJ ENTERPRISES, INC	OTHER PROF SERV EXP	\$716.89
JOHN DEER FINANCIAL	VEHICLE REPAIR	\$87.90
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$361.00
KIRKWOOD COMMUNITY COLLEGE	TRAINING	\$102.00
KNUTH LAW OFFICE	LEGAL EXPENSE	\$101.50
KOCHS SERVICE & SUPPLY LLC	VEHICLE REPAIR	\$10.64
LISBON-MT VERNON AMBULANCE	OTHER PROF SERV EXP	\$200.00
MARKET STREET	OFFICE EQUIPMENT REPAIR	\$220.00
MECHANICSVILLE TELEPHONE CO	TECHNOLOGY SERVICES EXP	\$402.09
NICK LANGE	TELECOMMUNICATIONS	\$30.00
QUILL	OFFICE SUPPLIES	\$97.54
SCHIMBERG CO	UTILITY SYSTEMS & STRUCTURES	\$151.09
SEEHUSEN INSURANCE AGENCY	INSURANCE EXPENSE	\$46,299.00
STUDIO 203	OTHER PROF SERV EXP	\$130.00
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$280.33
US CELLULAR	TELECOMMUNICATIONS	\$137.19
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$1,125.00
VITAL IMAGERY LTD	SUBSCRIPTION & ED MATERIAL	\$50.00

WALMART	OPERATING SUPPLIES	\$30.65
WELLMARK BC BS	GROUP INSURANCE	\$3,320.39
ZOLL MEDICAL CORPORATION	OPERATING SUPPLIES	\$516.23
PAYROLL	WAGES	\$13,560.15

**Total Receipts and Disbursements for month of February by fund**

Fund	Receipts	Disbursements
General	6799.09	18268.72
Road Use Tax	16111.03	3075.19
Employee Benefit	463.30	3,359.53
Local Option Sales Tax		
Library Trust	8.72	
Ambulance Trust	6854.59	10067.55
Debt Service	420.27	
Perpetual Care		
Water Utility	8248.24	2107.41
Sewer Utility	8294.70	7434.15
Storm Water Utility	932.63	
Solid Waste	9085.53	5,042.22
Water Deposit		100.00

**Receive visitors/public comment:**

John Mullan was present to state that on 2/7/18 the snow was pushed 10-15 feet into his yard; although he couldn't see any damage there were wheel tracks in the snow and he thought it was addressed when he came to city hall and addressed it with the public works employee. On 3/5 states he is sure it was a different employee but this time the sod was scrapped and bullet edging scratched. Suggests that the resolution be to stop pushing it up into his yard and to stop at the curb like all of the other places around town and shared several photos of examples.

**Public Hearing on FY2019 Budget:** Mayor Furry opened the public hearing to hear comments from any resident or taxpayer presenting objections to or arguments in favor of, any part of the proposed budget. There being no comments for or against the proposed budget, it was motioned by Dee Taylor, seconded by Rob Davis to close the public hearing. Ayes all. Motion carried. Public Hearing was closed.

**REPORTS:**

**Ambulance Report:** Coppess reported 23 calls for the month with 3 calls being for Tipton, 4 calls to Lowden, 3 calls to Clarence and 1 call to Stanwood. A request to purchase safety coats was approved with a motion by Dee Taylor and second by Eric Nehring. Ayes all. Motion carried.

**Fire Report:** Coppess reported 11 calls for the month with 7 being medical, 2 being motor vehicle accidents and 2 being canceled. A request to purchase a 15 gallon oil pan was approved with a motion by Dee Taylor and second by Eric Nehring. Ayes all. Motion carried. The Firemen's dance will be April 7<sup>th</sup> from 8p.m. to midnight.

**Police report:** Tim Horihan gave his summary of activity from 2/12/18 to 3/12/18 which included 45 business checks; 8 agency assists; 1 medical assist; 6 citizen assist; 2 motorist assist; 6 general public safety; 1 burglary; 1 assault/domestic case; 4 harassment; 3 animal cases; 2 MVA; 2 civil cases; juvenile cases; 1 welfare check; 4 civil cases; 4 training; 21 parking violations; 20 traffic stops; 23 warnings; and 2 citations. Also reported that the in car camera is not working properly.

