

Minutes City of Mechanicsville  
REGULAR COUNCIL MEETING  
April 9, 2018

The Mechanicsville City Council met in regular session on Monday, April 9, 2018 at City Hall. Mayor Dave Furry called the meeting to order at 7:00 p.m. Council members present for roll call were Dee Taylor, Rob Davis, Eric Nehring, Pam Cavey, and Andrew Oberbreckling. Others present included Tim Horihan, Dirk Wieneke, Lonni Koch, and Emily Linebaugh, V&K.

**CONSENT AGENDA:** Rob Davis motioned, Andrew Oberbreckling seconded to approve the consent agenda including the agenda, minutes from 3/12/18, finance reports, claims, and renewal of Bubba's Liquor License and authorizing the Mayor to sign the Fireworks permit for the Fire Department. Roll call vote: Ayes: Taylor, Cavey, Davis, Oberbreckling and Nehring. Nays: None. Motion carried.

The claims approved were as follows:

IRS	PAYROLL	\$4,489.88
COLLECTION SERVICES CENTER	PAYROLL	\$686.44
IPERS	PAYROLL	\$2,997.60
STATE OF IOWA	PAYROLL	\$2,384.10
BRIDGE COMMUNITY BANK	OTHER CONTRACTUAL SERVICE	\$21.20
STUDIO 203	OTHER PROF SERV EXP	\$130.00
QUILL	OFFICE SUPPLIES	\$97.54
FULL AUTO REPAIR	VEHICLE REPAIR	\$628.26
BUSINESS RADIO SALES & SERVICE	MINOR EQUIPMENT	\$83.80
ACCO	CHEMICALS	\$307.00
AGVANTAGE FS INC	VEHICLE OPERATIONS	\$733.57
ALLIANT ENERGY	ELECTRIC/GAS EXPENSE	\$7,034.92
AMAZON.COM	OFFICE SUPPLIES	\$827.96
BANKERS BANK	OFFICE EQUIPMENT	\$898.68
CAR QUEST AUTO PARTS	OPERATING SUPPLIES	\$13.78
CASEYS GENERAL STORE	VEHICLE OPERATIONS	\$897.50
CEDAR COUNTY SOLID WASTE	PAYMENTS TO OTHER AGENCIES	\$1,286.50
CHASE CARD SERVICES	POSTAGE/SHIPPING	\$559.80
CHILDRENS PLUS INC	LIBRARY MATERIALS	\$283.20
CITY OF TIPTON	PAYMENTS TO OTHER AGENCIES	\$1,200.00
COPPESS, LINDA	MILEAGE REIMB	\$223.50
DANS TIRES & MORE	VEHICLE REPAIR	\$1,426.07
ELLIOTT EQUIPMENT	VEHICLE REPAIR	\$1,462.63
EMS LEARNING RESOURCES CENTER	TRAINING	\$20.00
ENTWISLE, ANGIE	JANITORIAL EXPENSE	\$330.00
FLUENT EMS INC	OTHER CONTRACTUAL SERVICE	\$460.00
FULL AUTO REPAIR	VEHICLE REPAIR	\$75.37
FURRY, DAVE	MEETINGS & CONFERENCES	\$126.90
IOWA DEPT OF INSPECTION AND AP	OTHER PROF SERV EXP	\$67.50
JOHNSON COUNTY REFUSE INC	OTHER PROF SERV EXP	\$3,097.50
KEYSTONE LABORATORIES, INC	OTHER PROF SERV EXP	\$375.00
KINION AUTO SALES & SERVICE	OPERATIONAL EQUIP REPAIR	\$450.00
KOCH BROTHERS	OTHER CONTRACTUAL SERVICE	\$25.65
KOCH, DANIEL & YOLUNDA	TRAINING	\$781.76
KOCHS SERVICE & SUPPLY LLC	GROUNDS MAINTENANCE & REPAIR	\$96.64