**Public Works Report:** Dirk Wienke stated that he is learning to take the water samples and will be able to take the test after 6 months of employment and has operated the garbage truck, changed fuel filters in the truck and fuel barrel, and sharpening blades on mowers. Lange will be attending the Consumer Confident Report Workshop in North Liberty at a cost of \$50.

**Administration Report:** Coppess requested to attend the IMFOA spring conference in Des Moines on April 19 & 20<sup>th</sup> and requested to use 9 vacation days. Dee Taylor motioned and Pam Cavey seconded to approve the requests. Ayes all. Motion carried.

**Old business discussion and possible action on:**

**Appoint P&Z member:** Dee Taylor motioned, Rob Davis seconded to appoint Marcy Oberbreckling to the P&Z Commission. Ayes all. Motion carried.

**Follow up on completion of lights being installed at the North ballfield.** Message was left for Dan Koch for an update.

**Fire Station roof** was discussed with information being provided on the various levels of the roofs, the location of the air conditioner, and the access hole. Council determined that the engineer should be contacted in order to put together a bid sheet that specifies the work that needs to be done in order to eliminate the leak and control the flow of water.

**Proposal from LL Pelling on Oak Street and Proposal from Kluesner crack sealing:** Dee Taylor motioned, Eric Nehring seconded that the priority will be to have LL Pelling completing the surfacing of Oak Street. Ayes all. Also to have Oberbreckling delay work on Elm Street until after July 1 for payment. Motion carried.

**New business discussion and possible action on:**

**Memo of Understanding 2018-4 “Who is responding” with Tipton, Stanwood, Lowden and Mechanicsville:** Dee Taylor motioned, Pam Cavey seconded to authorize the Mayor to sign the memo that shares the cost of the service between the four communities. Ayes all. Motion carried.

**Bids for tree removal:** A notice for tree removal was published and posted. One complete bid was received that included all of the requested information including the certificate of insurance, copy of the contractor registration and proposed bid. Pam Cavey motioned, Dee Taylor seconded to accept the proposal from Odd Jobber for the

removal of the ash trees. Cavey also requested that the city provide some notification to property owners as the trees are prioritized within the limits of each budget. Ayes all. Motion carried.

**Yard waste collection at city shed April 7**

**Cemetery Clean up set date for April 16**

**Spring Clean-up set date for April 17**

All of these dates were approved with a motion by Dee Taylor and seconded by Pam Cavey. Ayes all. Motion carried.

**RESOLUTION 2018-5 ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR**

**ENDING JUNE 30, 2019:** Pam Cavey motioned, Dee Taylor seconded, to adopt resolution 2018-5 as it was published. BE IT RESOLVED by the City Council of the City of Mechanicsville, Iowa: The annual budget for the fiscal year ending June 30, 2019 as set forth in the Budget Summary Certificate and in the detailed budget in support thereof showing the revenue estimates and appropriation expenditures and allocations to programs and activities for said fiscal year is adopted and the City Clerk is directed to make the filing required by law and to set up the books in accordance with the summary and details as adopted. Roll call vote: Ayes: Cavey, Taylor, Nehring, and Davis. Nays: None. Absent: Oberbreckling. Resolution adopted.

**P&Z Local Officials Workshop training March 20 in Iowa City:** Dee Taylor motioned, Pam Cavey seconded to approve Marcy Oberbreckling and Linda Coppess to attend. Ayes all. Motion carried.

**AgVantage FS Turf & Ornamental Department Weed & Feed:** Pam Cavey motioned, Dee Taylor seconded, to approve purchasing the chemicals from AgVantage. Ayes all. Motion carried.

**Proposal for Lawn mowers:** Several proposals were reviewed and council directed that Public Works check into doing a test drive of the mowers, before a purchase decision is made by the council.

**Correspondence:** DNR sent correspondence regarding the recent water inspections with no significant deficiencies.

**Set next meeting date:** 4/9/18.

**Mayors Comments:** None.

**ADJOURN:** There being no further business to come before the Council at this time, council member Dee Taylor motioned, Rob Davis seconded to adjourn the meeting at 9:05 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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David L. Furry, Mayor