KUNAU IMPLEMENT CO INC	VEHICLE REPAIR	\$149.83
MARKET STREET	OFFICE EQUIPMENT REPAIR	\$219.66
MECHANICSVILLE TELEPHONE CO	TECHNOLOGY SERVICES EXP	\$341.46
MERCY HOSPITAL	TRAINING	\$153.00
NAPA AUTO PARTS	OPERATING SUPPLIES	\$20.77
NICK LANGE	TELECOMMUNICATIONS	\$30.00
ODD JOBS INC	OTHER PROF SERV EXP	\$1,560.00
P & K MIDWEST	VEHICLE REPAIR	\$366.39
PEOPLE	SUBSCRIPTION & ED MATERIAL	\$89.00
QUILL	OPERATING SUPPLIES	\$259.31
SANDRY FIRE SUPPLY LLC	ALLOWANCES - UNIFORMS	\$53.95
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR	\$5,618.02
TIPTON CONSERVATIVE & ADVERTIS	PRINTING & PUBLISHING EXP	\$168.76
US CELLULAR	TELECOMMUNICATIONS	\$95.13
VEENSTRA & KIMM	ENGINEERING EXPENSE	\$3,375.00
WALMART	OPERATING SUPPLIES	\$40.10
WATER SOLUTIONS UNLIMITED	CHEMICALS	\$428.00
WELLMARK BC BS	GROUP INSURANCE	\$3,302.36
WENDLING QUARRIES INC	STREET MAINT EXP	\$87.88
FIRE SERVICE TRAINING BUREAU	TRAINING	\$585.00
PAYROLL	WAGES	\$13,927.98

**Total Receipts and Disbursements for month of March by fund**

Fund	Receipts	Disbursements
General	10,622.74	45,402.93
Road Use Tax	10,206.00	10,065.74
Employee Benefit	1,073.60	2,047.04
Local Option Sales Tax	12,857.24	
Library Trust	12.65	
Ambulance Trust	7,277.21	5,357.74
Debt Service	961.54	
Perpetual Care	100.00	
Water Utility	8,678.11	6,532.79
Sewer Utility	9,355.26	6,721.00
Storm Water Utility	1,101.14	
Solid Waste	10,509.92	8,417.10
Water Deposit	50.00	

**Receive visitors/public comment:**

None.

**REPORTS:**

**Emily Linebaugh, V&K Engineering, was present to review the project history of the wastewater treatment facility.** In summary 1986/1987 the original 2 cell aerated lagoon was constructed; with ADW =.135 MGD; AWW=.210; MWW =.84MGD; BOD = 223 PPD; Design population =1,270. In 1996 the IDNR requested Updated flow which were with ADW =.161 MGD; AWW= .430; MWW =1.052 MGD. At this time engineer notes city's current lagoon size was insufficient without improvements and the IDNR incorporates new flows without any changes being made.

In 2002, changes to the discharge permit and repeated violations lead to facility planning. Improvements included raising berms 1 foot, new quiescent cell, aeration system and new lift station/force main. Indicates total aerated storage should be 6.6 MG after improvements. ADW = .14 MGD and AWW = .385 MGD.

In 2006 permit expires and no new permit is issued until 2016. In 2016 the new NPDES Permit is issued using the plant rating from 1996. Flows used in 2005 improvements were never incorporated into the NPDES permit.

Currently locating a copy of the Construction Permit Schedules from the 2005 improvements to verify the calculations and volumes approved. The IDNR was not able to locate these documents in their files. The direction provided by the council was to move forward with new calculations and “de-rate” the plant and the permit to match the calculations of the existing plant.

**Ambulance Report:** Koch reported 14 calls for the month with 2 calls being for Tipton, 2 calls to Lowden, 2 calls to Clarence and 2 calls to Stanwood. The Cedar County Community Foundation awarded the ambulance a grant to purchase 2 P25 radios for the ambulances.

**Fire Report:** Koch reported 16 calls for the month with 9 being medical assists, 3 fire calls, 1 weather, and 1 good intent. The department has several controlled burns to complete between April 1 and May 15. Working on applying for a safety grant from the Union Pacific.

**Police report:** Tim Horihan gave his summary of activity from 3/12/18 to 4/9/18 which included 35 business checks; 3 agency assists; 1 medical assist; 8 citizen assist; 2 motorist assist; 2 theft/fraud; 1 burglary; 1 trespass; 1 assault/domestic case; 1 harassment; 6 suspicious activity; 2 animal cases; 3 juvenile cases; 1 welfare check; 4 civil cases; 1 training; 1 parking violations; 27 traffic stops; 32 warnings; and 4 citations. Also reported that the in car camera was repaired.

Some discussion about fireworks and the Iowa law that went into effect last year that makes it permissible to sell fireworks in Iowa. The law did not change the ordinance in the City of Mechanicsville, as it is still illegal to discharge fireworks without a permit issued by the city council and the appropriate insurance policy to cover any damage.

**Public Works Report:** Lange absent. Dirk Wienke reported street sweeper taken to Davenport and maintenance completed and the garbage truck has been repaired. Reported difficulty in locating water service line/curb valve at the sale barn property. Started picking up sticks in the parks. Conversation about catch basins needing cleaned out before the rains begin.

**Administration Report:** Coppess advised council of notice for being selected for jury duty and other items as listed on the agenda.

**Old business discussion and possible action on:**

**Fire Station roof:** Council requested architect on staff at V&K to take a look at recommendations for changing flat roof to sloped roof. Coppess will forward information to V&K. The access hole will be caulked during warmer weather.

**Lawn Mower proposals:** Dee Taylor motioned, Pam Cavey seconded to purchase Hustler mower from Muscatine Power Equipment with a 2 year warranty, no hour limit. Ayes: Oberbreckling, Cavey, Taylor, and Nehring. Nays: Davis. Motion carried.

**Update on donations for Veterans graves:** Mayor Furry reported that the American Legion will be donating \$700, Lions Club \$300, Senior Citizens \$300, and the Auxiliary \$500, the grant of \$1750 and \$800 match from the city will net a total of \$4,350 in funds that will be used for leveling and straightening Veteran's headstones in Rose Hill Cemetery. The cost to do all off the stones was bid at \$7600. The remaining ones will be worked on the following year as funding becomes available. Many thanks to all the organizations contributing towards the project.

**New business discussion and possible action on:**

**Authorize the credentialing documentation to be submitted to Amerigroup:** Dee Taylor motioned, Eric Nehring seconded to authorize Coppess to sign and submit the documentation on behalf of the city. Ayes all. Motion carried.

**Resolution 2018-6 for a subdivision exemption at the sale barn property with easement for street access:** Rob Davis motioned, Pam Cavey seconded to approve the exemption from the subdivision and to authorize letter to be sent to auditor's office to be recorded. Ayes all. Motion carried.

**P&Z recommendations:** Pam Cavey motioned, Rob Davis seconded to approve the recommendations as submitted by the P&Z commission to be formulated into ordinances and to be read and approved at a future meeting. Those include the following:

P&Z recommends that the city council implement a restriction that permits the "pole barn construction" for single family homes to the R-3 district.

P&Z recommends that the city council implement the following items for clarification and updates to the zoning ordinance that includes:

- Permit for garages or "accessory buildings" may be built prior to the primary building provided that the primary building is included on the building permit.
- The recommendation is to not implement a specific expiration date on the permits due to a lack of penalty or consequences as a result of not meeting the initial deadline or expiration date.
- Recommend implementing a universal 2 foot set back on all fences from property lines with the only exception to the setback being two neighbors agreeing to jointly put a fence on the property line and each maintain their side of the fence. Both shall sign the application for the fence permit.
- All fences shall require an application for a building permit to be completed and fee paid prior to construction.

- If there is any conflict or discrepancy on where the property line is, the home owner shall pay for a land survey to be completed prior to the fence being constructed.
- Recommend increasing the building permit fee from \$5 to \$25.

The council requested that P&Z make a specific recommendation for establishing a % of the lot that is required to remain as green space, so that the entire lot isn't filled up with various buildings and storage units. Ayes all. Motion carried.

**Concession stand:** Dee Taylor motioned, Eric Nehring seconded to authorize Coppess to submit the application to the Iowa Department of Inspection and Appeals for the permit to operate the concession stand. Ayes all. Motion carried.

**Request purchase of Fertilizer cart \$180:** Dee Taylor motioned, Pam Cavey seconded to approve. Ayes all. Motion carried.

**Set next meeting date:** 5/14/18.

**ADJOURN:** There being no further business to come before the Council at this time, council member Pam Cavey motioned, Dee Taylor seconded to adjourn the meeting at 8:26 p.m. Ayes all. Meeting adjourned.

ATTEST:

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Linda K. Coppess, MMC

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David L. Furry, Mayor